



Agenda for a meeting of the Regeneration and Environment Overview and Scrutiny Committee to be held on Tuesday, 2 October 2018 at 5.30 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT	GREEN
Heseltine Whitaker	Jamil Dodds Berry Mohammed Nazir	Stubbs	Love

Alternates:

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT	GREEN
Riaz Whiteley	Amran Iqbal Johnson H Khan Salam	R Ahmed	Warnes

NON VOTING CO-OPTED MEMBERS

Nicola Hoggart	Environment Agency
Julia Pearson	Bradford Environmental Forum

Notes:

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- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar
City Solicitor
Agenda Contact: Asad Shah - 01274 432280
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To:

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meetings held on 23 January and 13 April 2018 be signed as correct records (previously circulated).

(Asad Shah – 01274 432280)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Asad Shah - 01274 432280)

5. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

Any referrals that have been made to this Committee up to and including the date of publication of this agenda will be reported at the meeting.

B. OVERVIEW AND SCRUTINY ACTIVITIES

6. IMPROVING HEALTH AND WELLBEING THROUGH GREEN SPACE AND GREEN INFRASTRUCTURE 1 - 18

The report of the Strategic Director, Public Health and Wellbeing (**Document “L”**) provides an update on the use of green spaces in the District. This paper seeks to outline the current position, opportunities and challenges across the District.

Recommended –

The views of the Regeneration and Environment Overview and Scrutiny Committee on the matters set out in the report are requested.

(Angela Hutton – 01274 437345)

7. WATER MANAGEMENT SCRUTINY REVIEW - PROGRESS OF RECOMMENDATIONS 19 - 74

The Environment and Waste Management Overview Scrutiny Committee undertook a wider scrutiny review into water management across the District following the devastating winter 2015 floods. The

Water Management Scrutiny Review was endorsed by the Environment and Waste Management Overview Scrutiny Committee at their meeting on 4 July 2017 where it was recommended to be considered by the Corporate Overview and Scrutiny Committee in their meeting on the 26 October 2017 where it was subsequently endorsed.

Following its adoption, The Water Management Scrutiny Review included twenty-six recommendations and it was resolved that a report would be made in twelve months which monitored progress against all the recommendations contained in the review.

The report of the Strategic Director, Place (**Document “M”**) briefly outlines the progress made and the status of each of the twenty-six recommendations.

Recommended –

That Bradford Council’s Regeneration and Environment Overview and Scrutiny Committee receives a report back before the end of October 2019 which monitors progress against the recommendations contained within the Water Management Scrutiny Review.

(Edward Norfolk – 01274 433905)

8. IMPACT OF CHANGES TO THE LIBRARY SERVICE OVER THE PAST TWO YEARS AND ROLE OF MUSEUMS & LIBRARIES IN BRADFORD'S COMMUNITIES 75 - 120

The report of the Strategic Director, Place (**Document “N”**) gives a description of changes to the operation of Bradford Museums & Libraries over recent years, with particular reference to community managed libraries.

Recommended –

That the Regeneration and Environment Overview and Scrutiny Committee consider the contents of Document “N”.

(Maggie Pedley – 01274 432626)

9. UPDATE ON THE COUNCIL'S INVOLVEMENT IN RESIDENTIAL HIGH RISE BUILDINGS FOLLOWING THE GRENFELL TOWER DISASTER 121 - 126

The report of the Strategic Director, Place (**Document “O”**) provides a further update for members of the Council’s involvement with high rise residential buildings following the Grenfell Tower disaster.

Recommended –

That the Regeneration and Environment Overview and Scrutiny Committee note the report and request a further update on the work relating to high rise residential buildings in 12 months.

(Justin Booth – 01274 434716)

10. WASTE MANAGEMENT FINANCES

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140

Following a referral from Corporate Overview and Scrutiny Committee, the report of the Strategic Director, Place (**Document “P”**) sets out the background to the budget pressures being faced within waste management, the current overspend projections, and the actions planned to address and recover the position

Recommended –

- (1) That Members consider the breadth and complexity of activities that go into delivering a comprehensive Waste Collection and Disposal service to the Bradford District.**
- (2) That Members consider the significant work that has been undertaken thus far to deliver and embed an Alternate Weekly Collection Service for residual and recycled materials.**
- (3) That Members recognise the efforts of households within the district who recycle as much as possible of their household waste and urges all households to redouble their efforts.**
- (4) That Members recognise that contamination of recyclates is an area that must improve and supports officers in undertaking all possible steps to support the public to recycle more whilst utilising appropriate enforcement where that is necessary.**
- (5) That Members support officers in identifying and implementing options as quickly as possible to take the most cost effective control of the districts recyclates and reduce the pressures on the Councils Waste Budget.**

(John Major – 01274 434748)

11. **REGENERATION AND ENVIRONMENT OVERVIEW AND SCRUTINY PROGRAMME 2018-19** 141 - 156

The report of the Chair of Regeneration and Environment Overview and Scrutiny Committee (**Document “Q”**) includes the Regeneration and Environment Overview and Scrutiny Committee work programme for 2018/19.

Recommended –

- (1) That members consider and comment on the areas of work included in the work programme.**
- (2) That members consider any detailed scrutiny reviews that they may wish to conduct.**

(Mustansir Butt – 01274 432119)



Report of the Strategic Director of Health and Wellbeing to the meeting of the Regeneration and Environment Overview and Scrutiny Committee to be held on Tuesday 2nd October 2018.

Subject:

Improving health and wellbeing through green space and green infrastructure

Summary statement:

This report provides an update on the use of green spaces in the District. This paper seeks to outline the current position, opportunities and challenges across the District.

Report Sponsor: Bev Maybury
Strategic Director of Health and Wellbeing

Portfolio:

Cllr Sarah Ferriby (Environment, Sport and Culture, Health and Wellbeing)

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Overview & Scrutiny Area:
Regeneration and Environment

1. SUMMARY

1.1 This paper summarises evidence on the importance of green space to health and wellbeing, and health inequalities, building on previous Overview and Scrutiny reports.

1.2 The paper revisits the definitions of green space and green infrastructure and brings new information about work to map green spaces and assets in the District, and emerging evidence of how local communities make use of green space to maintain and improve health and wellbeing.

1.3 Finally the paper invites discussion on how we might seek to increase and improve green assets for the District, particularly in areas where inequalities exist.

2. BACKGROUND

2.1 Updates to Overview and Scrutiny

2.1.1 Recognising the importance of green spaces, and outdoor space more generally, to the health and wellbeing of populations, the Public Health Outcomes Framework includes a measure (indicator 1.16) of how many people in the District use outdoor space for exercise or health reasons. Prior updates on this indicator were received by the Environment and Waste Committee in 2015, 2016 and 2017. The measure reports on the “*proportion of residents in each local authority area making at least one visit to the natural environment for health or exercise purposes*¹”.

2.1.2 This indicator has not been updated since 2017, when the data showed the percentage of people using outdoor space for exercise or health reasons in 2015-2016 was 12.4% in Bradford. This was lower than the averages for England (17.9%) and Yorkshire and Humber (17.5%) for the same time period, but the gap appeared to be closing. This reported rate was based on a small local sample as part of a national survey.

2.1.3 Another measure produced by the Woodland Trust shows that only 8% of people in the District have accessible woodland within 500 metres of their home, compared to 17% on average across England.

2.1.4 The paper is returning to provide an update on recent larger-scale local research, and to address the concerns about unequal access to green space that were raised by the committee in 2017.

¹ The natural environment is defined as: open spaces in and around towns and cities, parks, canals and nature areas; the coast and beaches; and the countryside including farmland, woodland, hills and rivers. The definition excludes time spent in domestic gardens and shopping trips.

2.2 Defining green space

2.2.1 The 2017 paper (received September 26th) provided an overview of the use of outdoor space and green space in particular, and its significance for supporting health and wellbeing and reducing health inequalities. The report noted that ‘public space’, ‘open space’, ‘urban space’ and ‘green space’ are often used interchangeably.

2.2.2 The term green space is used broadly in the paper to simplify a number of issues. It refers to both informal, publicly-accessible areas of green space such as parks, and smaller green areas that are not formally adopted as green space, also woodland and other natural environments such as moorland, on-street trees and planting, green roofs and walls and ‘blue’ areas such as lakes, ponds, canals and fountains. Farmland and moorland in the green belt is excluded although the paper discusses the role of rights of way to allow people to access greenbelt and open countryside.

2.2.3 The 2018 National Planning Policy Framework lists green infrastructure as one of the elements that local strategic policies for sustainable development should address. It defines it as:

“A network of multi-functional green space, urban and rural, which is capable of delivering a wide range of environmental and quality of life benefits for local communities.” (NPPF, 2018:67).

2.2.4 Reviews of local, national and international evidence show that people, particularly children, who live close to a traditional urban park are likely to experience higher wellbeing benefits than people who live close to open space in urban areas that has little or no greenery. New studies published this year, including local evidence from the Born in Bradford Programme have added to this evidence base.

2.2.5 This year’s report will distinguish between green space and non-green space, however high in quality. It is important to acknowledge this difference because it can lead to a different sort of discussion, to consider where green space, green infrastructure and on-street greenery is lacking in urban areas, and how this might be addressed in a sustainable way, particularly as more housing is planned and delivered over the next few years.

2.3 Strategic links

2.3.1 The District Plan 2016-2020 highlights the District’s 36 parks as a key asset and investing further in green infrastructure is acknowledged as important to achieving a zero carbon economy. Improving quality and access to green space will enable more people to be active in everyday life and improving health and wellbeing of the whole population. This will contribute to several of the Plan’s outcomes including ‘*Better health, Better lives, A great start and good schools for all our children*’, and ‘*Safe, clean and active communities*’.

2.3.2 The District’s new Joint Health and Wellbeing Strategy 2018-2023: ‘Connecting People and Place’, recognises that the places where we live, learn, work and socialize shape our health and wellbeing. As such the strategy emphasises the

importance of tackling the wider determinants of health. Access to green space is a key measure of success of the strategy, linked to the outcome, '*Bradford District is a healthy place to live, learn and work*'.

2.3.3 The strategy has two specific ambitions relating to green space, "*People have access to green space and children have safe places to play outdoors*", and "*New urban green space makes it easier to meet, play, connect to nature and be active.*" These recognize the importance of outdoor play to children's health and wellbeing, education and learning and the need for more equitable access to green space.

2.3.4 The physical, mental wellbeing and social benefits of green space bring more opportunities for people to be active outdoors. This will contribute to all four outcomes of the Joint Health and Wellbeing Strategy and also support the strategic priorities of a wide range of other plans and strategies in Bradford District, including cross-cutting plans, and strategies that seek to improve mental health and wellbeing; to support families and promote children's development and wellbeing, support people to be physically active, retain their independence to live at home for longer, and build a thriving economy.

3. OTHER CONSIDERATIONS

3.1 The benefits of using outdoor space for health

3.1.1 There is significant and growing evidence on the physical and mental health benefits of being active, particularly in outdoor space. A wide range of research shows that access to outdoor space is associated with better health and wellbeing outcomes, and that income-related inequality in health is less pronounced where people have access to outdoor space (Buck & Gregory, 2013).

3.1.2 The additional benefits of access to high quality green space include:

- Improved mental health and wellbeing for children, young people and adults
- Increased likelihood of physical activity across all age groups
- Reduced violence and aggression: a reduction in antisocial behaviour and incidence of crime in urban areas with green spaces
- Reduced health inequalities: significant reductions in mortality and morbidity from all causes and circulatory disease are associated with areas of greater green space. This result takes into account the effects of income deprivation.
- Increased levels of community activity and residents' satisfaction
- Improvement in air and noise quality and sustainability (increasing biodiversity, encouraging active transport)
- Economic benefits (Background documents 5 & 8)

3.1.3 Research by Public Health England and the London Institute of Health Equity (background document 3) has reported that:

- Access to outdoor space is not equal across the population of England. Research shows that people living in the most deprived areas are less likely to have access to green areas, and will therefore have less opportunity to gain the health benefits compared to people living in more affluent areas.
 - Increasing the use of good quality green space for all social groups (a universal approach) is likely to improve health outcomes and reduce inequalities.
 - Safe, green spaces can increase levels of communal activity across different social groups and increase residents' satisfaction with their local area, bringing other benefits such as greater community cohesion and less social isolation.
- 3.1.4 The significant decline in time spent outside for children and teenagers over a five-year period was noted last year. This is concerning given the level of child obesity in the District and the association between time spent outside playing and increased physical activity levels, which help children to maintain healthy weight.
- 3.1.5 The Born in Bradford Programme has published papers in 2018 that show positive links between health and wellbeing and green space. These show that easy access to green space has a positive impact on the wellbeing of pregnant women, and that the quality of local green space is important to parents of young children, and influences their decisions about making use of local green assets.
- 3.1.6 People are more likely to use green space if it is good quality, safe and easily accessible making it more likely that people will be physically active on a regular basis. Green space in itself is good for mental wellbeing and since last year's report further studies supporting this have been published.

3.2 *Health inequalities and inequality of access to green space*

- 3.2.1 It can be hard to disentangle cause and effect in relation to green space and health and social inequalities. There is strong evidence that higher-deprivation areas have less green space, making it harder for people to experience the benefits associated with regular and easy access. However, people living in urban areas with high deprivation also have poorer health on average.
- 3.2.2 Higher rates of common, preventable chronic diseases such as cardiovascular diseases, respiratory conditions and higher rates of early (under 75) death reflect the impact of multiple factors on people's wellbeing in low-income urban areas. These factors will include poor-quality housing, higher than average unemployment, poorer air quality and lower average incomes, as well as reduced access to green space.
- 3.2.3 Evidence shows that easy access to high-quality green space can help to reduce health inequalities, social isolation and 'incivilities', helping to improve both physical and mental wellbeing.
- 3.2.4 Access to green space is not equally distributed across the District, there is more green space in the north and west of the District, providing residents with accessible

places to walk and be active, close to home. Map 1 in Appendix shows where in the District people live close to green space and where there is no reasonably sized park within 300 metres of a park. Map 2 shows the 10% most deprived and 10% least deprived areas of the District for comparison.

- 3.2.5 The maps show that safe, accessible green space is less easy to access in parts of Bradford City and the south of the District, and in areas of Keighley (north side of A629), Silsden, along the A65 and in pockets around Wilsden, Queensbury and Menston. This inequality will have greater impact in areas of low-income and high-density, terraced housing without private gardens, where there are fewer opportunities for children to play outdoors.
- 3.2.6 Whilst some of these areas border open countryside, people's perceptions of whether space is accessible and useable for their preferred purpose will affect whether they are willing to use open countryside for leisure. For example farmland crossed by rights of way is accessible for walking, but is not suitable for children to run around and play in. Different forms of green space and natural environments provide different opportunities.
- 3.2.7 A national survey of how people engage with natural environments² showed that only 40% of urban residents visited the natural environment in the week before the survey. Younger people, people from Black and Minority Ethnic communities, people without access to a car and people with children were all more likely to visit urban green spaces, rather than natural places further afield. This adds weight to the evidence that living close to green space is important to people, and for many people it provides the main place that they spend leisure time outdoors. Accessible, affordable public transport is likely to be an important factor in enabling people who do not have a car to benefit from larger areas of green space and a wider range of natural environments.
- 3.2.8 On-going management and maintenance of land is important to keeping it useable over the long-term. The Commission for Architecture and the Built Environment (CABE, 2010) found that even where green space is plentiful in urban areas and on housing developments it can be under-used where people feel that it is unsafe, of poor quality or poorly-maintained. Data from the MENE survey from more vulnerable groups of people and people in more deprived areas confirms this finding.

3.3 Making green space easily accessible to all

- 3.3.1 Green spaces and natural environments need to be safe, and *perceived* as safe, accessible and well-maintained in order that people will make regular use of them. These factors may mean that some green space in the District could be an under-used asset for wellbeing, and that local communities are the key to unlocking its potential.

² The Monitor of Engagement with the Natural Environment (MENE) survey.

- 3.3.2 Community engagement work carried out by the Better Start Programme (reported in the 2017 update) has highlighted some of the barriers that people felt prevented them from making use of open and green space. These included safety, distance to parks and uncertainty about whether smaller areas of open ground are intended for public use. The Council's Landscape Team has produced detailed maps of land use in the Better Start area, reported below (section 3.4). This information, together with the detailed mapping will facilitate work with communities to address barriers to accessing green space.
- 3.3.3 Further local research published in 2018 confirms that Bradford follows the national and international picture that people living in more deprived urban neighbourhoods tend to experience a poorer standard of built and natural environmental conditions compared to people living in more affluent areas. Higher income areas of Bradford District, and areas with a higher density white population are recognised as having more accessible green space (including open countryside). A difference from the national picture is that in Bradford City the density of street trees is greater in areas of higher-deprivation and in areas with a higher Asian/Asian British population.
- 3.3.4 The study concludes that publicly accessible, urban green infrastructure offers the best opportunity to address needs and has the potential to mitigate the worst health inequalities on a large scale, and that multiple smaller, green spaces across a larger number of areas would reach a larger number of people than a single large park.
- 3.3.5 Draft standards developed in Bristol set out maximum recommended walking distances to a range of outdoor amenities. They are not legally binding but worth considering given that they are evidence based:
- the nearest green space – 400m/nine minutes' walk
 - children's play space – 450m/10 minutes' walk
 - formal green space – 600m/15 minutes' walk
 - informal green space – 550m/13 minutes' walk
 - natural green space – 700m/18 minutes' walk
- 3.3.5 A 2017 evidence review for the World Health Organization found ***promising evidence*** for benefits from:
1. Park-based interventions that specifically combined a physical change to the green space and promotion/marketing programmes, particularly increased park use and physical activity;
 2. Interventions that involved greening of vacant space having health and well-being benefits (reduction in stress) and social benefits (reduction in crime, increased perceptions of safety) benefits;
 3. Greening of urban streets resulting in environmental benefits (increased biodiversity, reduced air pollution, reduction in illegal dumping);
 4. Green infrastructure helping to manage storm water impacts in urban and suburban areas. (Hunter and colleagues, 2017)

3.3.6 The District's rural areas provide further opportunities for public enjoyment of open space – for physical and mental health benefits and recreational activity. They are a major asset for the District and are mainly accessed through 1000 kilometres of public rights of way, forming a network which links urban and rural areas of the District. Rights of way can also provide valuable access links within urban areas, often away from traffic and so can assist with safety, health and air quality. Rights of way can help people to parts of the District where some of our most attractive landscapes are to be found, linking more people to them. Safe, affordable, accessible travel enables people to visit natural environments that they might not otherwise be able to reach.

3.4 Detailed local mapping of access to green space

3.4.1 Detailed maps produced by the Council's Landscape Team for Better Start Bradford show land use in the Better Start area. These show green space and green assets down to the level of grass verges and also pockets of unused open and brownfield space. The aim of local mapping can be twofold: to understand our green space assets; and to build awareness of potential opportunities to improve and bring unused land into use as community-oriented green space, where resources permit.

3.4.2 The maps also show the location of play areas and equipped play parks showing the recommended maximum walking distances - 100m to a local area for play, 400m to equipped play parks³.

3.4.3 Major roads between residential areas and local green spaces and play parks can also be highlighted, as these can form barriers to pedestrian access, encouraging people to drive rather than walk to parks and green space, particularly if the location of crossing points means that the direct pedestrian route is perceived as unsafe.

3.4.4 Detailed local mapping of the distribution of green space provides valuable information that can be used to inform decisions about where to prioritise and how to use scarce resources. It could be useful to map further areas of the District, for example other wards with high deprivation, child poverty and poor child health.

3.5 How are we using outdoor and green space for health reasons across Bradford District?

The wide and varied network of voluntary clubs and associations that support team and individual sports for thousands of children and adult residents groups are at the heart of a huge amount of current outdoor activity on sports grounds, in parks and in our natural environment. These, together with the walking, cycling and running groups and clubs, allotment and gardening societies, environmental groups, school extra-curricular clubs, community groups are too numerous to list and so can be overlooked. These groups are

³ These are the distances recommended by Fields in Trust.

active year round, week in, week out, and much of what they do takes place outdoors, making a huge contribution to public health and wellbeing.

3.5.1 Local outdoor and green space assets being used for health and wellbeing:

- Cycling 4 all initiative in Lister Park (for students and the public)
- Bradford park runs in Lister Park and Horton Park, junior park run in Roberts Park (free weekly events where participants run 5k)
- Walking groups (e.g. dementia friendly walks, voluntary walking groups in parks)
- Daily Mile (daily 15 minute walk for children in 37 participating schools)
- Bradford City Runs (take place in the Autumn)
- Cycle Super Highway (between Bradford & Leeds)
- Green Line Mile routes (four available, with a fifth in development)
- Active Travel to School Programme provided by Sustrans (the programme works with schools and children on walking, cycling and scooting)
- Grange Interlink, Thornbury Centre and Keighley Healthy Living Centre provide programmes to increase physical activity, an important element of this is utilising green space and encouraging walking and cycling
- HAPP (Healthy Active Play Partners) for families with overweight children aged 5-11, many of the opportunities that families are encouraged to take up are outdoor programmes, using their local park and play pods
- Community allotments
- Park gyms (e.g. Bowling Park, Lund Park and White Bear Recreation Ground)
- Children's Play Areas total 292 facilities over 163 sites. These include fixed play areas, MUGA's, skateparks, gyms and trim trails.
- Bradford City Cycling mass participation event (takes place in summer)
- HSBC Lets Ride and Social Ride Programme (in partnership with British Cycling)
- The District's outdoor centres provide a range of daytime and residential outdoor activities experiences for children and young people, including accessible activities and residential provision at Nell Bank, within the District and the chance to venture further afield through provision in the Yorkshire Dales.
- The Trees and Woodlands Service manage 590 Hectares of woodland across the district, to create high quality, sustainable publicly accessible woodland for

everyone to enjoy, supporting health and improving quality of life. This resource is a sustainable, environmental, economic and social resource for the district now and for future generations.

3.5.2 Recent initiatives or events include:

- Better Start's 'Big Play event' in Parkside Park, summer 2018.
- The youth service summer programme, including outdoor activities in parks and natural environments around the District.
- The Women's and Children's Cycling initiative in Lister Park provides inclusive cycling for inactive women & girls particularly from BAME communities that have a long term health condition or disability. 374 individual participants have taken part to date, 163 of whom had previously been inactive.
- The Outdoor Activity Programme for Families focuses on inactive families from Manningham, Holmewood and Keighley. It has engaged 193 people over a 2 year period, 135 of whom had never considered outdoor activity previously. The programme includes outdoor activities - climbing, kayaking and forest and community integration activities at Doe Park, Ilkley Cow and Calf rocks and Herd Farm Activity centre.
- New 'Play Streets' guidance (currently at final draft stage) will support communities to organise local 'play street' days. This will help to address research from Play England which highlighted that temporary road closures helped children to meet the daily target of 60 minutes moderate to vigorous physical activity. This is likely to be particularly important in areas that currently have limited access to green space.
- Local Plan Allocations work is currently reviewing the mapping of existing green space and then looking at future provision. This will develop the spatial picture following the strategic policies in the adopted Core Strategy.
- Public Health have led a comprehensive review of the evidence on what makes a healthy place, including the role of green space. This has gathered learning from innovation in the UK, and in other global cities and urban Districts to develop 10 principles for planning a healthy place (in draft). These will support work to ensure that the development of a housing design guide for the District, and a Top of Town Masterplan will support people's health and wellbeing.

- The Parks and Greenspaces Service is currently preparing a Playing Pitch Strategy (PPS) to evidence current and future need enabling the District to ensure it has sufficient playing fields to meet current and future needs for local areas and communities. The PPS will support District Plan outcomes and the Active Bradford strategy which include the relevant sporting strategies for the district including the Physical activity and Sport Strategic Framework for the District.
- A joint project “*Inspiring People*” with the Yorkshire Wildlife Trust, provides a project officer to work in urban nature areas in Oakenshaw, Great Horton and Buttershaw, to encourage local communities to use and value these spaces and look after them. There have been a number of successful events, using play, nature conservation, and the arts as themes to get local people involved, providing valuable insight in how to make these sites more inviting and accessible.

3.5.3 *Upcoming opportunities to extend use of green space*

- As a Sport England pilot site for increasing levels of Physical Activity in England, the District has a major opportunity to link this work to increased levels of outdoor physical activity, and particularly with extended use of green space. One of the strongest messages of the World Health Organization review is that listening to communities is essential, to understand what prevents people being more physically active, and what could work for them, potentially by increasing the variety as well as number of opportunities for physical activity in parks and green spaces.
- Two bids for external grant monies are being prepared by the department of Place: one to support the development and enhancement of green-blue infrastructure along the Canal Road corridor, and one to support improvements to Horton Park that would include flood management works as well as improving green space. The Horton Park bid is informed by community engagement work carried out by Born in Bradford.
- The development of Forest schools in the District is helping very young children to connect with nature and spend more time outside.
- Walking for Mental Health, in partnership with Sharing Voices has a new programme focused on engaging people with mental health from BAME communities by providing walks around accessible open spaces in Bradford including Lister Park, Bolton Abbey, Haworth. It has engaged 19 people to date.
- The Healthy Bradford team, working in close partnership with the Self Care and Prevention Programme is establishing a programme of works to address the root causes of unhealthy lifestyle behaviours. The team will be promoting national health and wellbeing initiatives about getting outdoors and being active, including the message that 10 minutes brisk walking counts as exercise, and that one of the ‘Five

Ways to Wellbeing' is to 'be active'. Achievements to date include that pupils in 37 schools across the District are now doing the Daily Mile.

- 'Social prescribing' of non-medical interventions could help to link more people to green and active community 'wellbeing' groups, helping to get people who need support to improve their wellbeing to be outdoors and active.
- New urban residential and commercial developments are likely to bring both challenge and opportunity to include green space or green elements on-site to support the health and wellbeing of residents and staff. Development of the District's first Housing Design Guide and a Masterplan for the Top of Town will provide guidance on inclusion of green space.
- Born in Bradford will be involved in development of the Top of Town Masterplan, working with local children and young people to ensure that their views and experiences are heard and that the Masterplan will support their health and wellbeing.

3.6 Summary – key lessons from the evidence

3.6.1 Bradford District is no different to other areas in that people living in some of our most deprived communities have less access to green space.

3.6.2 With excellent access to green space and open countryside in some parts of the District, and large, high quality green spaces and parks in some urban areas there is an argument for focusing on the areas where green space is lacking, whilst seeking to maintain and increase access to existing green space amenities by a wider range of people. This would help to reduce inequalities and improve wellbeing.

3.6.3 The quality and perceived safety of green space is absolutely key to whether or not people are happy to use it, meaning that some areas of green space are likely to be under-used and the public may not be getting the maximum benefit from them.

3.6.4 The most valued, and most sustainable initiatives tend to be those where local people are involved in prioritising, planning and delivering projects, making it more likely that limited resources are used effectively, in ways that communities welcome, support and will make use of.

3.6.5 Refurbishment of under-used green space alone may not be enough to increase usage, well-targeted advertising and specific events help to encourage people to come into green-spaces. This is particularly likely for green space that does not have a clear, current purpose or is perceived as unattractive or unsafe.

3.6.6 Integrating the approach to green and outdoor space with urban development, travel and infrastructure projects, such as flood management projects can help to identify opportunities to develop new green and outdoor space for leisure and exercise, but should meet community needs and seek their support. An integrated approach can also help to

remove barriers to access such as poorly sited crossing places which discourage people from walking to outdoor leisure destinations.

3.6.7 If financial constraints limit or delay our ambition to create or refurbish areas of green space where it is lacking, the evidence supports the value of undertaking smaller scale, community-led initiatives. These could include collaborations between communities and local businesses to support schemes through commitment of materials or staff time to work alongside local residents.

3.6.8 These should be devised by and with communities, and could include initiatives to plant and maintain greenery to soften urban streets and hard-landscaped open spaces or to bring small areas of unused urban space into community use and to decide a clear purpose for them, perhaps as 'micro-parks' or 'parklets' in areas where green space is lacking.

3.6.9 Play spaces that include natural elements as well as conventional and accessible play park equipment can encourage children to play actively and creatively, children are creative and can make play opportunities from basic materials, in all sorts of settings as long as the spaces are safe and the adults who care for them perceive them to be safe.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Tackling public health issues requires long term commitment and investment. Much of this already exists and is directed towards activity which will positively influence this indicator. This includes Council investment as well as external funding from central government departments. Additional resource is likely to rely on external funding. Green space is listed as a matter that local authorities are able to fund through Community Infrastructure Levy and Section 106 monies.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 None

6. LEGAL APPRAISAL

6.1 Part 1 of the Health and Social Care Act 2012 (the Act) places legal responsibility for Public Health within Bradford Council. Specifically Section 12 of the Act created a new duty requiring Local Authorities to take such steps as they consider appropriate to improve the health of the people in its area. The Public Health department in the Local Authority supports the performance of this duty.

6.2 Section 31 of the Act required Local Authorities to pay regards to guidance issued by the Secretary of State for Health when exercising their public health functions and in particular Local Authorities are required to have regard to the Department of Health's Public Health Outcomes Framework.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.11 Access to outdoor space is not equal across the population of England. National research shows that people living in the most deprived areas and that people of Black and Minority Ethnic origin on average are less likely to have access to green areas, and therefore less opportunity to gain the health benefits compared to people living in more affluent areas. Local research cited in this report largely confirms this picture for Bradford District, with less accessible green space in less-affluent areas and areas with a higher Asian/Asian British population.

7.2 SUSTAINABILITY IMPLICATIONS

7.21 Protection and maintenance of green infrastructure will be important for future residents of the District. Demographic, environmental and economic pressures are liable to persist into the mid 21st Century. The report highlights the need to recognise the contribution of green spaces for health outcomes. A sustainability oriented policy approach will ensure that green space is safeguarded for future generations. Green space is being increasingly seen as an important protective and resilient infrastructure to buffer populations against climate impacts. Its value will increase as climate impacts worsen.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.31 Actions to improve utilisation of green spaces may reduce greenhouse gas emissions. Active travel is a low cost abatement option which, if effective could significantly reduce green house gas emissions. Local environmental improvement and social activity to increase active travel are intrinsic to this approach. More broadly, green house gases are embedded in natural assets and degradation of these assets will also result in emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.41 In broad terms, perception of safety and security within residential and community environments can be influenced by proximity and access to good quality green space. It is important that people feel safe in their local green spaces, this is integral to communities' willingness to use local green assets and to allow children to use them.

7.5 HUMAN RIGHTS ACT

7.51 None

7.6 TRADE UNION

7.61 None

7.7 WARD IMPLICATIONS

7.71 PHOF indicators are complex and are influenced by differences in economic, cultural and social factors across populations and communities. Across the 30

wards of Bradford, achievement against each of the indicators will vary substantially. Further mapping of green infrastructure by ward would add to the current picture of assets and equality of access.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (For reports to Area Committees only)

7.81 None

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None

9. OPTIONS

9.1 None provided

10. RECOMMENDATIONS

10.1 The views of the Environment and Waste Management Overview and Scrutiny Committee on the matters set out in the report are requested.

11. APPENDICES

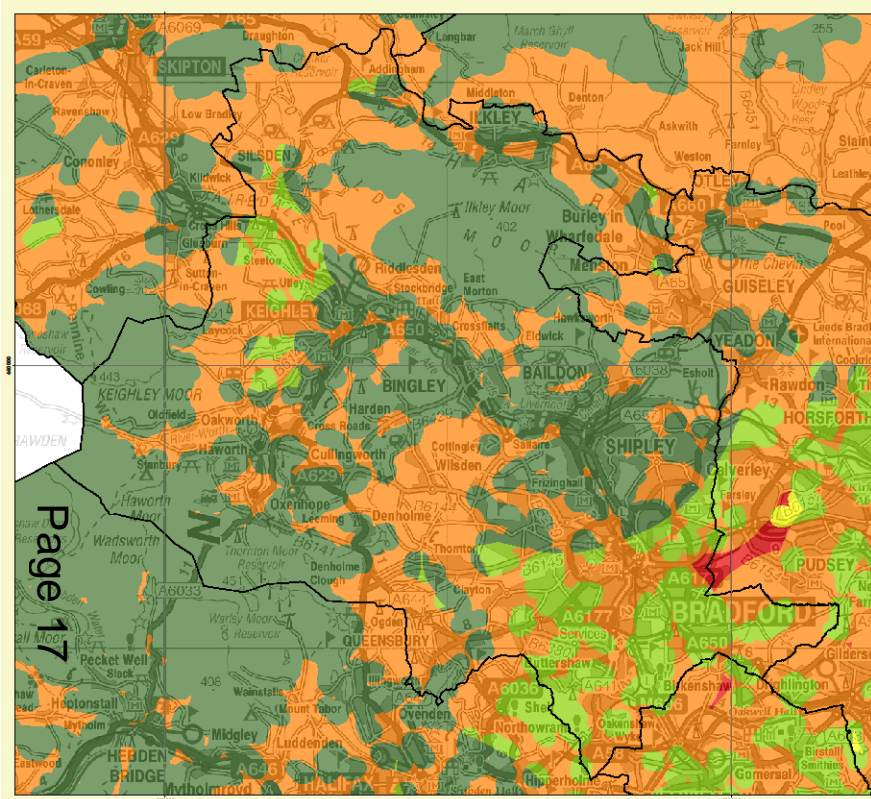
11.1 Map 1: Accessible Natural Green Space Standards (ANGSt) applied across Bradford District (Natural England).
Map 2: Index of Deprivation 2015 – Bradford District.

12. BACKGROUND DOCUMENTS

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Map 1: Accessible Natural Green Space Standards (ANGSt) applied across Bradford District (Natural England)

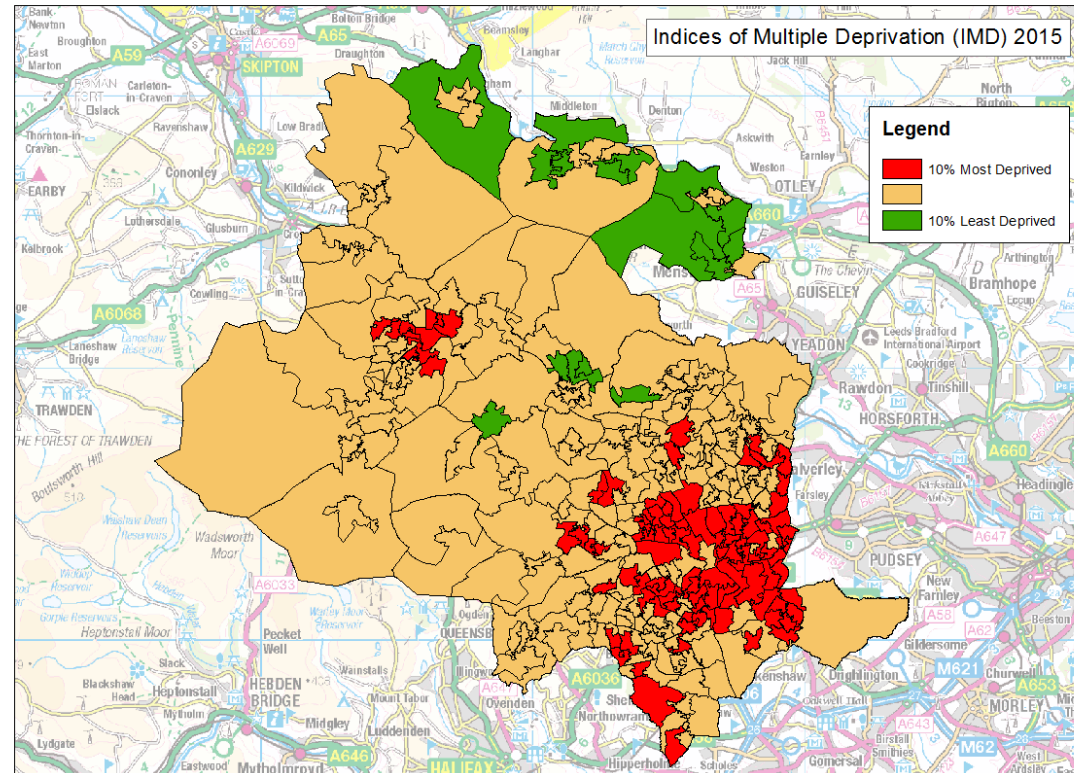


Map 1 Key:

Green areas: a range of green spaces such as parks are easily accessible: Ilkley, Bingley, Baildon, Shipley, parts of south-east Bradford.

Yellow/orange/red: no reasonably sized park within 300 metres: large parts of Bradford City, Keighley, Cottingley, Wilsden, Denholme, Queensbury, parts of Thornton, Clayton, Silsden, Menston, south-east Bradford.

Map 2: Index of Deprivation 2015 – Bradford District



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Public Health Analysis Team, Bradford

Map 2 Key: **Green**, 10% least deprived. **Red**, 10% most deprived.

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Report of the Strategic Director of Place to the meeting of Regeneration and Environment Overview and Scrutiny Committee to be held on 02nd October 2018

M

Subject:

Water Management Scrutiny Review- Progress of Recommendations

Summary statement:

The Environment and Waste Management Overview Scrutiny Committee undertook a wider scrutiny review into water management across the District following the devastating winter 2015 floods. The Water Management Scrutiny Review was endorsed by the Environment and Waste Management Overview Scrutiny Committee at their meeting on 4th July 2017 where it was recommended to be considered by the Corporate Overview and Scrutiny Committee in their meeting on the 26th October 2017 where it was subsequently endorsed.

Following its adoption, The Water Management Scrutiny Review included twenty-six recommendations and it was resolved that a report would be made in twelve months which monitored progress against all the recommendations contained in the review.

This report briefly outlines the progress made and the status of each of the twenty-six recommendations.

Strategic Director:

Steve Hartley
Strategic Director of Place

Portfolio:

Planning, Transportation and Highways

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Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

The Environment and Waste Management Overview Scrutiny Committee undertook a wider scrutiny review into water management across the District following the devastating winter 2015 floods. The Water Management Scrutiny Review was endorsed by the Environment and Waste Management Overview Scrutiny Committee at their meeting on 4th July 2017 where it was recommended to be considered by the Corporate Overview and Scrutiny Committee in their meeting on the 26th October 2017.

Following its adoption, The Water Management Scrutiny Review included twenty-six recommendations and it was resolved that a report would be made in twelve months which monitored progress against all the recommendations contained in the review.

This report briefly outlines the progress made and the status of each of the twenty-six recommendations.

2. BACKGROUND

The floods of December 2015 inundated over 1,000 homes and businesses across a wide swathe of Bradford District and turned the lives of many hundreds of local people upside down. The cost of the damage to residential and commercial property is estimated to have been around £34 million. The broader social, environmental and economic impacts were even greater in scope as residents struggled to cope with the upheaval to their everyday lives through the months that followed.

At its meeting on Tuesday 19 January 2016, Bradford Council agreed that the Corporate Overview and Scrutiny Committee undertake an in-depth scrutiny review of the effectiveness of the Council and its Partners in dealing with the District-wide flooding of December 2015.

Following discussions with Councillors and Officers, it was also agreed that water management across the District should be looked at and that the Environment and Waste Management Overview and Scrutiny Committee should undertake that scrutiny review.

The Environment and Waste Management Overview and Scrutiny Committee agreed its terms of reference for this scrutiny review in April 2016. Specifically, the committee resolved to investigate six key lines of enquiry:

- 1) examine the policies that impact on either the mitigation of flood risk or contribute to that risk;*
- 2) identify potential sources of funding and other resources that could assist in reducing the risk and impact of flooding;*
- 3) develop an action plan to reduce the risk and impact of flooding and use in response to any future incidents;*
- 4) consider future climate change assumptions and their impact on the frequency and severity of flooding incidents;*
- 5) consider measures which could be taken to reduce the rate of water runoff into the river system;*
- 6) consider the effect of increased flooding risk on proposed development and the effect*

of proposed and possible future development on run off and flooding risk. 1

As a result of the review, The Environment and Waste Management Overview and Scrutiny Committee made a total of 26 recommendations for consideration by colleagues. Some of these recommendations are closely linked with each other. The progress made over the previous 12 months on each recommendation under each of the 6 key lines of enquiry is detailed below;

Key Line of Enquiry 1

Examine the policies that impact on either the mitigation of flood risk or contribute to that risk.

Recommendation 1 (mirrors Recommendation 16)

That the Council liaises closely with partner city region authorities to finalise supplementary planning guidance as soon as possible, and that officers quickly finalise a date by when these documents will be published.

The potential to produce Supplementary Planning Document (SPD) to be adopted by Leeds City Region Authorities is a complex matter and has been explored with Heads of Planning and Flood Risk Managers within the city region. However, it has been recognised that a joint SPD is not the preferred approach as all authorities have differing requirements relating to SUDS. For example, some authorities would prefer to integrate SUDS requirements into other policy documentation rather than adopt a stand-alone SPD.

Consequently, it was recommended, and subsequently agreed, at the Leeds City Region Chief Executive's Meeting on 19 July 2018 to endorse the proposal to update the current SUDS guidance [on a City Region scale] rather than a City Region SPD. It was agreed that Heads of Planning will oversee work to update this document. This approach was subsequently endorsed by West Yorkshire Chief Highway Officers at the Senior Flood Officers Group.

The first draft of the updated guidance to be completed by October/November 2018, prior to being circulated for comment by the West Yorkshire Development Management Leads followed by Chief Highway Officers and Heads of Planning.

Recommendation 2

That the Council continues to review the development of its 'register of structures or features that affect flood risk'.

It is a statutory requirement of the Flood and Water Management Act 2010 that the Council under their role as Lead Local Flood Authority maintain a register of structures that affect flood risk. The Council continue to maintain the register but also identify new assets, that are added to the register, through a range of investigatory measures.

Recommendation 3

That the Council urgently reviews its default policy of non-inspection of the sustainable urban drainage features and flood risk aspects of completed developments, particularly in relation to larger projects and including SUDS already installed to date, in order to ensure that these developments are consistent with our LFRMS; and that the cost of doing so is borne as far as is practicable by the developer.

The Council through its role as Lead Local Flood Authority undertake assessments of drainage design submissions as consultee to the planning process. On giving approval to a drainage design it is unlikely that the Lead Local Flood Authority will inspect the installation of the drainage system due to resource constraints within the service. On larger projects the majority of developments will seek to have the drainage infrastructure (Including SUDS in the form of underground storage pipes) adopted by the statutory sewerage undertaker, Yorkshire Water. In these instances, Yorkshire Water will inspect the installation of the drainage infrastructure. The Council will also inspect the installation of the system through the Highway Development Control Sections Clerk of Works, who will ensure the drainage infrastructure is installed satisfactorily as not to be detrimental to the structural integrity of the highway.

The Council has committed to take on the maintenance of SUDS retention ponds at Manywells (Cullingworth), Black Dyke Mills (Queensbury) and Allerton Lane (Allerton) developments, however maintenance will not be undertaken until the developments have been completed and an initial 12-month maintenance period lapsed. The drainage infrastructure on these site have been inspected at relevant construction stages by the Lead Local Flood Authority.

Recommendation 4

That the Council reviews its engagement with communities with a view to ensuring that they are actively involved in the creation and maintenance of SUDS and other flood risk management projects.

The Council is working with local groups and the Aire Rivers and Yorkshire Dales Rivers Trusts on the Aire and the Wharfe catchments to encourage community projects to provide local Flood Risk Management improvements. It is proposed that community engagement, particularly around SUDs within individual properties and businesses will form a part of the Natural Flood Management Project on Backstone Beck.

Further Local Levy funding (£25k total) has been approved by the Council's Flood Programme Board for stewardship work and Flood Warning Service Awareness raising within the financial year 2017/ 2018 in the Worth valley. Local Levy funding has also been secured (£20k) to support the work of the Addingham 4 Becks Groups in conjunction with the Dales Rivers Trust. A pilot Natural Flood Management (NFM) project is being progressed on Harden Moor. The project is funded by Leeds City Council and is one of five Aire catchment-wide projects being undertaken. Volunteer days will be undertaken as part of the project. This will provide people with a greater understanding of NFM and what the measures involve. It will also give them an opportunity to do something to help mitigate against flood risk in their community. A number of schools have been put forward to Yorkshire Water for consideration in their 'Soak it Up' programme which implements SUDS in schools.

The Council are a key partner in the Interreg European Funded project BEGIN (Blue & Green Infrastructure through Social Innovation). The BEGIN project aims to deliver climate change adaptation and protection through the development of a blue green infrastructure project within the Shipley and Canal Road Corridor including innovative ways of involving local communities and groups in the design, delivery and ultimately the maintenance of the project.

Recommendation 5

That the Council ensures that its flood risk management strategy continues to balance the needs of the Aire and Wharfe valley catchments.

The Local Flood Risk Management Strategy is a strategic document to cover Bradford District and its drainage catchments. Objectives within the Local Flood Risk Management Strategy are applicable to the whole of Bradford District and work is ongoing on both the Aire and Wharfe catchments. Section 10 of the Local Flood Risk Management Strategy (Wider Environmental Objectives) is being explored on both the Aire and Wharfe Catchments and the Backstone Beck catchment (a tributary of the River Wharfe in Ilkley) is to be subject to a £167k Natural Flood Management Project led by the Environment Agency and in conjunction with Bradford Council. An outcome of this project would be the production of River stewardship, Natural Flood Management and SUDS advice sheets produced in partnership with the communities and applicable across Local Authorities along the river catchments.

Key Line of Enquiry 2

Identify potential sources of funding and other resources that could assist in reducing the risk and impact of flooding.

Recommendation 6

That the Council reviews the potential for using funds from the Community Infrastructure Levy for flood alleviation measures.

Community Infrastructure Levy Regulation 123 provides for the Council to set out a list of those projects or types of infrastructure that it intends will be, or may be, wholly or partly funded through the CIL. Local Flood Risk Alleviation is listed as Environmental Improvements but only when the benefits are outside of a specific development. Site specific flood mitigation measures will fall within site specific Section 106 agreements as opposed to CIL.

Recommendation 7

That the Council liaises with other West Yorkshire local authorities to secure funding from the Department of Transport's National Productivity Investment Fund.

The Highways Department were successful in drawing down a total of £836k of funding from the Department of Transport's National Productivity Investment Fund of which £550k was spent on local drainage infrastructure improvements in the year 2017/ 18.

Key Line of Enquiry 3

Develop an action plan to reduce the risk and impact of flooding and use in response to any future incidents

Recommendation 8

That the Council takes steps to ensure that the Environment Agency's new climate change allowances are applied in the preparation of the site allocations development plan to ensure that proper consideration is given to increased flood

vulnerability linked to climate change and that identified sites are avoided where appropriate.

The Council is undertaking an update to its Strategic Flood Risk Assessment (SFRA) and this will inform the flood risk aspects and policies of the site allocations process. When updating the SFRA the latest climate change allowances will be used when identifying flood risk extents from all sources of flooding.

Recommendation 9

That the Council reviews the actions necessary for it to ensure that land required for current and future flood management is protected from development in order to mitigate the impacts of climate change.

The Council is undertaking an update to its Strategic Flood Risk Assessment (SFRA) and this will inform the flood risk aspects and policies of the site allocations process. When updating the SFRA the latest climate change allowances will be used when identifying and allocating land as functional floodplain.

Recommendation 10

That the Council reviews its record to date in enabling community engagement around the challenges of water management and flooding and explores the options for developing more resilient local networks in future years.

The Council have produced a flood information pack which includes a laminated leaflet providing advice on what to do when a local flood warning is in place, when flooding is happening and recovering from flooding. It also signposted to the Council's website to provide advice on preparing for emergencies and developing a personal emergency plan. It also provided a list of all the important contacts with the telephone numbers for use in emergencies, including signing up to the flood alert system.

The Council has been working extensively with Local Councils to voluntarily develop their Emergency and Flood plans. Such plans provide an agreed framework to work within, identify key local roles and responsibilities, identify known risks and hazards, identify vulnerable members of the community and provide valuable local information all in one place.

Each Local Council engaged in the writing of plans has had the opportunity to look at their storage needs for locally based and maintained resources and address those individually. We are looking at a number of different solutions across the district each costing a similar amount but fulfilling a different need. Resources for communities have been identified, a list drawn up and a bid made to the Environment Agency was successful to finance this initiative. These resources have been purchased and have been distributed to Local Councils as and when they complete their plans. Flood Sacks have been purchased and are in storage at Stockbridge Depot for distribution as above. Radios similar to those used by Civil Enforcement Officers have been purchased and were made available to those communities as part of their Emergency and Flood plan response.

Recommendation 11

That the Council works closely with Yorkshire Water to identify key places where surface water drainage problems exist in order to ensure that its action-planning delivers early, tangible results for our community.

Yorkshire Water are a member of the Bradford Flood Programme Board and are represented within the various sub groups that develop the capital flood risk works programme and flood resilience initiatives. The Council have also worked in collaboration with Yorkshire Water and the Environment Agency to identify flood risk prone areas to be put forward for consideration in the PR 19 process.

Recommendation 12

That Yorkshire Water and the Environment Agency undertake a full investigation of possible sewage-related pollution sources in the Bradford Beck catchment in the next investment cycle (AMP7, which starts with PR19).

Yorkshire Water will collaborate with Bradford Council, the Environment Agency and other key stakeholders, in a study for Bradford Beck and its tributaries from source to confluence with the River Aire. The project is part of Yorkshire Waters business plan for AMP7 (2020 to 2025) and so is in the very early stages of scoping and developing with the Environment Agency what will be required, and ultimately delivered from April 2020.

Yorkshire Water also have a programme of works from 2015 to 2020 to deliver 100% event duration monitoring of waste water storm discharges across Yorkshire, the relevant data from which will inform the investigation into Bradford Beck.

The Council are partners in the Interreg North Sea Region SCORE project that is a wide ranging smart cities project looking at using / reusing data and open data to provide efficiencies in public sector delivery. At the moment the Council are scoping monitoring devices and systems in order to determine pollution levels in watercourse such as Bradford Beck.

Key Line of Enquiry 4

Consider future climate change assumptions and their impact on the frequency and severity of flooding incidents.

Recommendation 13

That the Council urgently reviews both capital and revenue funding streams for maintaining council-owned drainage systems and watercourses/ivers in order to ensure that we deal with the rise in water flows and levels associated with climate change.

The Drainage Section do not receive capital funding to undertake maintenance works on council owned drainage infrastructure. The responsibility of drainage infrastructure will depend on which department or service manages the function of each individual asset. The Drainage Section is working with the Environment Agency, Yorkshire Water and other organisations to identify and progress flood risk schemes within their capital works programme to address property flooding, and is actively looking for match funding to reduce the pressure on existing drainage systems. The Councils Capital Flood Risk Programme is included within Appendix 1 for information. This shows where flood risk studies are been progressed in the district.

The Highway Service manages a range of existing drainage infrastructure including assets such as the carrier drains that serve the highways, road gullies, road side ditches,

drainage outfalls, and culverted watercourses that pass under the highway. Various budgets are used to maintain these assets depending on which Highway Section has responsibility for them. These base budgets have decreased over the last few years due to the spending constraints the Council is facing. Some sections are reported to use revenue budget to undertake emergency maintenance projects however no capital budget is available to implement a periodic asset maintenance programme.

With a reduction in base budgets for maintenance the Highways Service have applied for other funding streams that have been managed by the Department of Transport. In the year 2017/ 18 a total of £550k was drawn down from the National Productivity Investment Fund to spend on local drainage infrastructure improvements. Further funding was successfully granted from the Department of Transport for spending within the 2017/ 18 and 2018/19 financial years. This funding was reference 'Challenge Funding' and has been spent and is allocated on required maintenance works on drainage infrastructure serving the major highway network providing much need network resilience. The maintenance works funding by these two funding streams would not have been undertaken within the base budget allocations.

The Council continue to monitor the release of other relevant funding streams to be used for drainage maintenance works but at present no further funding streams have been released by the Department of Transport.

Recommendation 14

That the Council continues to update its LFRMS to take account of the disproportionate impacts that arise from the growing risk of flooding events related to climate change.

It is a legislative requirement to update the LFRMS in line with the current six-year cycle for flood risk management. The LFRMS is up to date in accordance with current climate change guidelines but is a living document and will be reviewed accordingly. Specific actions (and examples of current working practice) within the LFRMS will be reviewed in the next update.

Recommendation 15

That the Council updates its LFRMS to incorporate the development of 'bottomup' actions to support sustainable drainage, mitigate the risk of flooding and enable communities to recover from flooding events.

It is a legislative requirement to update the LFRMS in line with the current six-year cycle for flood risk management. Specific actions (and examples of current working practice) within the LFRMS will be reviewed in the next update.

Key Line of Enquiry 5

Consider measures which could be taken to reduce the rate of water runoff into the river system.

Recommendation 16 (mirrors Recommendation 1)

That the Council publishes minimum design standards (in the form of supplementary planning guidance) so that developers and their consultants are clear on the standards required for acceptable planning applications in relation

to water runoff and sustainable urban drainage systems, and seeks to ensure that this process is completed by the end of April 2018.

The potential to produce Supplementary Planning Document (SPD) to be adopted by Leeds City Region Authorities is a complex matter and has been explored with Heads of Planning and Flood Risk Managers within the city region. However, it has been recognised that a joint SPD is not the preferred approach as all authorities have differing requirements relating to SUDS. For example, some authorities would prefer to integrate SUDS requirements into other policy documentation rather than adopt a stand-alone SPD.

Consequently, it was recommended, and subsequently agreed, at the Leeds City Region Chief Executive's Meeting on 19 July 2018 to endorse the proposal to update the current SUDS guidance [on a City Region scale] rather than a City Region SPD. It was agreed that Heads of Planning will oversee work to update this document. This approach was subsequently endorsed by West Yorkshire Chief Highway Officers at the Senior Flood Officers Group.

The first draft of the updated guidance to be completed by October/November 2018, prior to being circulated for comment by the West Yorkshire Development Management Leads followed by Chief Highway Officers and Heads of Planning.

Recommendation 17

That the Council engages proactively with partner organisations to identify opportunities for additional Natural Flood Management projects across the District (such as in the Clayton Beck catchment).

The Council are working with the Leeds Flood Alleviation Scheme project team, in partnership with the Environment Agency, to develop a catchment wide approach to reducing flood risk. This includes natural flood management (NFM) measures on the upper and mid stretches of the River Aire as an integral part of phase 2 of the scheme. The scheme is identifying with landowners, which land is suitable for NFM measures. Also as part of the scheme, potential areas have been identified and shared with partners and the Leeds FAS2 project team.

A pilot NFM project is being progressed on Harden Moor where the Council are landowners and key partners in the design and delivery of the project.

The Backstone Beck catchment (a tributary of the River Wharfe in Ilkley) is to be subject to a £167k Natural Flood Management Project led by the Environment Agency and in conjunction with Bradford Council. An outcome of this project would be the production of River stewardship, Natural Flood Management and SUDS advice sheets produced in partnership with the communities and applicable across Local Authorities along the river catchments.

Recommendation 18

That the Council works jointly with Friends of Bradford's Becks on water management projects in the Canal Road area.

Friends of Bradford's Becks are engaged in the ongoing Shipley and Canal Rd Corridor Flood Risk Benefit Study and the Interreg North Sea Region IVB Project Blue Green Infrastructure through social Innovation (BEGIN).

Furthermore, following the floods of December 2015 it was recognised that there was a need for a long term strategic approach to managing flood risk and associated environmental impacts across the Bradford district. In identifying this need the Council worked with the Environment Agency to scope and develop a Bradford Flood Programme Board. The Board agreed that, alongside ongoing scheme development, it is a priority to focus on identifying and delivering cost-beneficial solutions to areas within the district that are at risk of flooding. The Programme Board were able to secure local levy funding to help deliver aspirations and some of this funding was allocated to the Friends of Bradford's Becks and the Aire Rivers Trust, to work in collaboration with the Council and other partners to undertake a River Stewardship programme. The overall aim of River Stewardship for Bradford is to create a sustainable and active network of citizens looking after Bradford's rivers, delivering activities including debris clearance, invasive species control, backside maintenance and riparian landowner engagement to support flood risk and resilience activities on behalf of the community.

Recommendation 19

That the Council works with partner organisations to gather together existing knowledge and practice of Natural Flood Management in the form of a 'best practice manual' in order to engage the community and guide implementation of these kind of measures.

The Council is currently working with other signatories of the White Rose Forest (WRF) to design the Harden Moor Pilot Natural Flood Management project and are part of the project team for the NFM scheme to be implemented on the Backstone Beck Tributary on Ilkley Moor. This is in the River Wharfe catchment. The project in Ilkley has secured £167K of DEFRA NFM funding. The approaches we are looking to implement on the moor (slowing the flow, drainage reversal, sphagnum translocation, increasing tree cover and additional environmental benefits of increased biodiversity, active blanket bog management and re-wetting areas of the moor) are all replicable on other catchments in the District and beyond. These projects will help the Council broaden its knowledge and understanding of NFM and how the multiple measures can benefit the catchment by reducing water flows but also increase biodiversity and community engagement.

A best practice manual in regards to Natural Flood Management has been put together by the Yorkshire Dales National Park and this is regularly used by the Council in pursuing NFM opportunities. A link to the guide is below;

http://www.yorkshiredales.org.uk/data/assets/pdf_file/0003/1010991/11301_flood_management_guide_WEBx.pdf

Recommendation 20

That the Council adopts a 'whole catchment' approach to reducing water runoff, in conjunction with neighbouring local authorities (particularly Leeds, but also those 'upstream' of our District) and partner agencies.

The whole catchment approach is central to any schemes being discussed and funding bids are increasingly being submitted on a catchment-wide basis encompassing multiple projects through a number of local authority administrative areas.

Recommendation 21

That the Council incorporates the 'Green Streets' approach in its planning process and infrastructure development schemes.

The Council are currently developing a 'Housing Design Guide' and 'Street Design Guide' that will emphasise the importance and specify the use of Blue Green Infrastructure and Green Street Initiatives within developments. These documents will be proposed for adoption as Supplementary Planning Documents in 2019.

Recommendation 22

That the Council identifies future opportunities where it can show leadership in reducing and slowing water flow by its own actions, such as in the road and cycle path engineering schemes that it designs and through its ongoing refurbishment of the Council estate (possible measures may include controlling roof drainage by disconnecting building drains from the sewer system and installing planters, soakaways and green roofs).

The New Line and Hard Ings junction schemes incorporate measures to reduce quantities of surface water runoff from the new carriageway through the use of SuDS. Also a recently constructed highway scheme on North Street in Keighley has also incorporated a bioretention scheme as opposed to the traditional road gully system to reduce the rate of surface water runoff whilst also improving the water discharge quality.

Recommendation 23

That the Council considers either (a) signing up to the 'Blue and Green Infrastructure' declaration issued by Newcastle City Council and five partner agencies in February 2016 or (b) issuing its own declaration in order to aid the prioritisation of Blue-Green infrastructure in managing flood risk across Bradford District.

The Council have been successful in a funding bid to the EU North Sea Interreg Vb programme project BEGIN (Blue / Green infrastructure through social innovation) which was approved in early September 2016 to EU North Sea Region Secretariat; The Lead Partner being the Municipality of Dordrecht in the Netherlands. The scheme is progressing and will help support the aspirations of the Councils Green Infrastructure Study. The emerging approach in respect of Green Infrastructure and flood risk is based on the creation of a Linear Park along the length of Bradford Beck, restoring the natural character of the beck, retaining areas of natural floodplain, introducing new areas and enhancing existing areas of greenspace whilst incorporating sustainable drainage within new developments. The BEGIN projects also aims to engage with communities to increase awareness of the Beck and its catchment.

Recommendation 24

That the Council investigates what more it can do to promote community and individual awareness of what can be done locally to reduce water runoff and

flooding risk.

See Recommendation 4 & 5. All community engagement is covering all aspects of Flood and Water Management from awareness raising to river stewardship and riparian and individual citizen responsibilities.

Key Line of Enquiry 6

Consider the effect of increased flooding risk on proposed development and the effect of proposed and possible future development on run off and flooding risk.

Recommendation 25

That the Council incorporates sustainable urban drainage messages and policies into its broader community engagement, such as the benefits of permeable driveways, along the lines of the Ten Point Plan produced by Friends of Bradford's Becks.

See Recommendation 4 & 5. All community engagement is covering all aspects of Flood and Water Management from awareness raising to river stewardship and riparian and individual citizen responsibilities.

Recommendation 26

That Bradford Council's Environment and Waste Management Overview and Scrutiny Committee receives a report back before the end of April 2018 which monitors progress against all the recommendations contained within this scrutiny review.

This report covers the progress made on each recommendation

3. OTHER CONSIDERATIONS

None

4. FINANCIAL & RESOURCE APPRAISAL

Recommendations 6 and 7 of the adopted Water Management Scrutiny Review relate to the potential for using funds from the Community Infrastructure Levy for flood alleviation measures, and for Bradford Council to liaise with other West Yorkshire local authorities to secure funding from the Department of Transport's National Productivity Investment Fund. Recommendation 13 asks for an urgent review of capital and revenue funding streams for maintaining council-owned drainage systems and watercourses/rivers in order to respond effectively to the rise in river flows and levels associated with climate change.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

If there are no significant risks arising out of the implementation of the proposed recommendations it should be stated but only on advice of the Assistant Director Finance and Procurement and the City Solicitor.

6. LEGAL APPRAISAL

➤ None

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

None

7.2 SUSTAINABILITY IMPLICATIONS

➤ None

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

➤ None

7.4 COMMUNITY SAFETY IMPLICATIONS

➤ None

7.5 HUMAN RIGHTS ACT

➤ None

7.6 TRADE UNION

➤ None

7.7 WARD IMPLICATIONS

The winter 2015 floods affected several areas and communities across the District, which include: • Bingley; • Bingley Rural; • Craven; • Ilkley; • Wharfedale; • Shipley; • Baildon; • Idle and Thackley; • Keighley East. • Worth Valley.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

None

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

The report seeks to update members on progress achieved on the recommendations of the Water Management Scrutiny Review. Members are asked to consider the report and provide views and comments.

10. RECOMMENDATIONS

That Bradford Council's Regeneration and Environment Overview and Scrutiny Committee receives a report back before the end of October 2019 which monitors progress against the recommendations contained within the Water Management Scrutiny Review.

11. APPENDICES

Appendix 1 – Water Management Scrutiny Review Report

Appendix 2 - Bradford Councils Capital Flood Risk Programme

12. BACKGROUND DOCUMENTS

None



Water Management across the Bradford District

**Report of the Environment and Waste Management
Overview and Scrutiny Committee**

Tuesday 2 May 2017

Membership of the Environment and Waste Management Overview and Scrutiny Committee (EWMOSC)

Members

Cllr Aneela Ahmed
Cllr Ralph Berry
Cllr Mike Gibbons
Cllr Martin Love, (Deputy Chair)
Cllr Naveed Riaz
Cllr Brendan Stubbs
Cllr Kevin Warnes, (Chair)
Cllr Rosemary Watson

Co-Opted Members

Nicola Hoggart – Environment Agency
Julia Pearson – Bradford Environment Forum

Alternate Members

Cllr Sue Duffy
Cllr Michael Ellis
Cllr Hawarun Hussain
Cllr Zafar Iqbal
Cllr Hassan Khan
Cllr Sarfraz Nazir
Cllr Jack Rickard
Cllr Rachel Sunderland

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- **Appendix 1: Terms of Reference.**
- **Appendix 2: Executive Summary of Bradford Council's 'Review to Consider the Future of Water Management and the Associated Problems of Flooding in Bradford District', published in 2005.**
- **Appendix 3: Officer powerpoint presentation summarising progress to date in implementing the recommendations of the 2005 review, EWMOSC meeting, 26 July 2016.**
- **Appendix 4: Extract from the printed minutes of the EWMOSC meeting on 26 July 2016 during which the committee reviewed progress to date in implementing the recommendations of the 2005 review.**
- **Appendix 5: EWMOSC evidence-gathering sessions and witnesses.**
- **Appendix 6: List of briefing reports provided to this committee.**
- **Appendix 7: List of background documents.**

1) Chair's Foreword

The floods of December 2015 inundated over 1,000 homes and businesses across a wide swathe of Bradford District and turned the lives of many hundreds of local people upside down. The cost of the damage to residential and commercial property is estimated to have been around £34 million. The broader social, environmental and economic impacts were even greater in scope as residents struggled to cope with the upheaval to their everyday lives through the months that followed. For some, sixteen months after they were originally flooded out of their homes or premises, the long recovery process continues.

The Environment and Waste Management Overview and Scrutiny Committee has undertaken this scrutiny review in order to ensure that Bradford Council and its partner agencies are better able to cope with future flooding, in ways that we hope will help mitigate the impact of these inevitable extreme weather events on the lives of the people and communities we serve in the years ahead. Our review confirms that significant progress is being made by the Council and its partners in managing flood risk and the multiple impacts of flooding; and that developing and sustaining these achievements into the 2020s and beyond will be extremely challenging for all concerned.

The councillors on this committee are very grateful for the support of representatives from our external partners who contributed with their particular insights and experiences. These organisations include (in alphabetical order): the Aire Rivers Trust; Calderdale Council; the Environment Agency; Friends of Bradford's Becks; JBA Consulting; and Yorkshire Water. Not only did those involved furnish us with detailed written briefing papers (see Appendix 3 of this report), but they gave freely of their valuable time to participate in two lengthy evening evidence-gathering sessions. We could not have completed this review without their generous assistance and we trust that this report will help their own future water management projects in turn.

We are also very grateful to our hard-working and dedicated Council officers with whom we are fortunate to work and who also gave up their time to provide us with briefing documents and to join us for the information-gathering sessions. Finally, we also very much appreciate the support of our fellow councillors in completing this review.

On a personal note, I would like to thank my colleague (and prior chair of this committee) Cllr Martin Love for opening this review and for his experienced support and active participation as our work has proceeded. I am also very grateful to Mustansir Butt for his seasoned advice throughout the past six months; and finally to Maria Dara in Member Support for her invaluable contribution in transcribing the five hours of testimony that helped shape our report and its numerous recommendations.

Cllr Kevin Warnes
Chair, Environment and Waste Management Overview and Scrutiny Committee

2) Introduction

Background

At its meeting on Tuesday 19 January 2016, Bradford Council agreed that the Corporate Overview and Scrutiny Committee undertake an in-depth scrutiny review of the effectiveness of the Council and its Partners in dealing with the District-wide flooding of December 2015.

Following discussions with Councillors and Officers, it was also agreed that water management across the District should be looked at and that the Environment and Waste Management Overview and Scrutiny Committee should undertake that scrutiny review.

The Environment and Waste Management Overview and Scrutiny Committee agreed its terms of reference for this scrutiny review in April 2016. Specifically, the committee resolved to:

- 1) *examine the policies that impact on either the mitigation of flood risk or contribute to that risk;*
- 2) *identify potential sources of funding and other resources that could assist in reducing the risk and impact of flooding;*
- 3) *develop an action plan to reduce the risk and impact of flooding and use in response to any future incidents;*
- 4) *consider future climate change assumptions and their impact on the frequency and severity of flooding incidents;*
- 5) *consider measures which could be taken to reduce the rate of water runoff into the river system;*
- 6) *consider the effect of increased flooding risk on proposed development and the effect of proposed and possible future development on run off and flooding risk.*¹

This review therefore offers a wider perspective on water management across Bradford District. It aims to bring a range of valuable ongoing work streams together in order to improve the effectiveness of Bradford Council's approach (and those of our partner agencies) to water management across the District and beyond.

The Scrutiny Review Process

EWMO SC colleagues began their deliberations on 26 July 2016 with a brief review of progress made since 2005 in relation to water management and the associated problems of flooding in Bradford District. This meeting included a comprehensive presentation by Council officers on implementation to date of the recommendations of Bradford Council's 2005 'Review to Consider the Future of Water Management and the Associated Problems of Flooding in Bradford District' (see Appendices 2-4 of this report for full details of the 2005 recommendations, the officer presentation on 26 July and the associated committee deliberations).

¹ For the full Terms of Reference, see Appendix 1.

Two information-gathering sessions were subsequently undertaken as part of this scrutiny review focused on the six areas for improvement mentioned above. These took place at City Hall on 24 January and 7 February 2017 and involved both Bradford Council officers and representatives from a range of partner organisations.² EWMOSC members have considered a range of information including the briefing documents provided for these evidence-gathering sessions, the oral testimony of the participants and a range of background documents.³

The Scrutiny Review Recommendations

As a result of the review, this Committee has made a total of 26 recommendations for consideration by colleagues. Some of these recommendations are closely linked with each other. All are contained (a) within the body of the report and (b) summarised at the end of the main body of this report for ease of reference.

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<sup>2</sup> The full list of participants can be found in Appendix 5.

<sup>3</sup> For the full list of documents provided, see Appendices 6 and 7.

### **3) Findings**

This section presents the findings of the Environment and Waste Management Overview and Scrutiny Committee into Water Management across the Bradford District.

#### **Key Line of Enquiry 1**

#### **Examine the policies that impact on either the mitigation of flood risk or contribute to that risk.**

##### **Legislative overview**

Flood risk management is informed by (and subject to) a range of pieces of legislation. These include the 2009 Flood Risk Regulations, the 2010 Flood and Water Management Act (FWMA) and the National Planning Policy Framework (NPPF).

Bradford Council, as a Lead Local Flood Authority, is required by the FWMA to maintain a Local Flood Risk Management Strategy (LFRMS). This has been developed and adopted by the Council. This needs to be consistent with the National Strategy for Flood and Coastal Erosion Risk Management (FCERM) that is the responsibility of the Environment Agency (under the provisions of the FWMA).

It is clear, however, from the summary report tabled by officers on 24 January and feedback from participants during this first evidence-gathering session that national flooding policy remains in a state of flux. This has complicated the challenges facing the Council as we seek to manage flood risk across the District and has been problematic in terms of developing the emerging Core Strategy.

##### **Non-implementation of Schedule 3 of the FWMA**

Crucially, some parts of the FWMA were not brought into effect in 2010, notably Schedule 3 (Sustainable Drainage). This has been “subject to continual delays” in the view of Council officers (although this did not necessarily preclude Bradford from developing its own sustainable drainage policy in the meantime). The full implementation of the FWMA would have given Bradford Council greater control over the design of new drainage systems and enabled us to ensure that developers incorporate Sustainable Urban Drainage Systems (SUDS) into their proposals.

Instead, because Schedule 3 is not yet in force and, indeed, is not likely to come into effect in the near future, the committee was told on 24 January that “we do not have the appropriate [national] policy framework that we expected we would have in terms of how developers implement drainage schemes”. Officers commented that relying on the existing planning process for SUDS is therefore “less than ideal”. In a separate note, one participant observed that the government’s “failure to enact Schedule 3...effectively weakens where we were rather than strengthening it. Whilst we can use planning legislation to provide a basis for maintenance as well as design, without the resources

which the SuDS Approval Body would have given us to inspect and adopt, the reality is we can't ensure the process is robust.”<sup>4</sup>

### **Pre-application guidance**

Bradford Council currently refers developers to a two-page non-statutory technical guidance document relating to SUDS (comprising just 14 brief points). According to the briefing paper provided by Council officers on 24 January, this has “reduced the effectiveness of the original proposal [Schedule 3]”.<sup>5</sup>

This problem was noted in the Leeds City Region Flood Review Report, published in December 2016, which stated that “developing a strategic approach to sustainable urban drainage systems...is currently hampered by a lack of robust national guidance”. [WYCA, page 7] Indeed, the report went on to recommend “consistent planning policies and approaches across the City Region...to mitigate flooding and improve resilience, including preparing City Region supplementary planning guidance to provide a stronger steer for the adoption of SUDS”. (WYCA, page 52).

Several participants highlighted the role the Council can play in providing pre-application guidance for developers. One witness highlighted the need for “a consistent approach” across West Yorkshire. In the opinion of officers, Bradford Council has been “proactive” in seeking the implementation of Schedule 3. It appears that DEFRA would also like to see this part of the FWMA brought into effect. In the meantime, officers informed the committee that they are currently developing supplementary planning guidance relating to sustainable drainage.

### **Register of structures/features affecting flood risk**

Bradford Council, under the provisions of the FWMA, has a duty to maintain a register of structures or features that have a significant effect on flood risk. Officers confirmed that this register has been “under development for a couple of years” and is “ongoing” in nature. In a separate note, officers indicated that “the asset register is in place and due to its nature is a live process that requires continuous monitoring”. The Environment Agency confirmed that they regularly share asset information in their monthly meetings with the Council, Network Rail and Yorkshire Water under the aegis of the Flood Programme Board established by the Council to support its LFRMS.

### **Six year cycle of planning**

The Committee learned on 24 January that “to manage flood risk, both the Agency and local authorities must follow a six year cycle of planning”. Officers indicated that the six year cycle renews in 2017 and the Council’s Preliminary Flood Risk Assessment “will be reviewed in accordance with DEFRA guidelines (issued 25 January 2017) by mid-June this year”.

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<sup>4</sup> Email to the chair from Tony Poole, Principal Engineer Drainage, Bradford Council, 16 February 2017.

<sup>5</sup> In addition, it is worth noting that the non-statutory nature of the technical guidance document has been accompanied by a central government claim that ‘no new burdens’ are being imposed on Bradford. This, in turn, has triggered an almost complete elimination of the funding available to Bradford as a Lead Local Flood Authority (a revenue cut of over £50k per annum).

## **Lead role of the National House Building Council Inspectors**

Aside from strict planning considerations, officers also flagged up the fact that Bradford Council has limited involvement in overseeing the incorporation of sustainable drainage into new developments. According to officers, “the majority of house-building does not go through the local authority...but goes via the National House Building Council’s Inspectors...who serve notice on the local authority”. This clearly remains an ongoing issue and one which Bradford Council may need to review.

## **Flood risk inspection of completed developments**

The first evidence session also revealed that, although the Council goes through flood risk assessments “quite rigorously” at the planning stage in the view of officers, the Council does not ordinarily inspect completed developments to ensure that sustainable drainage and flood risk management measures have been properly implemented.

## **Involvement of communities in SUDS creation and maintenance**

Participants highlighted the role that local communities can play (perhaps via volunteering) in creating and maintaining SUDS in terms of creating habitats and sustainable drainage systems in parks (as well as other projects) and that this can have health and well-being benefits as well. This is not easy and takes time and resources, but can be worthwhile. One participant highlighted the need for “creative ways of working with communities” to manage natural drainage systems in particular.

## **Need for a ‘whole-catchment’ approach to flood risk management.**

One councillor stressed the importance of dealing with the Wharfe as well as the Aire, and for all parts of the Wharfe valley to be considered. The Environment Agency emphasised in response that they are focused on the whole of the Wharfe valley as well as the Aire valley and that they approach the challenge of water management on a ‘whole-catchment’ basis.<sup>6</sup> This was mirrored in a separate note from officers which states that the Council’s Local Flood Risk Management Strategy “encompasses a district-wide approach to flood and water management and the catchment-based approach is being undertaken by all relevant authorities”.

### **Recommendation 1 (mirrors Recommendation 16)**

**That the Council liaises closely with partner city region authorities to finalise supplementary planning guidance as soon as possible, and that officers quickly finalise a date by when these documents will be published.**

### **Recommendation 2**

**That the Council continues to review the development of its ‘register of structures or features that affect flood risk’.**

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<sup>6</sup> This ‘whole-catchment’ approach is exemplified in the *Upper Aire Catchment Network* briefing paper published by the Environment Agency in March 2017 and included in Appendix 3 of this report.

### **Recommendation 3**

**That the Council urgently reviews its default policy of non-inspection of the sustainable urban drainage features and flood risk aspects of completed developments, particularly in relation to larger projects and including SUDS already installed to date, in order to ensure that these developments are consistent with our LFRMS; and that the cost of doing so is borne as far as is practicable by the developer.**

### **Recommendation 4**

**That the Council reviews its engagement with communities with a view to ensuring that they are actively involved in the creation and maintenance of SUDS and other flood risk management projects.**

### **Recommendation 5**

**That the Council ensures that its flood risk management strategy continues to balance the needs of the Aire and Wharfe valley catchments.**

## **Key Line of Enquiry 2**

### **Identify potential sources of funding and other resources that could assist in reducing the risk and impact of flooding**

#### **Availability of multiple funding streams**

From Bradford Council's perspective, investing in flood risk management (including mitigation) measures is both essential and difficult. To quote from the Council's briefing note for the second information-gathering session, "the enormous economic, personal, health, and wellbeing costs associated with flooding make the argument for investment in flood defences and other measures to reduce risk a persuasive one. Despite this, raising finances to fund improvements is a huge challenge".

There are a range funding streams available, the main proportion of which is derived from central government. Council colleagues identified several examples of funding that has recently been obtained or applied for. These include: approval for the BEGIN and SCORE projects (see appendices for details) utilising European Regional Development Fund investment; the securing of Local Levy funding worth £850,000 for the Bradford Flood Programme; and the securing of £20 million in Local Enterprise Partnership funding for investment in flood defences in Leeds, Calderdale, Bradford, Skipton and Kirklees.

It is noteworthy that Bradford Council officers are working closely with the Environment Agency to ensure that funding for green infrastructure is incorporated into key economic development projects such as the Canal Road corridor scheme.

Environment Agency colleagues were very clear about the significance of the Community Infrastructure Levy as a source of investment in flood risk management measures. As their briefing paper for this session stated, they "urge all Local Authorities to consider using funds from the Community Infrastructure Levy towards flood alleviation measures".



The Agency also highlighted the opportunities for seeking partnership funding from the Department of Transport's National Productivity Investment Fund.

#### **Recommendation 6**

**That the Council reviews the potential for using funds from the Community Infrastructure Levy for flood alleviation measures.**

#### **Recommendation 7**

**That the Council liaises with other West Yorkshire local authorities to secure funding from the Department of Transport's National Productivity Investment Fund.**

### **Key Line of Enquiry 3**

#### **Develop an action plan to reduce the risk and impact of flooding and use in response to any future incidents**

##### **Multi-agency, partnership-oriented action-planning**

Bradford is committed to joint action-planning via its participation in the Bradford Flood Programme Board, through which the Council has coordinated its actions since July 2016 with the Environment Agency, Yorkshire Water and Network Rail. The Council's briefing note for this information-gathering session provided a very detailed summary of the extensive range of action-planning associated with our Local Flood Risk Management Strategy (see appendices).

One participant emphasised the need for Bradford Council to work closely with Yorkshire Water to ensure that action-planning is undertaken to "identify the hotspots for surface water drainage in Bradford and then look to see which ones could be tackled".

The Environment Agency emphasised the need for a "well-integrated approach" to all aspects of action-planning. The Agency also cited the importance of reference to the National Planning Policy Framework; of avoiding development in areas at risk of flooding; of ensuring that the Agency's new climate change allowances released in February 2016 are properly applied throughout the planning process; and of identifying land required for current and future flood management that therefore needs to be protected from development in order to mitigate the impacts of climate change.

The Agency's briefing note for our information-gathering session provided a very detailed summary of the extensive range of actions undertaken since early 2016, in many cases in conjunction with partners (see appendices).

##### **People-centred action-planning**

The Environment Agency noted the importance of building resilient community networks capable of managing their proximity to nearby rivers, for example, rather than focusing on developing flood warden roles with a more narrow focus on flooding events that will, after

all, only occur on an irregular (though more frequent) basis in the future. In the words of one participant, it is vital to ensure that “actions are people-centred”.

Participants emphasised that action-planning is not just about preventing or minimising the impact of flooding events, but also about enabling individuals and communities to recover from those inevitable disasters. One participant stressed the importance of saying that “the picture is going to be ever-evolving, the flood risks are going to increase, the frequency is going to increase, and the severity is going to increase. We are not going to get rid of flooding. People will still be flooded. It is about how we manage that. It is about how we make sure that we minimise the number of people who have been flooded, we minimise the impact of that flooding and that they recover quicker...it is about how we use all the tools...make sure that we are as responsible as we can be and...that we future proof [our actions]”.

One Agency colleague noted how quickly the flood warden network and other community schemes had faded away as the experience of the 2000 floods receded into the background (another participant noted that many flood wardens had been retired and were therefore relatively elderly). This colleague emphasised instead the need for a “different approach...looking at existing community groups, existing networks, established organisations like town councils and parish councils...rather than setting up something that is specifically flood focused”. A Council participant widened this approach to highlight the need to plan for “general resilience to meet whatever happens” and that the “challenge is to develop a much broader community resilience to whatever might happen”.

Another participant from the Environment Agency noted the “multiple benefits of green infrastructure” action-planning which, in turn, contribute to community resilience: specifically, “they will make us more drought resilient, they will make us more resilient to the urban island effect and a whole range of weather conditions, air pollution, air quality issues as well. There are a broad number of benefits to green infrastructure that are mapped, that can be valued. The public health benefits are also massively underestimated”.

On a particularly positive note, one participant indicated that “we are in a really good place at the moment given the climate that we are in and if we keep the momentum, the pace, the political commitment, not just within Bradford but across West Yorkshire as a unit, I think we will see some real tangible differences”. Many participants certainly shared this perspective, despite an awareness to the challenges of coordinating a complex array of actions between so many agencies and community groups and across multiple municipal boundaries over such long stretches of time.

#### **Recommendation 8**

**That the Council takes steps to ensure that the Environment Agency’s new climate change allowances are applied in the preparation of the site allocations development plan to ensure that proper consideration is given to increased flood vulnerability linked to climate change and that identified sites are avoided where appropriate.**

#### **Recommendation 9**

**That the Council reviews the actions necessary for it to ensure that land required for current and future flood management is protected from development in order to mitigate the impacts of climate change.**

#### **Recommendation 10**

**That the Council reviews its record to date in enabling community engagement around the challenges of water management and flooding and explores the options for developing more resilient local networks in future years.**

#### **Recommendation 11**

**That the Council works closely with Yorkshire Water to identify key places where surface water drainage problems exist in order to ensure that its action-planning delivers early, tangible results for our community.**

#### **Recommendation 12**

**That Yorkshire Water and the Environment Agency undertake a full investigation of possible sewage-related pollution sources in the Bradford Beck catchment in the next investment cycle (AMP7, which starts with PR19).**

### **Key Line of Enquiry 4**

#### **Consider future climate change assumptions and their impact on the frequency and severity of flooding incidents**

**Disparity between (a) the growing impacts of the climate change and (b) the resources available to mitigate these impacts**

The briefing paper provided by Council officers on 24 January and contributions during the evidence-gathering session highlighted the growing flooding risks associated with climate change. In particular, officers drew attention to the increased rainfall intensity and peak river flow allowances that now have to be factored into design and planning considerations for new developments. The Environment Agency confirmed that its latest climate change allowances are “significantly different” from previous models. In that context of accelerating climate change risks, the Council’s briefing paper stressed that “current budget constraints only allow a reactive approach rather than a proactive approach”. It stated that “regular maintenance regimes to council owned drainage systems and watercourses/ivers will need to increase to combat the rise in water flows and levels”.

The paper went on to state that, although Local Levy funding worth £880k has been secured to “advance” a number of studies of flooding risk at particular locations on the Aire/Worth catchments and the River Wharfe, “it will not address maintenance and other issues that we see as a priority. Regular maintenance regimes to council-owned drainage systems and watercourses/ivers will need to increase to combat the rise in water flows

and levels and internal funding arrangements for capital and revenue budgets and staffing levels need to be assessed”.

During the evidence-gathering session, officers indicated that there “has been no capital budget” for flood risk management, although “there have been budgets for individual schemes for a number of years”. They stated that “the maintenance budget that we used to have has not been increased since the 1990s...and has been transferred into the salary budget”. They added that “there are vacancies on the books”. They went on to state that the Council is essentially carrying out “minor bits of repairs” and confirmed that they would prefer to be more “proactive” in this area. Most of the work currently carried out is reactive, in response to about 300-400 complaints annually.

### **Disproportionate impact of flooding events on socially vulnerable groups.**

The briefing paper provided by officers on 24 January highlighted that flooding events present challenges for older residents, for residents prone to mental health problems, and for residents in poor health and/or on low incomes. Officers noted during this session that “the social care agenda and self-care agenda and keeping elderly people in particular in their homes longer”, as well as the ageing population, will need to be considered as we manage flood risk. This is especially important in the “recovery phase” following flooding events as the Council seeks to look after those who are “reliant on social care and experiencing mental health issues” in order to “understand what their needs are and how we can best address those”.

### **Need for, and difficulty of, greater community engagement.**

Several participants stressed the need for more ‘bottom-up’ activity to respond to the growing flooding risks of climate change – particularly as a means of mitigating the Council’s own resource limitations in this area. Officers emphasised the cumulative importance of the many “small individual” actions that local people and communities can take to help mitigate flood risk and support more sustainable urban drainage. This point was also a prominent feature of the ‘Ten Point Plan’ provided by Friends of Bradford’s Becks. The Environment Agency similarly highlighted the positive role that can be played by local action plans in this respect.

#### **Recommendation 13**

**That the Council urgently reviews both capital and revenue funding streams for maintaining council-owned drainage systems and watercourses/rivers in order to ensure that we deal with the rise in water flows and levels associated with climate change.**

#### **Recommendation 14**

**That the Council continues to update its LFRMS to take account of the disproportionate impacts that arise from the growing risk of flooding events related to climate change.**

## **Recommendation 15**

**That the Council updates its LFRMS to incorporate the development of 'bottom-up' actions to support sustainable drainage, mitigate the risk of flooding and enable communities to recover from flooding events.**

## **Key Line of Enquiry 5**

### **Consider measures which could be taken to reduce the rate of water runoff into the river system**

#### **The importance of comprehensive information gathering and multi-agency working**

Bradford Council has undertaken a wide range of measures (as part of our Local Flood Risk Management Strategy) to reduce the rate of water runoff into the river system. These include: improving understanding of flood risk, reducing the impact of flooding on a priority basis; communicating flood risk to partners and stakeholders; carrying out targeted maintenance on a priority basis; and ensuring that appropriate development takes place.

The Environment Agency similarly engages in data assessment, information-gathering and risk assessment. Their understanding of current and future risks of flooding is supplemented by the information gathered by Bradford Council. The Agency works closely with councils and other organisations, notably Yorkshire Water, to use this information to develop strategic plans such as catchment flood management plans that, in turn, "assist lead local flood authorities in developing local flood risk management strategies". Key features of this work include mapping flood risk and maintaining a "register of assets and other features that help to manage risks".

According to the Agency, the specific measures being undertaken in Bradford to reduce the rate of river run-off include: updating the "flood extents mapping" for the District; helping to produce a "resident and business Flood Resilience and Community Engagement Information Pack"; identifying fifteen priority locations where further investigations will be carried out to understand the reasons for flooding and tackle those sources accordingly; piloting an Asset Sharing Database in collaboration with Network Rail, Yorkshire Water and Bradford Council (via the Bradford Investment Board); liaising with all Lead Local Flood Authorities, including Bradford Council, to ensure that flooding considerations are taken on board by developers during the planning application process.

All participants emphasised how keen they are to work collaboratively on gathering information to aid their understanding of water runoff and the measures that can be adopted to mitigate this challenge. There was a repeated emphasis on the need for catchment-wide approaches stretching across local authority boundaries. As one participant from Calderdale Council succinctly put it, "...water does not respect local authority boundaries, so what happens here has an impact further down and what happens further up has an impact here as well. What happens in Calderdale goes down through Wakefield, so it is about us all working together, and that is happening across West Yorkshire". Another participant commented that "one of the things that is coming through loud and clear already is that any solution to this huge challenge [of water runoff] is going to have to be multi-agency, multi-solution. We are going to have to work across

natural local authority boundaries. We are going to have to find ways of co-ordinating what we do. Effectively we do so already, but we have got to improve that. It has got to be top down and bottom up”.

## Natural Flood Management

All participants stressed the importance of Natural Flood Management (NFM), defined as working with natural features and processes – particularly in upland areas - to mitigate flood risk. This can of course be undertaken in addition to the ‘harder’ defences against flooding that have received greater attention to date in both urban and rural areas. As one participant put it, “NFM should be considered as an integral part of the comprehensive flood risk management toolkit, where it can be effectively used to complement more traditional flood risk management schemes and increase their resilience”. An added bonus are the broader environmental and social benefits that NFM measures can deliver (including biodiversity enhancement, water quality improvement, carbon sequestration and amenity value). These wider benefits can, of course, also assist in identifying additional sources of funding.

NFM measures that mitigate water runoff (‘Slowing the Flow’) can include creating additional woodland; appropriate land/soil management practices; improved management of moorland to “enhance its ability to act as a natural sponge”; land drainage modifications and runoff attenuation features (such as ‘leaky dams’, small retention ponds and ‘notched weir plates’ to hold back flows). Crucially, a range of these are required “across the catchment rather than focusing on just a single measure”. Unsurprisingly, the successful design and implementation of NFM measures requires “considerable effort by a stakeholder partnership group working closely with landowners and [the] farming community”.

An outstanding *potential* example of this multi-agency approach to NFM that is worth highlighting can be found in the Ilkley area, where Backstone Beck runs from the moor into the River Wharfe just east of Ashlands School and flooding has historically occurred. Bradford Council has submitted a project brief to the Environment Agency, who have secured approximately £250k funding from DEFRA for NFM works. According to the Council’s Countryside and Rights of Way service, this will:

*“involve ‘slowing the flow’ on Ilkley Moor by diverting/blocking drainage channels which form the source of Backstone Beck and by allowing tree regeneration in the lower slopes to further increase the moor’s flood mitigation potential. Coupled with community engagement for monitoring flows, the project could be an excellent pilot scheme that has replicability in other areas in the District on both the Wharfe and Aire catchments.*

*It is an opportunity for the Council to lead by example as a landowner in reducing flood risk locally via NFM and ultimately longer term through multiple smaller schemes on a more catchment wide basis. Schemes such as this also capture [a range of] wider environmental, social and wellbeing benefits...such as increased biodiversity (improvements to blanket bogs through re-wetting, wider species diversity through increase tree cover, resilience to wildfire, enhanced carbon sequestration and lower silting levels in run-off and thus better water quality).”<sup>7</sup>*

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<sup>7</sup> Extract from an email to the Chair from Danny Jackson, Countryside and Rights of Way Manager, Bradford Council, 10 March 2017.

In addition, one participant highlighted the potential for reducing water runoff offered by the 'Green Streets' approach (adopted by the Leeds City Region Local Economic Partnership). This involves "high quality, well designed greening projects" such as street trees, rain gardens, green roofs and walls, urban orchards, natural habitats and 'Green Ways'.

Clearly, 'Green Streets' measures are relevant to both new developments and to adapting our existing urban spaces to mitigate water runoff and the resulting flood risk. As one participant said, "we have massive urban areas that make a substantial contribution to flooding".

Participants agreed that managing water runoff requires a mix of 'macro-interventions' and 'micro-contributions', and that the latter area is where "community engagement" is so vital. According to one witness, "all those tiny bits help and the more we can engage with the communities the more we can get those little bits done...action and engagement is absolutely key at all levels ranging from multi-million pound hard engineering schemes to encouraging small groups and even individuals to do what they can".

**Recommendation 16 (mirrors Recommendation 1)**

**That the Council publishes minimum design standards (in the form of supplementary planning guidance) so that developers and their consultants are clear on the standards required for acceptable planning applications in relation to water runoff and sustainable urban drainage systems, and seeks to ensure that this process is completed by the end of April 2018.**

**Recommendation 17**

**That the Council engages proactively with partner organisations to identify opportunities for additional Natural Flood Management projects across the District (such as in the Clayton Beck catchment).**

**Recommendation 18**

**That the Council works jointly with Friends of Bradford's Becks on water management projects in the Canal Road area.**

**Recommendation 19**

**That the Council works with partner organisations to gather together existing knowledge and practice of Natural Flood Management in the form of a 'best practice manual' in order to engage the community and guide implementation of these kind of measures.**

**Recommendation 20**

**That the Council adopts a 'whole catchment' approach to reducing water runoff, in conjunction with neighbouring local authorities (particularly Leeds, but also those 'upstream' of our District) and partner agencies.**

#### **Recommendation 21**

**That the Council incorporates the ‘Green Streets’ approach in its planning process and infrastructure development schemes.**

#### **Recommendation 22**

**That the Council identifies future opportunities where it can show leadership in reducing and slowing water flow by its own actions, such as in the road and cycle path engineering schemes that it designs and through its ongoing refurbishment of the Council estate (possible measures may include controlling roof drainage by disconnecting building drains from the sewer system and installing planters, soakaways and green roofs).**

#### **Recommendation 23**

**That the Council considers either (a) signing up to the ‘Blue and Green Infrastructure’ declaration issued by Newcastle City Council and five partner agencies in February 2016 or (b) issuing its own declaration in order to aid the prioritisation of Blue-Green infrastructure in managing flood risk across Bradford District.**

#### **Recommendation 24**

**That the Council investigates what more it can do to promote community and individual awareness of what can be done locally to reduce water runoff and flooding risk.**

### **Key Line of Enquiry 6**

**Consider the effect of increased flooding risk on proposed development and the effect of proposed and possible future development on run off and flooding risk**

#### **Importance of the planning process for mitigating flood risk**

It was clear that participants regarded the planning process – and the Council’s role therein - as an important element in managing flood risk. As the Environment Agency put it during the session, “the role of the planning system in climate change mitigation is very fundamental”. Several participants stressed the very professional approach taken by the Council during the planning application process to ensure that “the impact of flood risk” is “fully taken into account” when proposed developments are assessed. Officers also cited several examples where the Council has successfully taken enforcement action to ensure that developers and/or owner occupiers rectify problems with drainage systems.



## **Bradford Council involvement in checking that developments do not have an adverse impact on run-off and flooding risk.**

Several contributions from officers during this part of our first evidence-gathering session indicated (as was discussed earlier) that the Council does not currently routinely inspect developments once they are completed. Instead, the Council responds “in a reactive way” to complaints from the public and takes enforcement action where necessary to rectify problems. This has happened in a number of cases and responsibility for taking remedial action rests with the developer or the occupants of the land. In sum, therefore, SUDS are seen as a responsibility for developers and occupants to manage proactively rather than for the Council to do so via its role as the local planning authority.

One Council officer noted that this is a very different regime from the approach to highways, which are subsequently adopted by the Council and are therefore “inspected to death”. This difference in approach is partly a question of resources – in the words of one participant, “we do not have the resource or means...at the moment”; and partly due to a perception that this kind of work “is not part of our remit”.

Several participants in this session highlighted the adverse drainage impacts of small-scale changes in property use such as paving over driveways or building conservatories. Some of these activities fall under the scope of ‘permitted development’, others require consent.

### **Recommendation 25**

**That the Council incorporates sustainable urban drainage messages and policies into its broader community engagement, such as the benefits of permeable driveways, along the lines of the Ten Point Plan produced by Friends of Bradford’s Becks.**

## 4) Concluding Remarks

The process of providing support and guidance to those affected by floods across the District, by Bradford Council and its partners, is complex and requires a multi-faceted approach. It is therefore imperative that an effective approach to water management across the District is adopted by Bradford Council and its partners.

This Committee has sought to take a balanced approach in its deliberations relating to this Scrutiny review and aimed to ensure that this report encompasses the views and concerns of all interested parties.

The Scrutiny review report identifies a number of recommendations. If implemented, these will further improve the approach to water management across the District.

Bradford Council's Environment and Waste Management Overview and Scrutiny Committee, will monitor future progress against these scrutiny review recommendations.

### **Recommendation 26**

**That Bradford Council's Environment and Waste Management Overview and Scrutiny Committee receives a report back before the end of April 2018 which monitors progress against all the recommendations contained within this scrutiny review.**

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5) Summary of Scrutiny Review Recommendations

Recommendation 1 (mirrors Recommendation 16)

That the Council liaises closely with partner city region authorities to finalise supplementary planning guidance as soon as possible, and that officers quickly finalise a date by when these documents will be published.

Recommendation 2

That the Council continues to review the development of its 'register of structures or features that affect flood risk'.

Recommendation 3

That the Council urgently reviews its default policy of non-inspection of the sustainable urban drainage features and flood risk aspects of completed developments, particularly in relation to larger projects and including SUDS already installed to date, in order to ensure that these developments are consistent with our LFRMS; and that the cost of doing so is borne as far as is practicable by the developer.

Recommendation 4

That the Council reviews its engagement with communities with a view to ensuring that they are actively involved in the creation and maintenance of SUDS and other flood risk management projects.

Recommendation 5

That the Council ensures that its flood risk management strategy continues to balance the needs of the Aire and Wharfe valley catchments.

Recommendation 6

That the Council reviews the potential for using funds from the Community Infrastructure Levy for flood alleviation measures.

Recommendation 7

That the Council liaises with other West Yorkshire local authorities to secure funding from the Department of Transport's National Productivity Investment Fund.

Recommendation 8

That the Council takes steps to ensure that the Environment Agency's new climate change allowances are applied in the preparation of the site allocations development plan to ensure that proper consideration is given to increased flood vulnerability linked to climate change and that identified sites are avoided where appropriate.

Recommendation 9

That the Council reviews the actions necessary for it to ensure that land required for current and future flood management is protected from development in order to mitigate the impacts of climate change.

Recommendation 10

That the Council reviews its record to date in enabling community engagement around the challenges of water management and flooding and explores the options for developing more resilient local networks in future years.

Recommendation 11

That the Council works closely with Yorkshire Water to identify key places where surface water drainage problems exist in order to ensure that its action-planning delivers early, tangible results for our community.

Recommendation 12

That Yorkshire Water and the Environment Agency undertake a full investigation of possible sewage-related pollution sources in the Bradford Beck catchment in the next investment cycle (AMP7, which starts with PR19).

Recommendation 13

That the Council urgently reviews both capital and revenue funding streams for maintaining council-owned drainage systems and watercourses/ivers in order to ensure that we deal with the rise in water flows and levels associated with climate change.

Recommendation 14

That the Council continues to update its LFRMS to take account of the disproportionate impacts that arise from the growing risk of flooding events related to climate change.

Recommendation 15

That the Council updates its LFRMS to incorporate the development of 'bottom-up' actions to support sustainable drainage, mitigate the risk of flooding and enable communities to recover from flooding events.

Recommendation 16 (mirrors Recommendation 1)

That the Council publishes minimum design standards (in the form of supplementary planning guidance) so that developers and their consultants are clear on the standards required for acceptable planning applications in relation to water runoff and sustainable urban drainage systems, and seeks to ensure that this process is completed by the end of April 2018.

Recommendation 17

That the Council engages proactively with partner organisations to identify opportunities for additional Natural Flood Management projects across the District (such as in the Clayton Beck catchment).

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Recommendation 26

That Bradford Council's Environment and Waste Management Overview and Scrutiny Committee receives a report back before the end of April 2018 which monitors progress against all the recommendations contained within this scrutiny review.

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**City of Bradford Metropolitan District Council  
Environment and Waste Management Overview and Scrutiny  
Committee**

**Water Management Scrutiny Review**

**Terms of Reference**

See Part 3E paragraphs 2.1 to 2.11 of the Constitution of the Council.

**Background**

At its meeting on Tuesday 19 January 2016, Council agreed that the Corporate Overview and Scrutiny Committee undertake an in-depth scrutiny review, into the effectiveness of Bradford Council and its Partners in dealing with the floods across the District in December 2015.

It was also agreed that the Corporate Overview and Scrutiny Committee would receive the final review report, prior to its submission to full Council.

Following discussions with Councillors and Officers, it was also agreed that water management across the District should be looked at and it was agreed that the Environment and Waste Management Overview and Scrutiny Committee should undertake this scrutiny review.

The winter 2015 floods affected several areas and communities across the District.

A review to consider the future of water management and associated problems of flooding in the Bradford District was undertaken in 2004-2005 and this review will also consider the progress made against the recommendations in that review.

**Key Lines of Enquiry**

The key lines of enquiry for this scrutiny review are to:

- Examine the policies that impact on either the mitigation of flood risk or contribute to that risk;
- Identify potential sources of funding and other resources that could assist in reducing the risk and impact of flooding;
- Develop an action plan to reduce the risk and impact of flooding and use in response to any future incidents;
- Consider future climate change assumptions and their impact on the frequency and severity of flooding incidents;
- Consider measures which could be taken to reduce the rate of water runoff into the river system;
- Consider the effect of increased flooding risk on proposed development and the effect of proposed and possible future development on run off and flooding risk.

## Methodology

The committee will receive and consider a variety of evidence/information provided by a range of interested parties. The Committee may adopt one or more of the following methods to collect evidence/information:

- review relevant documents;
- review relevant data;
- review written submissions from, or meetings with, interested parties;
- undertake relevant visits.

## Indicative list of interested parties

An indicative list of interested parties is provided below. This is not definitive or exclusive and can be developed as the scrutiny progresses.

| Organisation / Department                   | Contact                                                                                               |
|---------------------------------------------|-------------------------------------------------------------------------------------------------------|
| Bradford Council Executive Portfolio Holder | Cllr Alex Ross-Shaw                                                                                   |
| Bradford Council Officers                   | Emergency Management, Drainage, Highways, Highways Asset Management and Countryside and Rights of Way |
| Aire Rivers Trust                           | Geoff Roberts                                                                                         |
| The Environment Agency                      | Nicola Hoggart                                                                                        |
| Other Local Authorities                     | Craven, Leeds, Calderdale, Pickering                                                                  |
| Airedale Inland Drainage Board              |                                                                                                       |
| Yorkshire Water                             |                                                                                                       |
| West Yorkshire Combined Authority           |                                                                                                       |

## Indicative Timetable

| Date                    | Milestone                                                                                                                                       |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Tuesday 5 April 2016    | DRAFT Terms of Reference to be presented to the Environment and Waste Management Overview and Scrutiny Committee – for discussion and approval. |
| Tuesday 24 January 2017 | Information gathering session.                                                                                                                  |
| Tuesday 7 February 2017 | Information gathering session.                                                                                                                  |
| TBC                     | Final review findings and recommendations.                                                                                                      |



## EWMO SC Water Management Scrutiny Review.

### Executive summary from the 'Review to Consider the Future of Water Management and the Associated Problems of Flooding in Bradford District', Ashley et al, published in 2005.

## Executive summary

An Inquiry into Water Management and Flooding in the Bradford District was commissioned by Bradford Council in 2003.

The review process and its final report examined issues in relation to the development and implementation of future water management policy to reduce risk of floods, mitigate their effects and provide a coordinated emergency response within the context of an integrated approach to water management as a whole.

Key areas covered in the report include:

- Flood risk – nature and scale**
- Development and Regeneration**
- Mechanisms for reducing and managing flood risk**
- Mitigating flooding**
- Critical appraisal of current approaches and performance**
- Effective water management and control of flooding**

### Key recommendations

The report makes a series of recommendations that affect a range of key organisations and communities across the Bradford District. The primary recommendations are:

1. CBMDC should develop a clear future vision and assume an appropriate leadership role in management of the whole water cycle in the district in conjunction with the other major stakeholders, as part of the district's community strategy.
2. A more integrated and coordinated approach is required both within the Council and across the water and flood management stakeholder groups; this includes the way priorities are set across the region.
3. There is a need to work with individuals and communities to help them understand the issues; individual as well as collective and agency responsibilities, and thereby engender an awareness of ownership of responsibilities for dealing with risks and mitigation.
4. There should be better planned maintenance of existing drainage systems by all responsible stakeholders, with targeted Key Performance Indicators for statutory functions.
5. Better coordinated, inter-linked, emergency plans should be devised in anticipation of the whole range of possible problems that may occur due to flood risk across the district, linked to the implementation of the new civil contingencies responsibilities at a local level.
6. Investment is required in increasing knowledge about the likely future changes in flood risk, such as due to climate change, that may increase future flood risk in the district.
7. On-going dialogue is required with financial and insurance industries to ensure that appropriate and flexible investment and support services are maintained within the district.
8. Investors, promoters and developers should be encouraged to maximise the opportunities afforded throughout the whole water cycle.
9. Regional agencies should develop a more holistic approach to whole water cycle management, to both better manage problems and to maximise the positive opportunities.
10. A greater understanding of the need, and commitment to, adequate resourcing across the range of water related services is required in the district.

The Report also sets out a series of proposed actions for the Council, key service providers and other stakeholders. It recommends that a Water Management Liaison and Advisory Group, including representatives from all the key stakeholders is set up to implement the findings of this inquiry. The group should have an appropriate district wide ownership, remit and 'buy-in' by Bradford Council and the community.

The Report will be forwarded to the key organisations involved for their active consideration during 2005.

**EWMOSC Water Management Scrutiny Review.**




**Officer presentation summarising progress to date in implementing the recommendations of the 2005 review.**

**EWMOSC meeting held at City Hall, Bradford, 26 July 2016.**

**Bradford District Flood Risk Management**


**Setting the Scene**

**Water Management Scrutiny Review**



**History**

- The flooding of 2015 was the first major flood event in terms of property flooding in Bradford District since 2000.
- In 2000 Bradford was the second most affected area in the UK.
- Impact principally from River Aire catchment and affected over 400 properties District wide; 200+ in Stockbridge, Keighley.
- Historically River Wharfe catchment results in most out of bank events and affects Ilkley and Addingham.



## History continued

- Localised flooding in 2003-2005 predominantly affected Keighley (Stocksbridge) and Haworth (Bridgehouse Beck/Mill Hey) areas.
- Major UK floods of 2007 and 2012 did not impact heavily on Bradford District.
- Due to the time frame of major events, impacts of flooding with both elected members and the public had reduced in their significance.

### Executive summary

An Inquiry into Water Management and Flooding in the Bradford District was commissioned by Bradford Council in 2003.

The review process and its final report examined issues in relation to the development and implementation of future water management policy to reduce risk of floods, mitigate their effects and provide a coordinated emergency response within the context of an integrated approach to water management as a whole.

Key areas covered in the report include:

Flood risk – nature and scale  
Development and Regeneration  
Mechanisms for reducing and managing flood risk  
Mitigating flooding  
Critical appraisal of current approaches and performance  
Effective water management and control of flooding

#### Key recommendations

The report makes a series of recommendations that affect a range of key organisations and communities across the Bradford District. The primary recommendations are:

1. CBMDC should develop a clear future vision and assume an appropriate leadership role in management of the whole water cycle in the district in conjunction with the other major stakeholders, as part of the district's community strategy.
2. A more integrated and coordinated approach is required both within the Council and across the water and flood management stakeholder groups; this includes the way priorities are set across the region.
3. There is a need to work with individuals and communities to help them understand the issues; individual as well as collective and agency responsibilities, and thereby engender an awareness of ownership of responsibilities for dealing with risk and mitigation.
4. There should be better planned maintenance of existing drainage systems by all responsible stakeholders, with targeted Key Performance Indicators for statutory functions.
5. Better coordinated, inter-linked, emergency plans should be devised in anticipation of the whole range of possible problems that may occur due to flood risk across the district, linked to the implementation of the new civil contingencies responsibilities at a local level.

6. Investment is required in increasing knowledge about the likely future changes in flood risk, such as due to climate change, that may increase future flood risk in the district.

7. On-going dialogue is required with financial and insurance industries to ensure that appropriate and flexible investment and support services are maintained within the district.

8. Investors, promoters and developers should be encouraged to maximise the opportunities afforded throughout the whole water cycle.

9. Regional agencies should develop a more holistic approach to whole water cycle management, to both better manage problems and to maximise the positive opportunities.

10. A greater understanding of the need, and commitment to, adequate resourcing across the range of water related services is required in the district.

The Report also sets out a series of proposed actions for the Council, key service providers and other stakeholders. It recommends that a Water Management Liaison and Advisory Group, including representatives from all the key stakeholders is set up to implement the findings of this Inquiry. The group should have an appropriate district wide ownership, remit and buy-in by Bradford Council and the community.

The Report will be forwarded to the key organisations involved for their active consideration during 2005.

### Work since 2000

- Review to Consider the Future of Water Management and the Associated Problems of Flooding in the Bradford District commissioned 2003 (published 2005).
- Set out ten primary recommendations.
- Response to these numbered points follows.

## Work since 2000

1. Bradford Water Management Advisory Group established to inform Local Authorities and other key stakeholders.
  - European projects Urban Water Cycle (UWC) and No Rainwater In Sewers (NoRIS) arose from this.
2. Bradford and University of Sheffield establish the Yorkshire & Humber Learning and Action Alliance.
  - Knowledge sharing & regulatory issues.
3. Work undertaken by Bingley Voluntary Action group through Glen Miller.
4. Partially implemented in respect of some Highway grills, CBMDC Reservoirs, Odsal tip and Bradford Beck inlet works.
  - Due to budget constraints the focus is on reactionary activity to maintenance.
5. The Emergency Planning section has plans in place for all conceivable emergencies.

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[www.bradford.gov.uk](http://www.bradford.gov.uk)

## Work since 2000 continued

6. A number of UK and European Projects have been undertaken to increase knowledge and develop best practice.
  - Defra incorporated urban Drainage Pilot – River Aire Studies, Flood Risk Research Consortium 1 & 2 and **Adaptable urban drainage** addressing change in intensity, occurrence and **uncertainty** of stormwater (AUDACIOUS).
  - UWC, NORIS, Flood Resilience City (FRC), Skills Integration and New Technologies (SKINT).
7. Ongoing dialogue at national level – FloodRe launched in April 2016.
8. Normal work practice encourages implementation of Sustainable Urban Drainage systems. Recommendation undertaken as far as possible given no statutory support at that time.
9. Recommendation on historic approach undertaken as far as possible given no statutory support at this time.
10. Adequate resource needs identified and implemented as far as budget constraints permit.

## Where are we now?

- Lead Local Flood Authorities (LLFA).
  - Came out of 2009 Flood Risk Regulations (FRR) which brought into UK law the EU Floods Directive (2007).
  - Shift in Water Management and responsibilities. Environment Agency (EA) kept control of main rivers but have less of an operational role and more of a strategic overview of Flood and Coastal Erosion Risk Management.
  - LA's have more responsibilities.
  - Flood & Water Management Act 2010 (FWMA).
  - Not all sections of the FWMA have yet been implemented.

## Where are we now?

- Asset database developed.
- System for managing ongoing land drainage investigations (3-400 per annum).
- Draft Local Flood Risk Management Strategy.
- Ongoing liaison with other Risk Management Authorities (RMA's) in Leeds City Region.
- Involved with DEFRA in guiding legislation. SUDs Approval Body.
- Two EU applications being considered for approval.
  - BEGIN – Blue Green Infrastructure through Social Innovation and SCORE – Smart Cities and Open Data Re-use.
- Fifteen locations across Bradford District being assessed as a desk top study as part of the EA's Medium Term Plan (MTP).

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## Where are we now?

- Actively engaging with developers regarding SUDs schemes at a pre-application stage.
- Manage Land Drainage Consents for works to Ordinary Watercourses.
- Maintenance of highway grills driven primarily by advance weather forecasts.
- Part of the West Yorkshire Flood Risk Partnership.
- Flood Risk Modelling of Bradford Beck.
- Mapping of flood risk from all sources in Bradford District. Data sharing between CBMDC, EA and Yorkshire Water (YW).

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**EWMOSC Water Management Scrutiny Review.**

**Extract from the printed minutes of the EWMOSC meeting held at City Hall, Bradford, 26 July 2016 (pages 12-14), at which the committee reviewed progress to date in implementing the recommendations of the 2005 review.**

**15. SCRUTINY REVIEW INTO WATER MANAGEMENT ACROSS THE BRADFORD DISTRICT**

Previous reference: Minute 73 (2015/16)

Members were reminded that since the severe widespread property flooding from the River Aire in 2000 and more localised events in 2003, 2004 and 2005 there had been negligible property flooding until Boxing Day 2015.

Following a referral from the Corporate Overview and Scrutiny on 8 March 2016 it had been agreed that a review into water management across the Bradford district would be incorporated into this committee's work programme. The Strategic Director, Regeneration, presented a report, (**Document "F"**) which revealed how water management had progressed and to set the scene for the scrutiny review.

A detailed PowerPoint presentation was provided. It was explained that the presentation was not designed to address the events on Boxing Day 2015 but was to provide an overall view of water management.

The presentation included details of:-

- Flooding in the district since 2000.
- A Review to Consider the Future of Water Management and the Associated Problems of Flooding in the Bradford District commissioned in 2003 (published in 2005).
- The ten primary recommendations arising from that review and the response and issues faced.
- A number of UK and European projects which had been undertaken to increase knowledge and develop best practice.
- An account of the current situation including the creation of the Lead Local Flood Authorities (LLFA).
- A shift in water management responsibilities with local authorities being given more responsibilities following the Flood and Water Management Act 2010.
- On going dialogue at national level – Flood Re launched in April 2016.
- The development of an asset database.
- The Draft Local Flood Risk Management Strategy currently being consulted upon and proposed to be finalised in September 2016.



- Active engagement with building developers regarding sustainable drainage schemes (SUDs) at pre-application state.
- Flood Risk Modelling of Bradford Beck.
- Mapping of flood risk from all sources in the Bradford district and data sharing with the Environment Agency and Yorkshire Water.

Members questioned if there were any implications on European legislation affecting water management following the Brexit vote and were advised that the latest information was that the North Sea Secretariat were carrying out their programme as before. Academic sources had confirmed that 30/40% of projects submitted did not want UK partners.

The role of the West Yorkshire Combined Authority in flood and water management was raised and assurances provided that a number of combined issues were conducted across the district and would also guide future management. The Leeds City Region Review Group had met regularly since Boxing Day 2015.

The geography of the area and the practice of concreting gardens, resulting in them retaining, was discussed and the ability to prevent that risk was questioned. In response it was reported that legislation was in place regarding front gardens only. In respect of Sustainable Development Members were informed that Section 3 of the Flood and Water Management Act (risk management) had not been implemented and the proposed National Standards had been withdrawn, being replaced by a reduced number of Non Statutory Guidance Notes thereby reducing the powers of the Local Planning Authority and leaving developers with uncertainty.

The extent to which voluntary/community activity could be deployed in times of flood and the lessons learnt following the events on 26 December were raised. Members were advised that engagement had been made with a number of community groups. Activities were being undertaken to consider the development of Emergency Plans to be held by community groups and supported by the Local Authority. It was felt that community groups would be in the best position to understand the risks and required response in their own areas.

The potential reformation of the Bradford Water Management Advisory Group, established to inform Local Authorities and other key stakeholders, which had been disbanded due to cuts in resources, was questioned. It was explained that the original composition had included Council officers and external bodies. Careful consideration would be given to ensure sufficient external bodies were included. It was suggested that the Environment Agency be included.

The uncertainty around the European Union (EU) was discussed, however, despite that uncertainty it was felt that there was the potential for grant aid for locations affected by water management issues.

The construction of an overflow tunnel in the 1980's which diverted water away from the city centre and prevented major flooding during the 2007 was discussed. In response to questions it was explained that the tunnel cost £14.5million with the Council receiving contributions from the EU, Yorkshire Water and the Environment Agency. The tunnel had taken two to three years to construct.

The ability for Emergency Plans to cover all eventualities was questioned. In response it was explained that the plans had been written in 2003 and responsibilities had changed since that time. More clarity was now needed on the involvement of different departments and organisations.

A Member raised concern about the reliance on 'local' Emergency Plans and whilst

acknowledging that residents were well meaning he was concerned that population changes could result in those plans being abandoned. In response he was assured that the plans would be held by Town or Parish Councils. The plans would be reviewed annually and contacts updated. In areas without the benefit of local councils other groups would be involved and reviewed annually.

A Member's experience of the emergency response in December 2015 was that Council officers were in place but not easily identified because of a lack of uniform or high visibility clothing. Incidents of road closures and traffic chaos were raised and it was acknowledged that those issues would be the subject of the review being undertaken by the Corporate Overview and Scrutiny Committee.

In response to discussions about future developments in the area it was explained that a key document in the Local Plan was the Core Strategy. The Strategy set out growth and distribution of future housing and individual flood risk areas would be identified in that document.

Members requested assurances that the outcomes of the review they were commencing would be implemented and it was agreed that it would be for the committee to ensure the outcomes were monitored. It was suggested that the outcomes include the consequences which would result if no action was taken.

The reduction in resources and the impact on those reductions was recognised. The work of local groups was acknowledged and officers were thanked for the production of an informative and helpful presentation.

**No resolution was passed in respect of this item.**

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EWMOSC Water Management Scrutiny Review - Participants.

First evidence-gathering session, City Hall, Bradford, 24 January 2017

- James Brass (Bradford Council)
- Kirsty Breaks (Bradford Council)
- Mustansir Butt (Bradford Council)
- Chris Eaton (Bradford Council)
- Rosa Foster (Environment Agency)
- Nicola Hoggart (Member, EWMOSC, Environment Agency)
- Julian Jackson (Bradford Council)
- Barney Lerner (Friends of Bradford's Becks)
- Graham Lindsey (Environment Agency)
- Cllr Martin Love (Deputy Chair, EWMOSC)
- Edward Norfolk (Bradford Council)
- Tony Poole (Bradford Council)
- Cllr Naveed Riaz (Member, EWMOSC)
- Geoff Roberts (Aire Rivers Trust)
- Cllr Martin Smith (Ilkley ward councillor)
- Cllr Brendan Stubbs (Member, EWMOSC)
- Cllr Kevin Warnes (Chair, EWMOSC)
- Cllr Rosie Watson (Member, EWMOSC)

Second evidence-gathering session, City Hall, Bradford, 7 February 2017

- Cllr Aneela Ahmed (Member, EWMOSC)
- Steve Barnbrook (Calderdale Council)
- Kirsty Breaks (Bradford Council)
- Mustansir Butt (Bradford Council)
- Gary Collins (Yorkshire Water)
- Rosa Foster (Environment Agency)
- Cllr Mike Gibbons (Member, EWMOSC)
- Nicola Hoggart (Cop-opted Member, EWMOSC, and Environment Agency)
- Cllr Hawarun Hussain (Shipley ward councillor)
- Julian Jackson (Bradford Council)
- Barney Lerner (Friends of Bradford's Becks)
- Graham Lindsey (Environment Agency)
- Cllr Martin Love (Deputy Chair, EWMOSC)
- Edward Norfolk (Bradford Council)
- Tony Poole (Bradford Council)
- Geoff Roberts (Aire Rivers Trust)
- Steve Rose (JBA Consulting)
- Cllr Brendan Stubbs (Member, EWMOSC)
- Cllr Kevin Warnes (Chair, EWMOSC)
- Jon Whitmore (JBA Consulting)

Also: Maria Dara, Danny Jackson (Bradford Council)

**List of briefing reports provided for the EWMOSC
in connection with the water management
evidence-gathering sessions held on 24 January
2017 and 7 February 2017**

- *Briefing paper*, Bradford Council, 24 January session.
- *Briefing paper*, Aire Rivers Trust, 7 February session.
- *Briefing paper*, Bradford Council, 7 February session.
- *Briefing paper*, Environment Agency, 7 February session.
- *Ten Point Plan*, Friends of Bradford's Becks, 7 February session.
- *Briefing paper*, Natural Flood Management, JBA Consulting, 7 February session.
- *The Upper Aire Catchment Network*, briefing paper, Environment Agency, March 2017.

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## **List of background documents**

- *Newcastle Declaration on Blue and Green Infrastructure*, issued in February 2016 and signed by Newcastle City Council and five partner organisations.
- Report from the Director of Regeneration, *Water Management Scrutiny Review Scene Setting*, Environment and Waste Management Overview and Scrutiny Committee, Bradford Council, 26 July 2016.
- Minutes of the meeting of the Environment and Waste Management Overview and Scrutiny Committee, Bradford Council, 26 July 2016.
- *Flooding Scrutiny Review*, Corporate Overview and Scrutiny Committee, Bradford Council, September 2016.
- *Local Flood Risk Management Strategy*, Bradford Council, November 2016.
- *Leeds City Region Flood Review Report*, December 2016.
- *UK Climate Change Risk Assessment 2017*, Committee on Climate Change.

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Bradford Programme Board: July 2018 funding and expenditure summary

ADD HARDEN MOOR, WATERLOO CRESCENT AND BACKSTONE BECK

Scheme	Funding Allocation £k							Total Allocation £k
	FDGiA	Other Gov	CBMDC	LCR GD3	ESIF	Other	Local Levy	
Fully Funded								
Bradford Resilience Group							140	140
Skipton Road	350							350
North Beck Study							25	25
Oakworth Beck Study							30	30
Goose Eye Surface Water Study and Works	200		25					225
Esholt Initial Assessment & Drainage Study	10						50	60
Total Fully Funded	560	-	25	-	-	-	245	830
Partially Funded								
Bradford Aire Catchment Flood Alleviation Scheme	1,036						300	1,336
Keighley and Stockbridge Flood Alleviation Scheme	1,613						260	1,873
Silsden Beck Flood Alleviation	300						50	350
Ilkley Backstone Beck Culvert	18							18
Ilkley Denton Road FAS	137							137
Providence Lane Culvert Repair	82							82
Canal Road Bradford Beck Improvements	239						30	269
Addingham	168							168
Haworth	10							10
Burley in Wharfedale	71						30	101
Baildon Surface Water Study	120							120
Middlebrook Surface Water Study	430							430
Morton Beck Flood Alleviation	50							50
North Beck Culvert								-
Redcar Lane Flood Alleviation	35							35
Wharfe Flood Partnership Resilience and Stewardship Programme							45	45
Unallocated Local Levy							80	80
Total Partially Funded	4,309	-	-	-	-	-	795	5,104
Unsecured Funding								
Canal Road Bradford Beck Improvements				2,300				
Wharfe Flood Partnership Resilience and Stewardship Programme							145	
Total Unsecured Funding	-	-	-	2,300	-	-	145	-
TOTAL	4,869	-	25	2,300	-	-	1,185	5,934

Estimated Scheme Cost £k	Funding Gap £k
140	-
350	-
25	-
30	-
225	-
60	-
830	-
15,924	14,588
9,985	8,112
1,195	845
200	182
785	648
2,953	2,871
4,544	4,275
450	282
40	30
410	309
275	155
500	70
250	200
313	313
70	35
190	145
-	80
38,084	32,980
-	-
-	-
38,914	32,980

Prior Years Spend £k	Forecast Spend £k							Total Forecast Spend £k	Construction Start	Construction Completion	Homes	Non-homes
	2016/17	2017/18	2018/19 STD	2018/19 MLRE	2019/20	2020/21	2021/22					
	70	65		5				140	N/A	Spring 2019	N/A	N/A
				50		300		350	Summer 2020	Spring 2021	35	0
25								25	N/A	Spring 2016	N/A	N/A
30								30	N/A	Spring 2016	N/A	N/A
							25	25	Spring 2026	Spring 2027	40	6
	10	50						60	N/A	Summer 2017	N/A	N/A
55	80	115	-	55	-	300	25	630				
	120		19	81	200			420	Summer 2020	Spring 2028	270	183
	10	140	10	110				270	Summer 2020	Spring 2025	388	tbc
	10			20				30	Summer 2020	Spring 2027	225	76
							10	10	Summer 2020	Spring 2024	4	tbc
									Summer 2020	Spring 2028	51	tbc
							128		Summer 2020	Spring 2023	41	7
	30							100	Summer 2020	Spring 2023	1	tbc
					10				Summer 2020	Spring 2025	90	33
				10				30	Summer 2020	Spring 2022	6	15
					15	15			Summer 2020	Spring 2028	82	42
							120		Summer 2020	Spring 2023	55	tbc
									Spring 2025	Spring 2026	128	18
									Spring 2025	Spring 2026	33	8
							13		Summer 2020	Spring 2023	0	2
							10		Summer 2020	Spring 2024	6	0
				45	145				Summer 2018	Spring 2020	N/A	N/A
									N/A	N/A	N/A	N/A
-	170	140	29	266	370	15	411	1,401				
						2,300		2,300				
					145							
-	-	-	-	-	145	2,300	-	2,445				
55	250	255	29	321	515	2,615	436	4,476				

Notes: Figures in bold indicate part of the £850k Local Levy allocation

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Report of the Strategic Director of Place to the meeting of the Regeneration and Environment Overview and Scrutiny Committee to be held on 2nd October 2018

N

Subject:

Impact of changes to the library service over the past two years and role of Museums & Libraries in Bradford's communities.

Summary statement:

Description of changes to the operation of Bradford Museums & Libraries over recent years, with particular reference to community managed libraries.

Steve Hartley
Strategic Director: Place

Report Contact: Maggie Pedley
Museums & Galleries Manager
Phone: (01274) 432626
E-mail: Maggie.pedley@bradford.gov.uk

Portfolio:
Healthy People and Places

Overview & Scrutiny Area:
Regeneration and Environment

1. SUMMARY

This report gives an update on changes to the delivery of Bradford Libraries & Museums in recent years.

2. BACKGROUND

Libraries

In 2011 four libraries became community managed. In 2014 Allerton Library relocated to Café West Healthy Living Centre and was managed by the Centre. In 2016 Idle Library relocated to Wright Watson Enterprise Centre and was managed by the Centre. In 2017 a further 11 libraries became community managed, making a total of 17. In addition to this in 2017 two libraries became hybrid managed, a mix of staff and volunteers. Ten libraries remain

libraries not directly managed by the Council	17
fully council managed Libraries	10
hybrid libraries (50:50 paid staff and volunteers)	2
Total number of libraries	29

Since the beginning of the process in 2011, Ward members and Parish and Town Councillors, along with Ward Officers and other colleagues from Neighbourhoods and the Youth Service, have been instrumental in supporting and enabling communities to manage their libraries, with some volunteering themselves.

A signed service level agreement (SLA) is in place for all 17 of the community managed libraries. The SLA between the accountable body and Bradford Libraries sets out the responsibilities of each party. Broadly this includes the continued payment of associated running costs, including rates, by Bradford Council. There is also continued indirect staff support, stock purchase and inclusion in national library initiatives.

All the community managed libraries received support for the appointment of volunteers, db's checking, initial training sessions delivered by library staff, and staff cover to initially support the opening and establishment of the library was offered.

Appendix 1 shows a complete list of libraries and current status.

Museums

The service aims to provide a high quality museums and galleries service that is responsive, inspiring and challenging, and through active community engagement enriches the lives of the citizens of Bradford and district, and enhances the profile of Bradford as a place to visit.

Since 2010 Bradford Museums has gone through a period of significant change, including the cessation of external grant funding and the closure of 3 museum sites and Horses at Work. Grant funding received for 6 years ceased in 2012. The grant of £646,000 delivered a high percentage of service and staffing.

We now consist of one Art Gallery and four Museums located throughout the district, which comprise of Cartwright Hall Art Gallery, Bradford Industrial Museum,

Bolling Hall Museum and Cliffe Castle Museum. We attract on average 190,000 visitors a year and have a very busy education programme used by 90% of all Bradford primary schools and attracting on average 20,000 pupils a year.

We care for collections of around 3/4 million objects that represents over 150 years of collecting and held in trust as community assets. These collections are used to tell the story of Bradford and its people, through exhibitions, displays, education and community engagement. In responding to changes over the last 10 years the service has demonstrated a level of resilience that has minimised the impact to public service and continued to attract some grant funding from Art Council England. The Museums and Galleries Services has a significant contribution to make to the regeneration of Bradford; Demonstrated recently with flag ship projects attracting national coverage and being key to attracting the National Rugby Museum . It has an important role to play in sharing and celebrating the cultural heritage of the district.

3. OTHER CONSIDERATIONS

Impact of the budget proposal 2016 -18

During a time of major change and impact on communities, customers and staff it should be noted that since February 2016 when the budget proposals were agreed, 11 diverse communities across the district took up the offer of managing their libraries rather than see them close. As described this is in addition to the established six community managed libraries(CMLs).

The Museums Services response to budget reductions over the last 2-3 years has included a number of changes to the public offer including a limited school holiday family activities which can be fully supported by the site staff team. A reduction in exhibitions and a greater emphasis on exhibitions derived from the service extensive permanent collections. This does put additional pressure of the small curatorial team and this area has to be closely monitored. Site operational and public opening times have been reviewed and amended where possible to reduce public opening times. Further reductions in opening times can not be ruled out due to low levels of front of house staffing.

Staff

Staff continue to deliver excellent service to all our customers, despite a reduction in full time equivalents;

In Libraries from 132 FTE in 2011 to 72.8 FTE present day. This includes a proportion of support to the CMLs. All staff are established staff on permanent contracts, complemented by a pool of casual workers to cover for holidays, sickness and vacancies. The budget allows for 2.25 staff on site per opening hour with the exception of Baildon and Clayton (as hybrids - one staff on site per open hour) and City and Keighley (with two floors - 4.5 staff on site per open hour). On-site management consists of Team Leaders. There is also a management team of operational, development and bibliographic service officers, and some specialised admin support.

A Reduction in Museum staff from 83.1FTE in 2011 to 47.1 FTE present day. All staff are established staff on permanent contracts, complemented by a pool of casual workers and freelancers.

Volunteers

One of the key messages in the Council plan 2016 – 2020 is “to support individuals and groups who want to make a positive difference through our ‘People Can make a difference’ campaign in volunteering, being neighbourly, fundraising and taking community action.”

In Libraries this is visibly demonstrated with the cohorts of volunteers across the district, the majority of these 373 individuals from non-library backgrounds. That people give their free time not only to continue to provide a library facility but also to develop other initiatives that benefit the local community is a great credit to them. In Museums, the service has developed a programme of volunteering, with over 100 active volunteers (including young people) who deliver a range of activities, from guiding to gardening)
<https://www.bradfordmuseums.org/get-involved>

Budget

The library budget has reduced year on year since 2011 from £3,958,000 to £3,100,000 in 2018/19. Further savings of £905,000 are planned in 2019/20. Of the current budget, £2,093,886 is spent on staff; £412,000 on the materials fund and £177,854 on the CMLs.

The Museum budget has reduced year on year. Since 2014/15 from £ 3,023,300 to £1,871,900 in 2018/19. Further savings of £260,000 are planned in 2019/20. Of the current budget £1,555,100 is spent on staff.

Impact

Following the significant changes to the library service in 2017/18; 29 libraries in 22 wards across the district have either remained open or re-opened.

Bradford Libraries statement of purpose is ‘To enhance the quality of life of citizens and communities across the Bradford district and support their learning, skills development and wellbeing by promoting access to relevant ideas, information and works of imagination through a high quality Library service’

The word ‘communities’ has gained much significance now that the majority of our libraries are community managed. Libraries have remained open in those communities and the volunteers have taken the opportunity to react positively to resident needs, with support from library staff, ward officers and other partners.

Many of the community managed libraries have taken the opportunity to take a more holistic approach to provision of services to their specific communities.

Appendices 2a, 2b and 2c show reports produced by three diverse CMLs – Holme Wood, Idle and Menston. Appendix 2d shows examples of promotional material produced by Holme Wood, Idle and Addingham.

Core events

Bradford Libraries have a calendar of core events (Appendix 3) which all libraries,

including CMLs are expected to support throughout the year. These events link in to the National Library Offers of reading, learning, digital, information, health, culture and the overarching children’s promise. However it is recognised that the CMLs need time to ‘bed’ in before a full and active core events programme can be delivered. Each must also consider other local community priorities to be delivered from the sites, so a degree of flexibility is necessary.

Performance

Community Managed Libraries in the main have see a drop in usage immediately after re-opening. Experience shows that it can take up to eighteen months to establish the library and community offer. Appendix 4 shows annual performance data for 2016/17; 2017/18 and April 2018 to date.

Since 2016 there has been:

- 1,362,836 visits to the district’s libraries.
- 1,032,637 books borrowed;
- 277,775 sessions on the computers
- 13,736 new borrowers.

There are currently 37,663 active customers (people who have used their library ticket in the past year).

Museums recorded 229,000 visits (Data 2017/18 up from 212,000 2016/17) Museums increase is largely due to the Hockney Gallery which saw a 30% upturn in visits to Cartwright Hall. Cliffe Castle Museum also around 10% up following the development of the park and more joined up activities between the museum and the park.

	Visits 2016/17	Visits 2017/18	Current to date
Cartwright Hall Art Gallery	47839	62826	44165
Bradford Industrial Museum	59961	58438	21975
Cliffe Castle Museum	53289	72812	44165
Bolling Hall Museum	23279	24015	13053

Income

Income generated by the 10 council managed libraries and 2 hybrids stood at £134,383 in 2017/18; the majority of this being meeting room hire, library fines, photocopying and printing. It was agreed at the outset that the CMLs could keep any fines gathered and use to enhance their offer. Some of the CMLs make use of the space outside library opening hours and generate income for this use from community groups.

The majority of Income generated by Museums is from shop/retail activity and donations

	17/18 Shop Income	16/17 Shop Income	% increase
Annual Total	£66,875.98	£46,099.52	45.07%
	17/18 Donations	16/17 Donations	% Increase
Annual Total	£18,097.62	£16,479.38	9.82%

Community Asset Transfers

As indicated in Appendix 1 many of the libraries share space. Bradford Libraries pay costs for space and services in non-council buildings for Addingham, Allerton, Idle, St Augustine's, Thornbury, Wilsden and Wrose..

Many of the Council buildings in which libraries are sited have also been subject to community asset transfers (at various stages) in the last 12 months – these being: Baildon Library and Ian Clough Hall; Burley Library; Clayton Library; Denholme Library and Devholme Mechanics Institute; Great Horton Library and Great Horton Village Hall; Holme Wood Library; Menston Library and Kirklands Community Centre; Silsden Library and Town Hall and Thornton Library.

The Manor Museum, Ilkley which closed to the public in 2015 was transferred by community asset transfer in September 2017

4. FINANCIAL & RESOURCE APPRAISAL

It is agreed that the Council will resource all 17 Community Managed Libraries and two hybrids in line with Service Level Agreements currently in place to March 31st 2020. This constitutes payment of rates and utilities and/or a contribution to running costs in non-council buildings.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The significant library budget saving of £950k in 2019/20 and Museum budget savings of £260,000 2019/20 will impact greatly on service provision. Work is on going to identify a service that can be delivered with proposed budgets, and includes embedding Community Managed Libraries beyond 2020. Options for alternative delivery models for Libraries and Museum will be considered within the Council process and agreed consultation timetable.

6. LEGAL APPRAISAL

Local Authorities have a statutory requirement to provide a comprehensive and efficient service through the provision of the Public Libraries and Museums Act 1964.

7. OTHER IMPLICATIONS

N/A

7.1 EQUALITY & DIVERSITY

Equalities Impact Assessments were produced prior to the budget setting process which informed the budget decisions in 2016

Equality Impact Assessments will be submitted against each future option going forward. These will reflect the equality and diversity of each local community associated with each option and also the existing groups and services (including Council services)

that use Libraries to deliver their services from (ie: Family Hubs and DWP)

7.2 SUSTAINABILITY IMPLICATIONS

All library buildings have remained open. Approaches are often made for use of library space (not meeting rooms) by external partners – police, job centre plus – and Council partners – children’s services, marketing and communication, customer services and this should be a consideration as the future offer changes.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

No issues anticipated

7.4 COMMUNITY SAFETY IMPLICATIONS

No issues anticipated.

7.5 HUMAN RIGHTS ACT

No issues anticipated.

7.6 TRADE UNION

No issues anticipated

7.7 WARD IMPLICATIONS

Libraries and Museums are located across the district. For information they are shown by ward location:

Museums Bowling and Barkerend (Bolling Hall Museum); Eccleshill (Industrial Museum); Keighley Central (Cliffe Castle); Manningham (Catwright Hall Art Gallery)

Council managed Libraries Bingley (Bingley); Bradford Moor (Laisterdyke) City (City Library and Local Studies); Eccleshill (Eccleshill) Ilkley (Ilkley) Keighley Central (Keighley Library & Local Studies); Manningham (Manningham); Shipley (Shipley); Wibsey (Wibsey Library), Windhill and Wrose (Wrose Library), Wyke (Wyke Library)

Hybrid Libraries Baildon (Baildon); Clayton and Fairweather Green (Clayton)

Community Managed Libraries Bingley Rural (Denholme and Wilsden); Bowling and Barkerend (Bolling Hall and St Augustine’s); Bradford Moor (Thornbury); Craven (Addingham and Silsden); Great Horton (Great Horton); Heaton (Heaton hub); Idle and Thackley (Idle); Queensbury (Queensbury); Thornton and Allerton (Allerton and Thornton); Tong (Holme Wood); Wharfedale (Burley and Menston); Windhill and Wrose (Wrose).

7.8 IMPLICATIONS FOR CORPORATE PARENTING

No issues anticipated

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

No issues anticipated

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

That the Library & Museum service continues to work alongside the portfolio holder to develop sustainable options for future service delivery.

10. RECOMMENDATIONS

That Regeneration and Environment Committee consider the content of this report.

11. APPENDICES

Appendix one – list and status of libraries August 2018

Appendix 2a – Holme Wood Library report

Appendix 2b – Idle Library report

Appendix 2c – Menston Library report

Appendix 2d – Promotional material Addingham, Holme Wood and Idle

[Appendix 2e – Clayton hybrid library report](#)

Appendix 3 – Core events poster

12. BACKGROUND DOCUMENTS

None

BRADFORD LIBRARIES

Appendix 1

Opening hours

** indicates shared premises

	Tel. No.	Hours Open	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Council managed									
Bingley Library Myrtle Walk BD16 1AW	01274 438780	58	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 5.00	Closed
City Library Centenary Square Bradford, BD1 1SD	01274 433600	56	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 5.00	9.00 - 5.00	Closed
Bradford. Local Studies Prince's Way BD1 1NN **	01274 433688								
Eccleshill Library Bolton Road BD2 4SR	01274 431544	56	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 5.00	9.00 - 5.00	Closed
Ilkley Library Station Road LS29 8HA	01943 436225	58	9.00 - 7.00	9.00 - 7.00	9.00-7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 5.00	Closed
Keighley Library North St BD21 3SX **	01535 618212	58	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 5.00	Closed
Keighley, Local Studies	01535 618215								
Laisterdyke Library Manse Street BD3 8RP **	01274 434724	45	9.30 - 7.00	9.30 - 5.30	9.30 - 1.00	9.30 - 7.00	9.30 - 5.30	9.30 - 4.00	Closed
Manningham Library Carlisle Road BD8 8BB	01274 435353	55	9.30 - 7.00 Self Service Facility	9.30 - 7.00 Self Service Facility	9.30 - 7.00 Self Service Facility	9.30 - 7.00 Self Service Facility	9.30 - 4.00 Self Service Facility	9.30 - 4.00 Self Service Facility	12-4 Self Service Facility
Shipley Library 2 Wellcroft BD18 3QH **	01274 437150	58	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 7.00	9.00 - 5.00	Closed
Wibsey Library North Road BD6 1TR	01274 679043	45	9.30 - 7.00	9.30 - 5.30	9.30 - 1.00	9.30 - 7.00	9.30 - 5.30	9.30 - 4.00	Closed
Wyke Library Appleton Academy Woodside Road BD12 8AL **	01274 431598	45	9.30 - 7.00 Self Service Facility	9.30 - 5.30 Self Service Facility	9.30 - 1.00 Self Service Facility	9.30 - 7.00 Self Service Facility	9.30 - 5.30 Self Service Facility	9.30 - 4.00 Self Service Facility	Closed

Hybrid Libraries									
Baildon Library. Hallcliffe BD17 6ND **	01274 581425	40	9.30-7.00	9.30-5.00	9.30-1.00	9.30-5.00	9.30-5.00	9.30-2.00	Closed
Clayton Library Old School House Clayton Lane BD14 6AY	01274 880689	30.5	9.30 - 7.00	12.00-5.00	Closed	9.30 - 7.00	Closed	9.30 - 4.00	Closed

BRADFORD LIBRARIES

	Tel. No.	Hours Open	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Community Managed Libraries									
Addingham Library Main St LS29 0NS	07582 102314	8.5		9.00-12.00		2.00-5.00		9.30-12.00	
Allerton Library Library @ Cafe West Wanstead Crescent BD15 7PA **	07582 101171	40	9.00 – 5.00	9.00 – 5.00	9.00 – 5.00	9.00 – 5.00	9.00 – 5.00	Closed	Closed
Bolling Hall Library Bolling Hall Bolling Hall Road BD4 7LP **	07582 108216	27	Closed	Closed	11.00 – 4.00 Self Service Library	11.00 – 4.00 Self Service Library	11.00 – 4.00 Self Service Library	10.00 – 5.00 Self Service Library	12 – 5.00 Self Service Library
Burley Library Grange Road Burley-in- Wharfedale LS29 7HD	01943 863714	23	10.00 – 5.00	10.00 – 5.00	Closed	1.00 – 6.00	10.00 – 5.00	10.00 – 1.00	Closed
Denholme Library Mechanics Institute BD13 4BL **	07958 619532	10	10.00 – 12.00	Closed	1.30-3.30	10.00-12.00 2.00 – 4.00	Closed	10.00 - 12.00	Closed
Great Horton Library Village Hall 69 Beldon Road BD7 3PE **	01274 431583/ 07582 100155	20	10.00-2.00	10.00-2.00	10.00-2.00	10.00-2.00	10.00-2.00	Closed	Closed
Heaton Hub Library Haworth Road BD9 6LP **	07582 102546	6		10.00-2.00		10.00-2.00 1.00 – 4.00			
Holmewood Library Broadstone Way BD4 9DY	01274 684012	30	10.30-4.30	10.30-4.30	10.30-4.30	10.30-4.30	10.30-4.30	Closed	Closed
Idle Library, Wright Watson centre. Albion Road **	01274 952057	30	9.00 – 7.00	9.00 – 7.00	9.00 – 7.00	Closed	Closed	Closed	Closed
Menston Library Kirklands **	01943 876539	24	9.30-1.00	2.00 – 7.00	Closed	9.30-1.00 2.00-7.00	9.30-1.00	9.30-1.00	Closed
Queensbury Library 36 High Street Queensbury BD13 2PB	07582 109225	12	9.00-12.00	Closed	3.00-6.00	2.00-5.00	Closed	10.00-1.00	Closed
St Augustines Library Otley Road BD3 0DN **	07582 101136	11.5		11.00-2.00	1.00-3.00	10.30-12.30 4.30-6.00		11.00-2.00	Closed
Silsden Library Silsden Town Hall Kirkgate BD20 0AJ **	07582 102307	29.5	10.00-4.00	10.00-6.00	Closed	10.00-4.00	10.00-4.00	9.30-1.00	Closed
Thornbury Library Thornbury Centre Leeds Old Road BD3 8JX **	01274 666984	22	9.00-12.00 4.00-5.00	4.00-6.00	9.00-12.00 4.00-5.00	9.00-12.00 4.00-5.00	9.00-12.00 3.00-6.00	10.00-12.00	Closed
Thornton Library Community Centre Market Street BD13 3HW **	01274 833442	13	Closed	2.00-5.00	10.00-2.00	Closed	1.30-5.00	9.30-12.00	Closed
Wilsden Library Village Hall BD15 0HT **	07530 714926	9.75	Closed	9.15 - 7.00	Closed	Closed	Closed	Closed	Closed
Wrose Library Wrose Road BD18 1HX	01274 592570	11.5	1.30 – 4.30	1.30 – 4.30	Closed	1.30 – 4.30	Closed	9.30 – 12.00	Closed

Holme Wood

Services currently available:

Beauty and Nails NVQ L3

Walking group

Employability programmes with local employers resulting in employed work placements

Incommunities STEP programme partnership providing work placements at Library

Awards for All Volunteer training programme

Functional ICT Course (provision for English and Maths once we have enough attendees)

Silver Surfers ICT programme including iPad sessions

Young people's engagement, advice and support services run by Bradford Youth Service

CHAS advice service for adults

Benefits advice session from Bradford council Housing Benefit Department

Nursery stay and play

Hosting meetings for local organisations and providers

Primary school visits

Community cohesion events e.g. Christmas party, big lunch, family fun day,

Cook and eat with local community group

Sit and knit

Bingo

Library book start and reading challenges

Library Children's events

Library borrowing services

Overview

The library project has made a lot of progressive since re-opening in May 2017 with support from local Councillors, Library services, Bradford Youth service and of course the Friends of Holme Wood group who have been integral to keeping the space open and working for the community it serves.

The wide range of activities and services provided in the Holme Wood Connect is helping to increase footfall and get resident buy in. Local organisations are beginning to utilise the facilities for meetings and workshops which provides a revenue stream to aid sustainability.

We have renewed the relationship with Local schools who got involved in various themed projects over the Christmas period. This will continue with a focus on working with primary schools in the first instance to encourage children to use the library and introduce families to the variety of activities on offer in the space.

We continue to work with a number of different partners who have a foothold on the estate to help provide meaningful advice and activities for residents with the ultimate aim of creating a hub that

serves all the needs of the local community. These include CHAS advice services, Incommunities who are running job search and functional skills courses and the Youth Service and Early help who are providing services in the space for parents and young people.

We have had more interest in the volunteering programme which is giving us a much-needed boost in staffing of the space as well as developing links with the University of Bradford and TalentMatch to help offer work placements and training opportunities to those who need it.

Highlights of 2017

Some recent highlights of the project include the Friends of Holme Wood group receiving the Community Stars Award in December 2017. This was a well-deserved recognition of the hard work, dedication and support they have given their local library and community as a whole since their inception.

The Christmas writing project with local primary schools illustrated the creativity and determination to succeed that young children in Holme Wood have and resulted in a Christmas Tea party for families to enjoy.

St Columbus school also got involved over Christmas with every Key stage getting involved to create a Christmas Nativity Advent Calendar display for the windows.

The Friends of Holme Wood finished off a fantastic year with a Christmas party for local residents that epitomised the community spirit that exists in Holme Wood and it was great to see parents getting involved in games too.

Overcoming barriers

Initially we struggled with some anti-social behaviour, however I am pleased to say that by involving partners and working together these have subsided. Regular PSCO and community warden visits are helping residents to feel safe in the space and support from the youth service in the evening is helping to keep any disruption to evening classes at bay too. This has led to an increase in numbers and an increase in volunteers too.

The Future

At the moment, Holme Wood Connect is thriving. By working together and involving the local community at every possible step, we are creating a space that really works for the community in Holme Wood.

We are continually looking at what funding we can bring down to help sustain the space and the activities currently on offer, as well as provide more services to residents that increase aspiration and opportunity to succeed. These range from smaller pots of funding for bespoke projects such as the City Challenge funding, and larger pots such as Urban Development and Arts Council funding.

We would also like to develop links with local employers this year to develop skills specific training courses at the Library that recruit and train local residents for local jobs.

This year we will be working in partnership with local residents and partner organisations to set up a community magazine to promote all of the positive activity that takes place in the library and around the rest of the estate. We will also be running events aimed at showcasing the facilities and the services on offer to residents of Holme Wood as well as supporting our partners with their projects.

How Library Services Could Support

Stock has been an issue and we are low on books overall. Whilst we have received around 100 new Children's books we have only got around 1500 stock in total. We are receiving a handful of old books every Thursday so in total have had about 150 books in. So far we have not had any of the Children's books around the themes the local schools have requested. The request process is slow – we requested Christmas books in early November and received these in mid - January! Improving and increasing stock with more up to date and new books and improving the speed at which we get requested books would help to increase library rentals.

We have some new volunteers and a work placement starting next month as so it would be useful to have a refresher training session on Soprano and a trouble shoot session on Library services for new recruits. In general, any training relevant to the library staff would be great to help ensure a more joined up approach across the different libraries so that customers can expect the same level of service.







IDLE LIBRARY

Idle Library is a community managed library which commenced in March 2016 following the closure of the Library which was situated in the village.

Following discussion between Bradford City Libraries; the Local Councillor, Jeanette Sutherland and Nasim Quereshi the CEO of Inspired Neighbourhoods, Idle Library was established in the Wright Watson Centre with the intention of serving the residents of Idle, Thackley, Thorpe Edge and Greengates. The facilities at the Wright Watson Centre not only provide a large open space, it also light and airy and has benefit of air conditioning during the summer, and heating during the winter. The Library also has access to separate toilet facilities, a disabled toilet and kitchen for making refreshments. There are also 2 large meeting rooms which available to the Library when necessary. There is also disabled access at the rear of the Library. Staff at the Wright Watson Centre and the Library work together to ensure that all people attending the Library feel valued and welcome.

When the Library was opened , a number of local people responded to the request for volunteers so that the library could function and one of those volunteers agreed to be the co-ordinator for the Library.

In February 2017, the co-ordinator decided that he wished to resign and a new co-ordinator was appointed. Without the determination and commitment of the Co-ordinator and those first volunteers the Library will no doubt not have been the success that it is today.

By this time more people had volunteered and a new Co-ordinator was assigned and this was to lead to more ideas being considered in how to make the library for more accessible especially for children

Progression of the Library

The team of volunteers brought some ideas and different skills with them in order for the Library to provide the following.:-

Story/Rhymetime Sessions

Some of our volunteers were former primary school teachers who agreed to run a Story/Rhyme time session each Monday afternoon during school term time. These volunteers through their hard work, not only lead the Story/Rhyme times but include preparing appropriate crafts to go with the stories. The stories are held in our Children's corner in the Library, but crafts are held in the adjoining meeting room giving the children more space to move around freely.

Since the beginning of 2018, another story/rhyme time session has been set by by another two volunteers, one of whom is again a former primary school teacher. These sessions are run each alternate Mondays as might of the children who attend are brought by childminders who attend Sing and Sign elsewhere on the second Monday.

Young Person's Reading Group

One of these volunteers then set up a Young Persons Reading Group. This was to provide one to one reading sessions with any child who was having difficulty in reading or where a parent felt their child needed the extra reading time. This has proved successful with numbers increasing but there has been a noted improvement with children's reading and confidence. In one particular instance, a child who was reluctant to read when starting the sessions is now able to confidently stand up in class and read out loud. Due to the success of the group with more children attending, another volunteer has been acquired to assist. We are still getting a further interest which may result in the need for a third volunteer.

These reading groups are held in a meeting room therefore allowing the children to read in privacy without feeling the pressure of being heard by other people attending the Library.

Adult Reading Group

Towards the end of the first year, an Adult Reading Group was set up for the last Monday evening in the month. This was proposed by a volunteer who was a former librarian and although there are probably around 6 people who attend, discussions about the book often run past the hour which is allocated. Again we have the use of a meeting room for the group and coffee/tea and biscuits are provided. We also have people who borrow the book who are unable to attend our meetings some of whom give some feedback for us to use in the meeting.

Coffee morning

This was started at around the beginning of 2017. During the first few months we were not getting many people attending. Therefore in September, we decided to post leaflets in local properties, advertise in local shops and local Elderly People's Homes.

As of Christmas 2017, we have expanded our coffee mornings by including a raffle and quiz, and sometimes we have a themed morning. The coffee morning was designed to give people in the village an opportunity to have some refreshments in a nice place with very little cost, and to be able to meet other people. We have young mums and childminders who come with young children and one of our volunteers provides a story and singalong with the children. We also have some of the elderly less mobile residents of the local Home for the Elderly who attended with carers and these residents seem to look forward to coming along.

The food is paid by the Wright Watson Centre, and the raffle is charged at 50p and that money together with donations made, helps us replenish prizes for the raffle. The quiz is a lighthearted quiz which everyone seems to enjoy.

The coffee mornings bring in regular members of the public, some library member and some not, but they all enjoy the opportunity of meeting different people with various interests.

One of our volunteers reads stories to children and has a singalong with any children who attend the coffee mornings.

School Visits

We have links with various schools in the area, however since 2017, we have expanded on those links.

Since the beginning of 2018 we have had visits from the following schools:-

Thorpe Primary - Reception, Year 1, 2 and 3.

Swainhouse Primary School - Reception, Year 3 and 5 consisting of 2 classes in each year group..

Parklands Primary School - 2 visits by Reception.

Again our former teachers offer their time to read stories/crafts for the children and we again have had the use of one of the meeting rooms for the children to do their crafts.

Through these visits further applications for children to join the library have been made. One school has a group ticket and after the first visit when each child borrowed a book, the school sends several children to the library to return the books and to select a book for each child in the class to take back to school.

One of the schools has already asked if they could have visits in the school year, as the First World War is on the curriculum. The Wright Watson Centre has a very good display of memorabilia etc of the First World War and Centre has other information about the War which they are happy to loan to the Library for any class visit.

We have been approached by 2 ladies who want to run a Creative Writing Group and they asked if the library can facilitate the same. Inspired Neighbourhoods have agreed that they can use a room free of charge to run this group with the support of the library.

Idle Library has a total of 25 volunteers 22 of whom cover various shifts between 9am and 7pm Monday to Wednesday each week. These volunteers are responsible for the issuing and returning of books via Soprano, dealing enquiries by borrowers, shelf checks from other libraries, general maintenance of the bookcases, supporting events throughout the year. The volunteers also deal with book stock management when requested but also undertake checking for damaged/out of date books etc., to be removed from the shelves.

The remaining volunteers are the ones responsible for story time/rhyme time and the Young Person's Ready Group.

The Co-ordinator provides in-house training where necessary, especially on Soprano, Summer Reading Challenge and National Bookstart Week and the Co-ordinator also attends training sessions provided on events.

In 2017/2018 we held various events in the Library which generated over 100 children attending with adults for such events as Nature event, Thomas the Tank Engine, Teddy

Bear's Picnic. We also had 2 visits from a Nursery where in total 24 children and 7 adults attended.

The Wright Watson Centre provide 5 computers for the use of the public. The Library volunteers assist with queries however if we are unable to attend, then a member of the IT staff at the Wright Watson Centre assist.

Our average monthly figures are as follows:-

	2016	2017	2018
Visitors	364	Increase of 15%	Increase of 2%
Computers	60	Increase of 12%	Increase of 26%
New Members	13	No increase	Increase of 200%
Story Time pm	29	Increase of 20%	Increase of 10%
Story Time am	-----	12	Increase of 200%
Young Readers	7	No Increase	Increase of 2%
Book Group	7	No Increase	No Increase
Coffee Morning adults	4	Increase of 300%	Increase of 40%
Coffee Morning children	-----	-----	17
School visits	-----	28 children 5 adults	196 children 38 adults

Summer Reading Challenge - the number of attendees for 2017/2018 increased (but I do not have the figures at the present time).

Looking to the future

To continue the success of the Library we are intending approaching other Primary Schools in the area to get them more involved in the activities we provide.

We are having a Teddy Bear's Picnic in July for the morning Story Time children and for the afternoon Story Time children we are having a separate End of Year Party. We provide fruit

and water to the children however if parents wish to bring food for their child(ren) this is acceptable.

We are supporting a Creative Writing Group which will be held on a monthly basis.

We are liaising the Literacy Agency into the possibility of starting an adult reading group.

We advertise all our events both in the Library and through mail shots and/or local businesses.

We also have our donated book stand from which we sell books at a nominal fee.

We have jigsaw and games donated, and each week we set up a jigsaw to try and generate interest.

Without the time and help willing given by our volunteers Idle Library would not be the success that it is. Our volunteers are always polite and helpful and go the extra mile to ensure that everyone attends the Library in whatever capacity has an enjoyable pleasant experience.

Finally as a testament to the work put in by our story time volunteers in 2017 the Library was awarded an Achievement Certificate and one of the children from the story/rhyme time won a prize at the Rhyme Time Awards.

Menston Community Library

Menston Library closed on 1 April 2017 and reopened as a community library on 12 September 2017 on the day of the Menston Village Show to gain a maximum initial impact.

Our opening hours are:

Monday 9.30-1

Tuesday 2-7

Thursday 9.30-1 and 2-7

Friday 9.30-1

Saturday 9.30-1

Making a total of 24 hours

We aim to offer a valued library service to the community of Menston. We are much more than just a library. We aim to have three people working at each session which means we have time to help people select books, help with computer enquiries or just be a friendly face to chat to. Because our volunteers all live in the village we are well placed to answer questions regarding local services and places of interest and most visitors are greeted by name by a Volunteer. We display up to date timetables for bus and trains and sell a village street map.

Staffing

Jill Cooke is employed by the parish council for 22.25 hours per week to manage the library and train and support the volunteers.

Joe Woolen keeps the library clean for us, coming in for 2.5 hours on Tuesday and Thursday evenings.

Although the volunteers are becoming self-sufficient, in Jill's absence we occasionally employ other professional staff to provide back-up.

Volunteers

We have a willing group of forty plus volunteers who each bring their own transferable skills to the task of running the library.

We have supported and been helped by a group of young people participating in the Duke of Edinburgh Award.

We have a very keen 7 year old library ambassador and a 9 yr old volunteer amongst our team who cover a wide range of ages and experience.

Most volunteers work behind the counter and assist in running the library.

Four of our volunteers however have special duties.

One lady came in wanting to help but announced she couldn't do computers . She has become our very popular weekly story teller.

Another offered to run our fortnightly Saturday rhymetime

A further volunteer set up and administrates our staffing rota on google docs

Finally we have an artistic volunteer who makes displays and posters for us. We aim to set up three displays per month, 2 adult and 1 junior.

Around thirty of us had lunch together after we closed on a December Saturday to review our time together and make plans for the future. We are due to meet again soon.

Regular Activities

- Thursday story times
- Alternate Saturday rhyme times
- Weekly Thursday visits from pre-school
- Menston Thursdays reading group meets on the first Thursday in the library
- Act as a pick up point for 3 other monthly Menston reading groups.
- The Townswomen Guild meet on the second Thursday of the month to play Scrabble
- We always have a communal jigsaw out for people to put a few bits in and jigsaws available to borrow
- Customers appreciate our daily Yorkshire Post and weekly Wharfedale Observer and Keighley News in our reading area as well as other magazines that people drop in from time to time.
- A well stocked dressing up rail has proved popular in the children's area
- On Wednesday mornings when we are closed the library is used as a meeting place by local child minders
- Regular Saturday morning "surgeries" for district councillors.

Additional Activities

- We had a pre launch day on Saturday 9 September when we opened the library for people to come in and admire our new carpet. This coincided with the Menston Village Show and Bookstart Bear attended to dance at our two pop up rhymetime sessions. He also strolled around the show in the neighbouring hall to raise awareness. At this year's show the library will be hosting the photographic entries and we are displaying their schedules and entry form. .
- Writing the wharfe have held a meeting in the library and also "performed" in the library.
- 2 Author visits one adult and one junior.
- Tiny Toes Ballet taster session
- Pyjama Drama taster session
- Dog Trust visit
- Rhyme time challenge and visit by Tiny Signers and certificate presentation by Bookstart Bear
- Christmas crafts afternoon

- Easter Crafts afternoon with egg hunt.
- Visit by Menston Primary reception class
- Visit by Cherry Tree and The Railway Children nurseries.
- World Book Day and National Bookstart celebrations with free books
- Promotion of Menston in Bloom and collection point for spring bulbs
- Collection point for cuddly toys for local church fete.
- We give assistance with online application for Metro Cards
- We give assistance with other online queries e.g. family history queries, accessing E Mails and printing of boarding passes
- The movable shelves give extra space when the library is not in use for Thespian rehearsals and other activities. We are just about to take a regular booking as a rehearsal space for a swing band

Recent News

Jill visited Menston Primary School to promote the summer reading challenge at a full school assembly. To date over 100 have joined.

Even more exciting: Rebecca our rhyme time volunteer has received a letter from Her Majesty the Queen to the library - the rhyme time children sent some photos of their designs of wedding cakes for Prince Harry!

Eric Knight, the author of the Lassie books lived in Menston as a young boy. A plaque is displayed outside the library, inside there is a display and a new book describing his life has just been published and a copy donated to the library. We recently had a visit from a Japanese couple keen to find out about Eric. We occasionally get American visitors, visiting, as we do enquiring about Smith Wigglesworth who lived in Menston before going to the USA, born in June of 1859 in a shack at the bottom of Derry Hill and named Smith. Later this baby boy would shake the world with the power of God Almighty. In December of 1859 Baby Smith was christened in the front room of no 37 Derry Hill, Menston.

A more recent alumni of Menston was Bill Bowes who played for Yorkshire and later Menston. He made fifteen appearances for England in Test cricket and took part in the 1932–33 Bodyline series. Bill Bowes Court off Farnley Road is named in his honour.

The numbers since reopening

New members adult/junior 84/73

Visitors

Book issues

ADDINGHAM HUB – WHAT DO YOU THINK?

Do you support our proposals?
If so, please give your comments here:

Yes / No

If you have any ideas for other services which the Hub could provide, please list them here:

Would you like to be involved in this project? Yes / No

Would you be interested in working as a volunteer in the Hub? Yes / No

If you would like to be involved in either capacity, please provide your name and contact details below. For data protection reasons, please also tick the box to give your consent for us to use these details to contact you in connection with this project.

Name

Email

I give consent for my personal contact details to be used in connection with the Addingham Hub project.

Please tick here

ADDINGHAM HUB

An exciting new public space in the heart of the village!

The Parish Council, working with the Community Library, Civic Society and other village volunteers has plans to re-open the Old School as a new community building.
Come along on 8 July to find out more.

**Sunday 8 July
2pm
Memorial Hall
(Presentation: 2.30pm)
Plus: refreshments and raffle!**

Our Community Library looks like this:



Because the Old School looks like this:



With your support, we can make something new, like this:



The Addingham HUB!

How to contact us:
clerk@addingham-pc.gov.uk

WHAT IS A COMMUNITY HUB?

Community hubs offer multi-purpose, community-led services, providing or hosting a range of different activities, and bringing local people together to form new relationships and support networks.

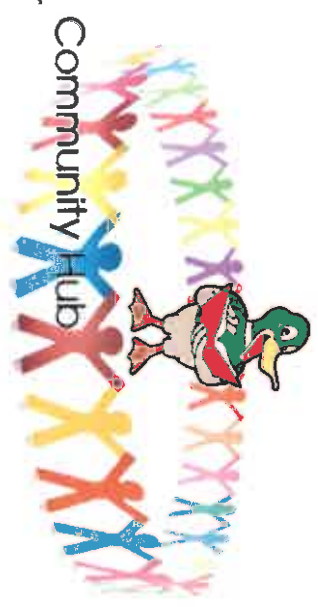
Hubs are being set up across the country, and are valued within their local communities:

- They offer a local base for people to access services and information, so the services are more accessible and useful
- They often provide an opportunity for socialising, helping people to solve problems before they escalate into bigger problems, and helping improve social cohesion in a community
- They can offer a safe place where people can come in for a coffee or training course, and access information on additional services and advice
- Community hubs can provide a more holistic approach to develop informal networks. They often have an 'open door' policy and are able to help people access a range of services under one roof.

In Addingham, there are no public buildings currently open for informal drop-in social occasions during the day, and none that offer a free public space for small group meetings and activities. We have the opportunity to create this in the Old School, once it has been repaired and the Library can move back in again.

We are proposing to incorporate both the existing traditional library services, plus a new village heritage facility, offering (themed) heritage displays, exhibitions, talks, and research facilities for the digitised archive material, into an integrated community hub which can be used flexibly to accommodate a range of community uses, such as:

- Leaflets/posters providing information on local services
- Small group training opportunities (eg crafting, IT skills, music appreciation)
- Coffee mornings
- Environment Group events/meetings
- Children's reading groups
- Children's small group activities
- Homework club
- Adult reading groups/book clubs
- Adult music groups/clubs
- Jigsaw activities
- Informal newspaper corner
- Village and tourist information
- Local walks information and displays
- Digitised village diary display



A COMMUNITY HUB IN THE OLD SCHOOL?

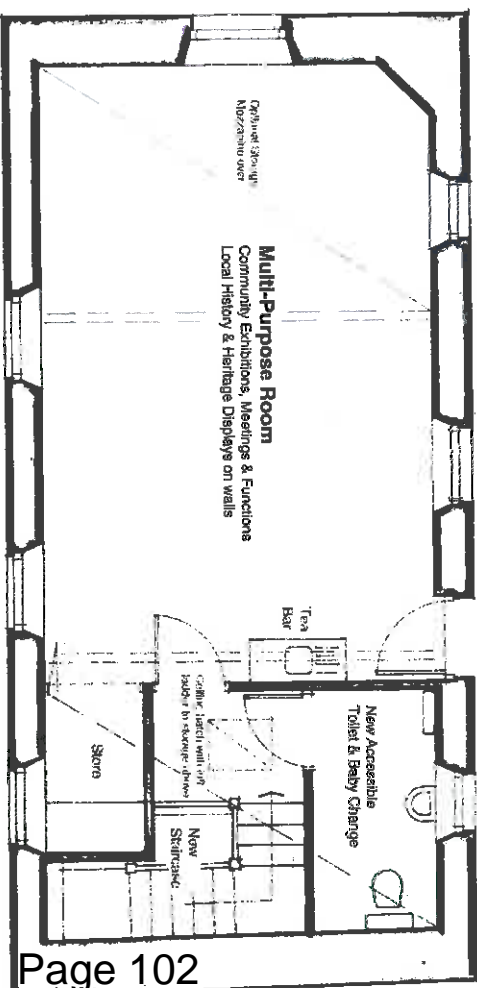
So, how would these ideas work in the Old School?

The Parish Council has had plans drawn up to create the right sort of space on the upper floor of the Old School, which will be linked to the library on the lower floor with a new internal staircase. The building will be newly accessible to everyone, with improved disabled access and an indoor toilet.

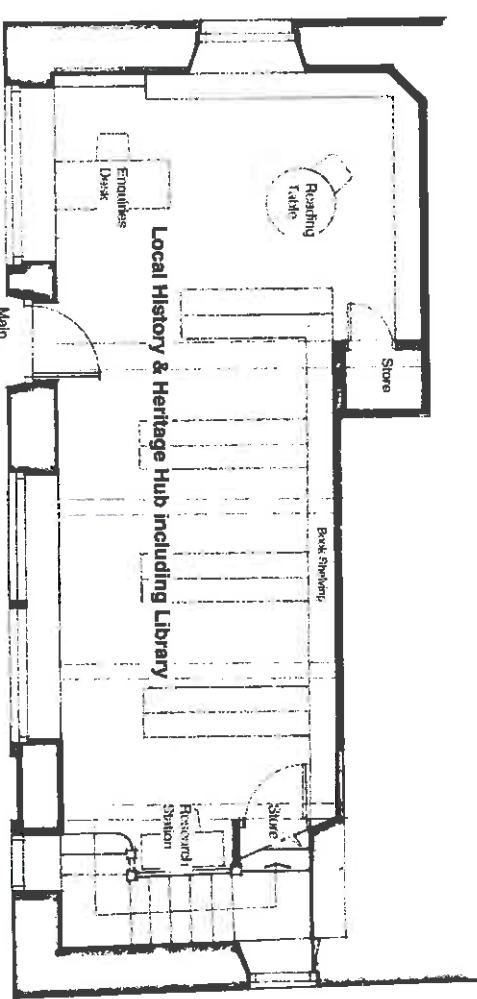
The organisation of activities and use of this space is up to us! What do we want it to look like inside? How do we want to run and manage it? How do we see it developing in future?

Interested? Come to our publicity event on 8 July at 2pm in the Memorial Hall to find out more.

COULD YOU HELP? IF SO, FILL IN THE FORM OVERLEAF.



Proposed Upper Floor Layout



Proposed Ground Floor Layout



**Library Services including computers and book borrowing open daily –
10.30am - 4.30pm**

Day	Time	Event
Monday	9.45am – 12.30pm	Walking Group
Monday	10.30am – 11.30am	Silver Stars over 60s ICT session
Monday	10am-4pm	CHAS benefits and legal advice service for adults
Monday	2.30pm - 4.30pm	Young people's arts and crafts/Homework club
Tuesday	10.30am-2.30pm	L3 Beauty & Nails Course (Private Course)
Tuesday	10am-11.30am	Tong Medical Centre Walking Group (Meet
Tuesday	12pm-1.30pm	Sit and Knit Session
Tuesday	1pm-3pm	Functional Skills English and Maths
Tuesday	2.30pm - 4.30pm	Young people's arts and crafts/Homework club
Wednesday	10am-4pm	CHAS benefits and legal advice service for adults
Wednesday	10.30am-11.15am	Rhyme Time
Wednesday	11am-11.45am	Community Warden Drop In session
Wednesday	11am-1pm	Bingo
Wednesday	2.30pm-4.30pm	Young people's arts and crafts/Homework club
Wednesday	5.30pm-8.30pm	L3 Beauty & Nails Course (Private Course)
Thursday	10am-11am	Nursery School Group visit
Thursday	10am-4pm	CHAS benefits and legal advice service for adults
Thursday	10am-1pm	Bradford Council Housing Benefit advice
Thursday	10.45am-1pm	Healthy Lifestyle Cook and Eat session
Thursday	2.30pm-4.30pm	Young people's arts and crafts/Homework club
Friday	10am-12pm	Early Help Parenting Course
Friday	10.30am -12.30pm	Incommunities Job search club
Friday	10.30am – 11.30am	Community Coffee Morning (Autistic support coffee morning first Friday of every month)
Friday	12pm-1pm	Friends of Holme Wood Meeting (everyone welcome)
Friday	2.30pm-4.30pm	Young people's arts and crafts/Homework club



IDLE LIBRARY

Wright Watson Enterprise Centre, Thorp Garth.

**Do you want to help your
children to read better
and to enjoy books?**

Then bring them along to our

Young Readers Club

in the Library

Every Wednesday 3.30pm onwards.

Sessions last approx. 20 minutes when they will be heard by
one of our Mentors

Booking is not essential but will help.

Contact the Library 01274 952057 for further details.



Clayton Hybrid Library

End of Year Report 2017 – 2018

Overview

Clayton Hybrid Library commenced operations on Monday 3rd April 2017. The Library is open to the public for 30.5 hours per week, and is a joint partnership between Bradford Libraries and Clayton Parish Council, having previously been solely run by Bradford Council. It is staffed by paid Council staff and volunteers from the local community. The volunteer side is overseen by a remunerated Volunteer Coordinator provided by the Parish Council, whilst two Team Leaders from the City and Local Studies Libraries have responsibility for the paid Council staff.

Clayton Library Oversight Group

This Group was set up as a steering committee to oversee the running of the Library. It convenes every two months and is an opportunity for a representative from Bradford Libraries Management Team, the Parish Council Chairman, the Library Team Leaders, the Volunteer Coordinator and representatives from Clayton Community Association to meet and discuss issues that have arisen.

Communication

Communication channels have been established between Bradford Libraries and Clayton Parish Council.

- An Oversight Group (Library Manager and Team Leaders, Parish Council Chair, Parish Council Clerk, Library Coordinator and volunteer representatives).
- Operations Meetings (Library Team Leaders and Coordinator).

Volunteers

Initially the first cohort of volunteers was taken from a list made by Clayton Parish Council before the hybrid library was created. Following the employment of the Volunteer Coordinator in April 2017, the recruitment process is application via the

Coordinator at Clayton Library and occasionally through Bradford Libraries. The following documents were created as part of the recruitment process:

- Volunteer role description
- Expression of interest form
- Interview proforma (volunteer)
- Database for recording DBS information
- Volunteer rota document

Staff

Bradford Libraries staff side comprises Team Leader cover, three Customer Support Assistants and Casual Staff cover.

Training and Support

The volunteer coordinator is responsible for the induction and training of the volunteers at Clayton Library. Initial induction takes place in the library office in small groups or in a one to one session of around one and a half hours. The session includes an overview of Bradford Libraries and the services provided, an introduction to library processes including new accounts, Soprano (the library management system) and childrens services. New volunteers are invited to complete further training in data protection procedures, fire safety training and Health and Safety and manual handling. All new volunteers receive one to one training for several weeks and some of the more experienced volunteers will assist in the training of the new volunteers.

Promotion of Role

Clayton Library volunteer role was promoted on the Parish Council website; posters are displayed in the library and various places in the village including Doctors Surgeries.

Recruitment

During 2017/18 the volunteer recruitment can be broken down as follows:

Volunteers on the original Parish Council list	53
Number of original volunteers who came forward	27
Number of original volunteers remaining	14
New applicant requests	28
Volunteers withdrawing from role	10
Withdrawn before induction	1
Withdrawn following induction	1
Applicant not suitable for role	1

Expressed interest but no follow up	6
Current number of active volunteers	25

Ongoing Training

Refresher training takes place periodically for the volunteers and the casual volunteers who do not cover regular slots on the rota can come into the library for additional training. All volunteers are provided with a task list as a benchmark for their training needs and an ID badge recognising their contribution as a volunteer at the library. Several training courses have been run throughout the year as a top-up and to update the volunteers of any changes. Notes and printed sheets are available on library procedures for the volunteers to use. Clayton Library has a communication log to make a note of any changes or messages of importance to staff. The coordinator is responsible for arranging cover on the volunteer rota and copies of this a month in advance are available in a folder in the library for the casual volunteers to fill in a slot. The coordinator contacts the volunteers by phone and email to arrange continuous cover.

New Opening Hours 2018

Bradford Libraries in partnership with Clayton Parish Council undertook a review of the current opening hours of Clayton Library to ensure that they better serve the local community.

It was felt that by creating one longer session on Tuesday afternoon, rather than two shorter ones on Tuesday and Friday afternoons, the proposed hours would enable the library to offer more services and would provide a better opportunity to host events and activity sessions for the whole community. The current hours and the proposed alterations are set out in the table, below. These proposals were put out in a survey, the results of which were taken into consideration by Bradford Libraries and Clayton Parish Council. The new opening hours were approved and came into effect in June 2018.

	Current hours	Proposed hours
Monday	9.30am-7pm	9.30am-7pm
Tuesday	2.30pm-5pm	12.00pm-5pm
Wednesday	CLOSED	CLOSED
Thursday	9.30am-7pm	9.30am-7pm
Friday	2.30pm-5pm	CLOSED

Saturday	9.30am-4pm	9.30am-4pm
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Improvements in the Library

In addition to the changes made to how Clayton Hybrid Library is staffed, there have also been some changes made to the layout and basic infrastructure of the premises.

The main development in this respect has been the creation of an office and meeting space within the main library room. This space incorporates workstations for the Volunteer Coordinator and Library staff and houses the Clayton Local History Groups collection. Although this was a reduction in library space, it is seen as a better utilization of the available space and has not resulted in any complaints being received.

Basic alterations to the layout of the public counter area and the staff area have been made in an effort to improve both the appearance and the functionality of the Library space, and to make the counter DDA compatible.

Health and Safety Issues and Improvements

- Fire alarm system installed. Staff have been trained in the evacuation procedures and routine testing of the system.
- Fence erected round boiler house to prevent access to the roof.
- Measures taken to improve safety on path outside library

Book Issues and PC Usage

Clayton Library is open for 30.5 hours a week and over the period April 1st 2017 to 31st March 2018 attracted 15703 visitors.

A total of 18942 books were issued, of which 9268 were Adult Fiction and 1999 Adult Non-Fiction. Childrens Fiction accounted for 6159 issues, and Childrens Non-Fiction 1516.

Events and Activities

Regular Thursday morning Storytimes have been complimented by the introduction this year of Rhymetime sessions. The sessions are alternated on a fortnightly basis. The Volunteer Coordinator and some of the Volunteers observed the Rhymetime Sessions held at City Library and were provided with a CD player and Rhymetime CD to help them run the sessions. These have proved to be a popular and worthwhile addition to the Library offer.

Clayton took part in the annual Summer Reading Challenge. This is a scheme rolled out across all Bradford Libraries. The 2017 theme was “Animal Agents” and encouraged children who signed up to the scheme to read at least six books in order to collect rewards, and ultimately receive a gold medal and certificate. Events were held in conjunction with the scheme, including visits from The Dogs Trust the ever popular Zoolab.

For the 2018 Summer Reading Challenge there are seven events planned throughout August for participating children.

A Teddy Bears Picnic was held inside (and outside!) the library as part of the Bookstart scheme. Children enjoyed stories, rhymes, songs and crafts, and the event was very well attended.

During the Easter and Spring Bank Holidays, craft events took place at Clayton Library for pre-school and primary aged local children.

In May, a volunteer and staff celebratory tea was held by Clayton Parish Council’s Events Committee in recognition of all the hard work done by all as a Hybrid Library, over the past 12 months and was well attended.

School Classes and Visits

Clayton Library welcomed a Key Stage 1 class visit of approximately 30 children and their teacher where a storytime session took place, followed by craft activities.

Proposals For The Future / Increased Offer

- A creative writing and poetry workshop for adults is planned.
- Planned displays for promotion of Summer Reading Challenge events.
- Scope for using experienced volunteers to run drop-in sessions for family history and archives.
- Investment to present sensory learning sessions for students and adults with special educational needs.

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Bradford Libraries CORE events



January
Rhyme Challenge
Holocaust Memorial Day

July
Summer Reading Challenge
Teddy Bears Picnics



February
Rhyme Challenge
Story Sacks for Half Term
National Storytelling Week

August
Summer Reading Challenge
Teddy Bears Picnics

March
World Book Day
Rhyme Challenge
International Women's Day

September
Summer Reading Challenge
National Poetry Day
Heritage Weekend
Thought Bubble Festival

April
Easter/Spring
Read Regional
World Book Night

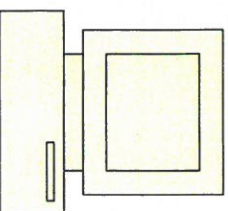
October
Family Learning Festival/Autumn half-term
Halloween
National Libraries Week

May
Spring Bank Half Term
Read Regional
Mental Health Awareness Week

November
Bonfire Night
Children's Book Week
Remembrance Day
Short Story week

June
National Crime Reading Month
National Bookstart Week
Adult Learners week

December
Christmas/Winter



City of Bradford MDC
www.bradford.gov.uk

Blue Text
Compulsory

Green Text
Optional

For more information and available resources go to the Core Events folder in the Shared Area.

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Annual Performance Data - 2015/16

Location	Book Issues				Total Book Issues	Asian	Media Issues			TOTAL BOOKS & MEDIA	New Members - Adult siteLIB06	New Members - Under 16's siteLIB07	PC Usage - Sessions siteLIB03	Visitor Numbers siteLIB01	Family Activity - Sessions siteLIB04	Family Activity - Attendees siteLIB05	Adult Activity - Sessions siteLIB17	Adult Activity - Attendees siteLIB18	School Classes siteLIB10	School Class Attendees siteLIB10a	Bookstart Bear Club Members siteLIB19	Manual Input @Year end	Manual Input @Year end
	Adult Fiction siteLIB14a	Adult Non-Fiction siteLIB14b	Children's Fiction siteLIB14c	Children's Non-Fiction siteLIB14d			Audio Books siteLIB15a	DVD's siteLIB15c	Total Media													Total Requests	Active Borrowers
Baildon	224	124	433	67	848	16	66	0	82	914	46	28	-	-	-	-	-	-	-	-	-	87	172
Bingley	24967	10567	19983	3066	55583	5	2280	342	2627	61205	160	129	6448	59986	102	1441	22	165	3	88	83	5018	1291
Bradford Local Studies	43779	21482	30129	4618	99988	13	2434	1542	3976	103984	401	312	20412	105085	140	920	66	284	4	120	73	6444	2520
Bolling Hall (formerly East Bowling)	214	1046	167	93	1520	12	1	0	13	1521	205	12	20856	33495	0	0	68	526	0	120	-	66	66
Burley	1869	309	2403	285	4866	0	3	2	5	4871	27	44	1175	3892	50	286	0	0	1	15	19	149	145
City Centre	12150	4373	12352	1542	30417	0	305	226	531	30948	79	100	2016	25098	84	938	118	189	2	60	45	2082	886
Clayton	33103	40617	42019	9087	124826	5007	1749	1491	8247	128066	2268	917	86286	214558	169	2303	111	782	44	1013	195	2547	5827
Eccleshill	10380	2084	7338	916	20718	0	137	58	195	20913	54	87	1776	19409	56	1186	57	746	1	31	55	1670	519
Girlington	32036	15267	29763	5503	82569	201	2191	728	3519	85488	550	548	16180	125001	100	1569	123	624	16	369	195	4273	2396
Great Horton	501	548	1935	567	3551	368	3	3	7	3557	24	179	882	3179	6	62	0	0	22	459	12	148	301
Haworth Road	2936	2556	9774	1305	16571	998	23	37	60	16631	113	133	4490	28046	9	84	0	0	0	0	13	1331	555
Holme Wood	2211	1021	3470	562	7264	238	38	14	290	7316	22	53	695	4614	38	166	0	0	0	0	20	884	271
Idle	5216	1385	5740	1439	13780	7	138	52	197	13970	90	122	4243	16356	101	709	26	314	16	50	34	1582	367
Ilkley	3510	844	2705	385	7444	0	102	24	126	7570	88	36	291	6496	42	238	11	113	1	13	13	601	203
Keighley	36668	24623	31573	5866	98730	5	2491	2699	5195	103920	400	185	11016	170807	124	1552	92	747	5	105	71	8194	3190
Laisterdyke	42140	31211	37097	5531	115979	2774	4580	1054	8638	121613	1002	589	47900	168540	115	1591	229	1808	41	568	169	2792	3832
Manningham	7732	5473	17813	2674	33692	6901	496	54	7531	34242	250	382	18427	70434	65	1334	60	770	8	232	32	1726	1228
Menston	14738	14339	44556	7299	80932	10432	272	269	11193	81473	519	723	28531	114946	58	1408	35	288	72	1632	261	4009	2370
Queensbury	13145	5436	15393	1379	35353	1	451	177	629	35981	114	82	928	18637	77	629	9	0	0	0	43	2122	929
Shipley	2518	816	2902	364	6600	0	208	140	348	6948	27	40	564	4199	10	36	0	0	0	0	18	719	219
Silsden	17321	16708	20020	2631	56680	809	2129	1293	3431	60102	344	253	18797	78684	47	1016	23	130	3	65	76	2492	3494
St Augustines	6802	2426	5240	906	15374	0	365	24	389	15763	68	50	1500	9613	44	230	0	0	2	24	23	943	434
Thornbury	1820	548	3775	670	6813	596	87	6	669	6906	37	211	1206	6843	47	898	0	0	0	0	137	657	256
Thornthorpe	888	929	5484	910	8211	471	38	18	527	8267	53	70	2663	13811	56	745	0	8	0	0	22	692	338
Wibsey	3989	1252	5230	929	11400	0	102	43	145	11545	68	65	549	10677	99	600	3	14	1	30	29	787	298
Wyke (Appleton Academy)	24248	8262	13972	2321	48803	23	1032	150	1190	49985	228	211	8110	38849	53	657	75	697	3	45	95	3418	1256
Wyke (Appleton Academy)	13073	4398	9027	1141	27639	19	504	89	612	28232	152	181	5415	44915	100	824	47	221	7	180	70	2123	802
Mobile Library Services																							
Home Library Service	14198	1294	-	-	15492	204	3828	-	4032	19320	15	-	-	-	-	-	-	-	-	-	-	147	-
Community Libraries																							
Adnham	1415	407	677	80	2579	0	15	0	15	2594	3	2	198	-	-	-	-	-	-	-	3	191	115
Denholme	720	238	884	135	1975	0	46	0	46	2023	40	11	289	-	-	-	-	-	-	-	0	159	79
Wilsden	822	81	700	41	1644	0	5	0	5	1649	2	2	-	-	-	-	-	-	-	-	0	71	76
Worseley	1111	109	516	114	1850	0	19	0	19	1869	34	15	432	-	-	-	-	-	-	-	0	42	83
Total for Library Service 2015/16	376444	220773	383070	62426	1042713	29100	26138	10535	40673	1079396	7483	5772	312275	1394170	1792	21422	1175	8426	252	5219	1806	58166	34518
Total for Library Service 2014/15	415143	236268	410260	65596	1127267	32706	30543	14030	46779	1171840	9687	6177	386145	1485099	1852	22448	1163	9320	348	7282	1437	59857	37941
Total for Library Service % Change	-9.32%	-6.56%	-4.83%	-4.83%	-7.57%	-11.03%	-14.42%	-24.91%	-11.72%	-7.80%	-22.75%	-6.56%	-19.13%	-6.12%	-3.24%	-4.57%	1.03%	-9.59%	-27.59%	-28.33%	25.68%	-2.83%	-9.02%
Shipley Library closed for refurbishment on 28.8.2015																							
Allerton now a commissioned run library within Café West from 21.07.2014																							
Girlington Library closed 05.11.2015 - possible transfer to Community Managed																							
Idle closed 22.02.2016 transferred to Community Managed																							

Annual Performance Data - 2016/17

Location	Book Issues				Media Issues					TOTAL BOOKS & MEDIA	New Members - Adult siteLIB06	New Members - Under 16's siteLIB07	TOTAL NEW MEMBERS	PC Usage - Sessions siteLIB03	Visitor Numbers siteLIB01	Family Activity - Sessions siteLIB04	Family Activity - Attendees siteLIB05	Adult Activity - Sessions siteLIB17	Adult Activity - Attendees siteLIB18	School Classes siteLIB10	School Class Attendees siteLIB10a	Bookstart Bear Club Members siteLIB19	Manual Input @Year end	Manual Input @Year end
	Adult Fiction siteLIB14a	Adult Non-Fiction siteLIB14b	Children's Fiction siteLIB14c	Children's Non-Fiction siteLIB14d	Total Book Issues	Asian (Included in normal issues)	Audio Books siteLIB15a	DVD's siteLIB15c	Total Media														Total Requests	Active Borrowers
Baldon	24384	10435	18529	2995	56343	11	2198	230	2438	58771	138	113	251	5139	55587	101	1331	17	129	0	0	55	3967	1193
Bingley	43960	21512	27872	5134	98478	10	1992	1003	2995	101473	355	239	594	15057	102097	90	912	35	119	5	107	91	3809	2395
Bradford Local Studies	224	1223	68	15	1530	7	26	0	28	1556	185	13	198	17987	29038	0	0	69	424	0	0	0	74	68
Bolling Hall (formerly East Bowling)	1527	474	2333	361	4695	0	2	2	4	4699	20	71	91	666	3531	57	299	0	0	0	0	24	147	157
Burley	11319	4747	12929	1817	30812	0	316	278	594	31406	65	84	149	1794	23771	57	636	114	153	5	60	40	1891	833
City Centre	30738	36340	40995	8636	116709	3892	1450	687	5137	118846	2157	1061	3218	1782	16624	170	4447	153	1264	54	1200	220	1998	5680
Clayton	10107	2087	6404	1191	19789	0	38	24	62	19851	57	90	147	1762	16624	57	1068	54	594	1	29	36	1449	485
Eccleshill	30870	15923	25899	5112	77804	133	2254	346	3633	80404	509	404	913	16311	124370	98	1465	106	778	20	462	126	4212	2149
Great Horton	3171	1980	8312	1032	14495	978	25	28	1011	14548	68	142	210	2756	22376	14	136	1	2	0	0	23	888	470
Haworth Road	1792	782	2445	447	5466	191	33	2	35	5501	20	40	60	517	3352	39	118	0	0	0	0	12	556	287
Holme Wood	5159	1022	5076	1130	12387	8	114	47	169	12548	117	132	249	3692	17438	111	532	67	571	6	171	34	1243	343
Ilkley	39047	26125	32041	6231	103444	4	2364	2259	4633	108067	300	198	498	10232	166852	115	1169	49	449	8	121	65	8344	3008
Keighley	41837	29020	33756	6970	111583	2678	5246	708	3054	117537	1044	569	1613	42969	153283	127	3335	123	1163	36	653	124	2752	3643
Laisterdyke	6832	4404	16412	2249	29907	5698	67	41	108	30005	282	322	604	13167	70491	57	980	44	641	12	270	65	1351	1194
Manningham	16533	12399	42925	6737	76594	9081	277	181	456	79052	519	852	1371	20493	94007	58	1283	70	758	97	2567	233	4535	2513
Menston	12208	4804	13395	1557	31964	1	694	101	795	32759	99	74	173	887	16540	84	340	0	0	2	24	38	1586	842
Queensbury	2132	656	2627	667	5482	0	219	123	342	6424	23	28	51	488	3515	9	49	0	0	0	0	10	374	183
Shipley	30931	22723	29922	7115	90691	555	2873	1285	4113	94849	1057	677	1734	34817	126384	136	2633	11	20	16	423	229	2238	4128
Silsden	6920	2273	4902	990	15085	3	277	21	298	15383	85	40	125	1339	8261	27	297	0	0	1	45	14	758	403
St Augustines	1610	523	3643	441	6217	314	85	11	310	6313	31	45	76	1052	5417	32	727	0	0	0	0	12	417	247
Thorndyke	1267	834	5230	882	8213	708	9	5	14	8227	32	76	108	2014	12560	60	738	0	0	1	6	19	707	296
Thornton	4007	1036	3658	864	9565	0	66	29	95	9660	33	39	72	378	9353	101	455	0	0	1	30	30	678	228
Wibsey	26083	8766	13775	2271	50905	50	761	115	876	51771	265	179	444	6621	34613	52	597	171	944	15	253	78	3786	1141
Wyke (Appleton Academy)	13616	4385	7816	1135	26952	2	560	62	622	27574	193	117	310	4384	45536	81	693	12	72	5	123	30	1884	729
Mobile Library Services																								
Home Library Service	13959	1243	-	-	15202	112	3974	-	3974	19176	11	-	11	-	-	-	-	-	-	-	-	-	163	-
Community/Commissioned Libraries																								
Addingham	1280	202	321	39	1842	0	20	0	20	1862	21	1	22	162	-	-	-	-	-	-	-	2	223	107
Denholme	551	250	609	109	1519	3	75	0	78	1594	37	2	39	171	-	-	-	-	-	-	-	1	131	111
Wilsden	749	47	659	148	1603	0	20	0	20	1623	42	1	43	-	-	-	-	-	-	-	-	0	41	78
Wrose	857	114	358	76	1405	0	10	0	10	1415	66	20	86	306	-	-	-	-	-	-	-	1	51	89
Wharfedale	187	174	676	108	1145	8	34	4	36	1183	86	10	96	-	-	-	-	-	-	-	-	1	28	192
Other	857	239	929	206	2231	0	101	3	104	2335	113	67	180	-	-	-	-	-	-	-	-	22	327	255
Total for Library Service 2016/17																								
	384714	216742	364516	66665	1032637	24447	26180	7595	33775	1066412	8030	5706	13736	277775	1362386	1733	24238	1096	8081	285	6544	1635	50608	33447
Total for Library Service 2015/16																								
	376444	220773	383070	62426	1042713	29100	26138	10535	36673	1079386	7483	5772	13255	312275	1991644	1792	21422	1175	8426	252	5219	1806	56056	34464
Total for Library Service % Change																								
	2.20%	-1.83%	-4.84%	6.79%	3.97%	-15.99%	0.16%	-27.91%	7.90%	1.10%	7.31%	-1.14%		-11.05%	-31.59%	-3.29%	13.15%	-6.72%	-4.09%	13.10%	25.39%	-9.47%	-9.72%	-2.95%

Shipley Library closed for refurbishment 28th August 2015 -re-opened 28.04.2016 NO working visitor counter in situ until summer
 ** No figures entered for end April, MAY, JUNE or JULY 16 Impractical to manual count or estimate **
 Allerton venue managed library within Café West from 21.07.14
 Idle closed 22.02.2016 transferred to Venue Managed opened 03.03.2016
 Community Libraries

CML's not recorded
 JK/CD Meeting 25/03/14

Annual Performance Data - 2017/18
 Checked and verified
 against Pentana (Covalent)

Location	Visitor Numbers siteLIB01	Learner Hours siteLIB02	PC Usage - Sessions siteLIB03	Family Activity - Sessions siteLIB04	Family Activity - Attendees siteLIB05	New Members - Adult siteLIB06	New Members - Under 16's siteLIB07	TOTAL NEW MEMBERS	School Classes siteLIB10	School Class Attendees siteLIB10a	Book Issues + Ebook Issues				TOTAL BOOKS	Media Issues				Adult Activity - Sessions siteLIB17	Adult Activity - Attendees siteLIB18	Bookst art Bear Club Member s siteLIB19	Total Requests	Active Borrowers Others	Active Borrowers by Home Site	Active Borrowers by Site of Loan		
											Adult Fiction siteLIB14a ebook loans 16a	Adult Non-Fiction siteLIB14b ebook loans 16b	Children's Fiction siteLIB14c ebook loans 16c	Children's Non-Fiction siteLIB14d ebook loans 16d		Audio Books siteLIB15a & Eaudio Loans siteLIB16e,f,g,h	DVD's siteLIB15c	Total Media	Asian (Included within normal issues)								TOTAL BOOKS & MEDIA & ELOANS	
Bingley	97774	63	13279	55	861	372	328	700	19	550	42433	19227	26831	5166	93857	1888	733	2621	20	86278	22	217	199	6096		2999	3535	
Bolling Hall (Self Service ONLY)	0	0	717	0	0	4	5	9	0	0	467	100	1237	165	1869	0	0	0	0	0	0	0	0	37		141	149	
Bradford Local Studies	28654	36	15186	0	0	145	12	157	0	0	110	930	34	13	1087	7	0	7	1	1094	61	258	0	102		80	120	
City Centre	217744	363	68742	135	3642	2167	916	3083	35	712	30220	32984	38445	8518	119167	1609	413	2022	3650	112169	124	1130	234	4757		6544	5448	
Eccleshill	110870	44	15633	138	1332	485	339	824	16	343	29387	13726	24936	4334	72063	2083	171	2254	69	74637	90	1163	146	3206		2417	2747	
Ilkley	145191	6	10214	93	1103	347	205	552	12	107	42512	25370	32959	6538	107379	2837	990	3827	16	111206	57	586	96	7700		3200	3596	
Keighley	145582	338	39414	117	1890	991	525	1516	20	492	38140	26129	31772	6760	103801	5056	436	5492	1816	108393	188	2366	234	5048		3955	3914	
Laisterdyke	87680	112	11569	56	722	300	312	612	9	260	8490	5079	16372	2801	32742	75	50	125	4743	32667	71	724	67	1583		1298	1409	
Manningham	78270	0	18281	86	2224	476	667	1143	107	2896	13101	10497	42564	6889	73051	125	118	243	8028	73294	37	366	196	3305		2723	2904	
Shipley	141007	161	34308	173	2985	775	448	1223	0	0	35685	28558	34390	6845	105478	3397	612	4009	677	109487	1	12	239	6588		4960	4629	
Wibsey	33399	0	7089	87	806	310	244	554	16	378	26238	8794	16973	2632	54637	1005	52	1057	49	55694	152	997	126	3695		1417	1601	
Wyke (Appleton Academy)	42713	80	3747	94	715	122	148	270	9	238	13041	3019	8234	1667	25961	470	24	494	0	26455	33	197	71	1834		790	893	
Mobile Library Services																												
Home Library Service	-	-	-	-	-	19	-	19	-	-	10938	926	-	-	11864	3428	-	3428	36	15292	-	-	-	151		1	1	
Hybrid Libraries																												
Baildon	49079	0	3964	80	679	124	99	223	0	0	20624	8152	12264	2257	43297	1486	121	1607	3	44904	7	60	51	3048		1344	1494	
Clayton	15703	0	1839	49	379	59	85	144	1	30	9268	1999	6159	1516	18942	108	23	131	25	19073	49	531	47	1616		486	620	

Location	Visitor Numbers	Learn Learner Hours	PC Usage - Sessions	Family Activity - Sessions	Family Activity - Attendees	New Members - Under 18's	TOTAL NEW MEMBERS	School Classes	School Attendees	Adult Fiction eBook loans	Adult Non-Fiction eBook loans	Children's Fiction eBook loans	Children's Fiction eBooks	Children's Non-Fiction eBooks	Audio Books & Audio Loans	DVD's	Total (Included within normal issues)	Total Media Issues	Booker Club Members	Adult Activity - Attendees	Adult Activity - Sessions	Total Requests	Active Borrowers by Site	Active Borrowers by Site of Loan	
Addingham	0	0	0	0	0	9	2	0	0	2146	258	255	2774	2774	27	0	0	27	0	0	0	300	142	112	
Burley - Reopened as a Community Library	30893	29	1458	65	1188	138	242	10	151	11874	4547	14672	33249	33249	390	7	5	397	303	35	82	1866	1079	1226	
Denholme	0	0	33	0	0	16	23	0	0	718	378	850	2108	2108	31	0	0	31	0	1	0	127	123	136	
Great Horton - Reopened as a Community Library	0	0	1038	0	0	55	42	0	0	1093	1660	205	3651	3651	3	6	9	202	0	1	0	283	400	226	
Heaton Hub was Haworth Road - Reopened as a Community Library	0	0	0	0	0	21	34	0	0	240	98	485	485	485	0	0	4	0	0	0	0	9	66	81	
Holme Wood - Reopened as a Community Library	0	0	2021	0	0	107	190	0	0	1492	281	3029	3029	3029	8	0	0	0	1	0	0	152	290	219	
Menston - Reopened as a Community Library	6400	0	893	38	550	56	127	10	145	4590	2006	4881	12308	12308	309	2	311	2	28	47	5	769	912	650	
Queensbury - Reopened as a Community Library	0	0	0	0	0	45	32	0	0	174	652	179	1421	1421	50	0	0	0	0	0	0	56	207	131	
Shaden - Reopened as a Community Library	0	0	1139	0	0	105	78	0	0	1460	3647	873	10026	10026	304	16	320	4	0	0	0	1146	560	524	
St Augustines - Closed 12pm to re-open 26.03.2018	0	0	5	0	0	11	3	0	0	17	32	7	73	73	0	0	0	36	0	0	0	0	136	29	
Thornbury - Reopened as a Community Library	0	0	168	0	0	41	40	0	0	222	831	98	1319	1319	11	14	25	96	1	0	0	55	254	152	
Thornley - Reopened as a Community Library	0	0	395	0	0	45	70	0	0	1442	2817	670	8028	8028	99	7	106	0	6	0	0	955	389	329	
Wilsden	0	0	0	0	0	0	0	0	0	1115	1520	187	2953	2953	96	0	0	0	0	0	0	88	91	135	
Worsley	0	0	0	0	0	0	0	0	0	462	704	233	2504	2504	59	1	60	0	0	0	0	103	121	147	
Venue Managed Libraries	0	0	0	0	0	0	0	0	0	2276	3647	499	6534	6534	29	2	4	0	0	0	0	26	160	58	
Alton	0	0	0	0	0	0	0	0	0	7641	1058	1237	9837	9837	0	0	0	0	0	0	0	372	420	23	
Audio & Book Issues/BIBS RG Issues	0	0	0	0	0	0	0	0	0	7641	1058	1237	9837	9837	0	0	0	0	0	0	0	372	420	23	
E-Book Loans	0	0	0	0	0	0	0	0	0	7641	1058	1237	9837	9837	0	0	0	0	0	0	0	372	420	23	
Bibs - Reading Group Issues	0	0	0	0	0	0	0	0	0	7641	1058	1237	9837	9837	0	0	0	0	0	0	0	372	420	23	
Total for Library Service	1230959	1252	251268	1266	19076	7454	5032	12486	264	6302	371721	199808	332400	62582	96511	30501	3798	34296	19486	1000810	979	8957	55073	37663	37663
Total for Library Service	1362386	1437	277775	1733	24238	8030	5706	13736	285	6544	384714	216742	364516	66665	1032637	26180	7595	33775	24447	1000412	1080	8081	50608	33447	33447
% Change	-9.65%	-12.87%	-9.54%	-26.95%	-21.30%	-7.17%	-11.81%	-9.10%	-7.37%	-3.70%	-3.38%	-7.81%	-8.81%	-6.12%	16.50%	-49.99%	1.00%	-20.29%	-0.10%	-9.35%	10.84%	11.31%	8.82%	12.61%	12.61%

Alton venue managed library within Cabs West from 21.07.14
Idle closed 22.02.2016 transferred to Venue Managed
Bolton Hall Self Service only from April 17 - no activities

Annual Performance Data - 2018/19

Checked and verified against Covalent 13/07/2018 - LP

Location	Visitor Numbers site:LIB01	Learner Hours site:LIB02	PC Usage - Sessions site:LIB03	Family Activity - Sessions site:LIB04	Family Activity - Attendees site:LIB05	New Members - Adult site:LIB06	New Members - Under 16's site:LIB07	TOTAL NEW MEMBERS	School Classes site:LIB10	School Class Attendees site:LIB10a	Book issues + Ebook issues				Media issues				TOTAL BOOKS & MEDIA	Adult Activity - Sessions site:LIB17	Adult Activity - Attendees site:LIB18	Bookstart Bear Club Members site:LIB19	Total Requests Satisfied	Up to 31.07.18	Up to 31.07.18 Rolling 12 monthly figures	Up to 31.07.18 Rolling 12 monthly figures	
											Adult Fiction site:LIB14a ebook loans 16a	Adult Non-Fiction site:LIB14b ebook loans 16b	Children's Fiction site:LIB14c ebook loans 16c	Children's Non-Fiction site:LIB14d ebook loans 16d	TOTAL BOOKS	Audio Books site:LIB16a & Eaudio Loans site:LIB16e,f,g,h	DVD's site:LIB16c	Lost Media						Asian - for info (included within normal issues)	Active Borrowers Original Home Site	Active Borrowers Site of Loan	
Bingley	27845	24	3734	20	238	111	104	215	0	0	13986	6247	9828	1611	31872	558	146	704	9	3270	9	80	56	2290	2947	3523	
Bolling Hall (Self Service ONLY)	-	-	4930	-	-	5	1	6	-	-	87	22	212	45	96	1	0	1	3	987	-	-	-	21	127	128	
Bradford Local Studies	10069	0	246	-	-	50	0	50	-	-	78	265	1	6	350	6	0	6	0	300	21	112	-	41	73	124	
City Centre	74252	126	21779	53	1844	706	417	1123	11	314	8824	10491	11736	2698	33749	504	114	618	981	34367	36	660	53	1548	6520	5433	
Eccleshill	35468	16	4513	45	390	151	188	337	9	249	9559	3717	8344	1552	23172	699	70	793	20	23941	26	388	71	1115	2389	2712	
Ilkley	33425	0	3069	36	472	103	59	162	0	0	13323	8412	9443	1913	32691	1025	173	1198	0	34289	33	344	29	2158	3107	3458	
Kelghley	48467	59	12815	36	714	319	290	609	13	363	11982	7955	9742	1782	31467	1290	106	1398	411	33837	59	630	87	1644	4011	3926	
Lalsterdyke	26744	4	3453	34	302	96	185	281	21	417	2121	1546	5105	813	9595	5	0	5	1242	8890	51	298	25	411	1369	1467	
Manningham	16981	-	5342	32	1090	119	309	428	28	672	4079	3153	12521	1918	21871	59	58	117	2483	21798	16	153	54	1018	2558	2732	
Shipley	43854	8	10491	51	1095	254	135	389	0	0	12159	9832	12270	2382	30943	928	200	1126	158	37799	2	34	86	2204	4908	4554	
Wibsey	10844	-	2165	33	231	72	68	140	13	256	9109	2851	5292	802	18054	388	11	300	0	18453	74	422	29	1185	1467	1643	
Wyke (Appleton Academy)	6642	45	1015	37	276	41	40	81	3	57	4653	1112	2228	406	8399	90	5	35	0	9494	22	125	27	707	776	873	
Mobile Library Services																											
Home Library Service	-	-	-	-	-	14	-	14	-	-	3415	263	-	-	3678	1145	-	1145	15	4823	-	-	-	75	-	-	
Hybrid Libraries																											
Beildon	14368	0	1401	24	223	38	36	72	-	-	8723	2462	3277	653	13115	395	18	413	0	13628	3	20	22	1054	1364	1512	
Clayton	4924	0	499	15	176	22	25	47	0	0	2772	588	2102	385	5847	76	5	91	13	7979	19	185	15	531	482	609	
Community Managed Libraries																											
Addingham	0	0	0	-	-	4	5	9	-	-	721	103	59	20	903	21	0	31	0	984	-	-	0	105	145	113	
Burley - Reopened as a Community Library 01.04.2017	9973	-	549	33	440	30	40	70	2	20	3700	1544	4271	560	10278	77	2	76	4	10754	21	83	14	681	1058	1176	
Denholme	0	-	21	-	-	5	6	12	-	-	283	123	265	51	722	3	2	5	0	727	-	-	1	98	120	130	
Great Horton - Re-opened as a Community Library 13.05.2017	0	0	456	0	0	25	13	38	-	-	148	275	569	63	1100	0	4	4	38	1059	-	-	0	95	389	200	
Heaton Hub (formerly Haworth Road) Reopened as a Community Library 25.01.18	0	-	0	0	0	15	81	96	-	-	106	59	680	120	945	11	2	19	0	998	-	-	0	23	189	193	
Holme Wood - Reopened as a Community Library 05.05.17	0	0	0	0	0	15	16	31	0	0	239	102	509	89	829	5	4	9	1	948	0	0	6	65	258	195	
Menston - Reopened as a Community Library 11.09.17	4120	0	414	29	354	40	32	72	0	0	2848	1237	3113	599	7795	276	7	283	3	9090	9	65	18	488	951	770	
Queensbury - Reopened as a Community Library 18.09.17	0	-	0	0	0	22	15	37	-	-	416	83	516	60	1035	2	2	4	0	1039	-	-	2	127	223	160	
Sliden - Reopened as a Community Library 05.07.17	0	0	468	0	0	32	37	69	0	0	1853	650	1419	371	4293	122	0	122	0	4415	-	-	4	419	563	558	
St Augustine's - Re-opened as a Community Library 26.03.2018	0	0	84	0	0	8	22	30	-	-	16	26	128	17	187	3	0	3	8	198	-	-	1	12	155	51	
Thornbury - Reopened as a Community Library 03.07.17	0	-	0	0	0	25	25	50	-	-	66	90	323	18	495	14	1	15	34	512	-	-	0	29	270	175	
Thornley - Reopened as a Community Library 04.04.2017	0	-	143	0	0	12	13	25	-	-	1570	464	1438	226	3698	47	2	49	0	3747	-	-	2	416	404	347	
Wilsden	0	-	-	-	-	5	6	11	-	-	466	42	759	102	1269	39	0	59	0	1408	-	-	0	17	97	141	
Wrose	0	-	123	-	-	3	8	11	-	-	432	285	277	109	1105	2	0	3	0	1108	-	-	1	92	125	150	
Venue Managed Libraries																											
Allerton	-	-	-	-	-	11	10	21	-	-	34	42	77	65	230	24	0	34	0	342	-	-	-	30	153	73	
Idle	0	-	-	0	-	15	27	42	-	-	815	196	1607	221	2839	24	0	24	0	2963	-	-	11	124	357	382	
E Loans Audio & Book Issues																											
E Book Loans	-	-	-	-	-	-	-	-	-	-	2666	356	400	0	3422	-	-	0	-	3422	-	-	-	-	-	-	
E Audio Loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	-	0	-	0	-	-	-	-	-	-	
Bibliographic Services																											
Issues only (Reading Group Books)	-	-	-	-	-	-	-	-	-	-	2823	-	-	-	2823	-	-	0	-	2823	-	-	-	18	1	4	
Total for Library Service 2018/19	365576	282	77710	478	7835	2367	2211	4578	100	2348	122072	64573	108491	19657	314793	10131	932	11063	5463	325856	401	3609	594	18841	37524	37512	
Total for Library Service 2017/18	1230959	1252	251268	1266	19076	7454	5032	12486	264	6302	371721	199808	332400	62582	668511	30501	3798	34299	19486	1000810	979	8957	1820	55073	37663	37663	
Total for Library Service % Change	-70.30%	-77.48%	-69.07%	-62.24%	-58.93%	-68.25%	-56.06%	-63.33%	-62.12%	-62.74%	-67.16%	-67.68%	-67.36%	-68.59%	-66.78%	-75.46%	-31.28%	-71.96%	-47.44%	-59.04%	-59.71%	-67.36%	-65.79%	-0.37%	-0.40%		

Allerton venue managed library within Café West from 21.07.14
 Idle closed 22.02.2016 transferred to Venue Managed
 Bolling Hall Self Service only from April 17 - no activities



Report of the Strategic Director of Place to the meeting of the Regeneration and Environment Overview and Scrutiny Committee to be held on 2nd October 2018

O

Subject:

Update on the Council's involvement in residential High Rise Buildings following the Grenfell Tower disaster

Summary statement:

This report provides a further update for members of the Council's involvement with high rise residential buildings following the Grenfell Tower disaster.

Steve Hartley
Strategic Director of Place

Portfolio:

Regeneration, Housing, Planning and Transport

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Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

This report provides a further update for members of the Council's involvement with high rise residential buildings following the Grenfell Tower disaster.

2. BACKGROUND

- 2.1 Members last received an update on the Council's involvement with high rise residential buildings in March 2018 at a time when the investigations across the district were incomplete. This report provides an update on activity since that date.
- 2.2 Following a review of over 300 structures over 18 meters high, 36 high rise residential blocks were identified in the District. Subsequent investigations relating to these 36 buildings, involving examination of technical information relating to the external cladding materials and inspection and testing of the cladding material where necessary, have identified that 2 of the 36 buildings are partially clad with aluminium composite material (ACM).
- 2.3 Council officers have worked with the Ministry of Housing, Communities and Local Government (MHCLG) Building Safety Programme and Tower Casework Teams to record on the Ministry's DELTA database system the details of all the high rise blocks' external construction.
- 2.4 The two blocks identified are, at the time of writing, subject to "interim measures" in line with the guidance issued by MHCLG following joint inspection by the Council's Housing Standards and Building Control Teams in partnership with the West Yorkshire Fire and Rescue Service (WYFRS). These interim measures are intended to minimise the fire risk to occupants but are considered a temporary measure.

The Council has stressed the need for those responsible for the buildings to ensure that residents are kept informed of the measures in place to ensure their continued safety.

- 2.5 The ACM materials that partially clad the two buildings will need to be removed and replaced. The costs of such works are significant, with estimates for the works varying dependent on the requirements relating to the upgrading of the thermal insulation of the buildings as well as the replacement of the cladding.
- 2.6 The Government has made funding available to support Councils and Registered providers to replace ACM cladding on buildings that they own and manage as social housing but as these two building are almost entirely in private ownership, the cost of removing and replacing the ACM cladding will be the responsibility of those persons in control of the building.
- 2.7 The enforcement of standards in high rise residential building is complex. Responsibility for the enforcement of those standards is divided between the Council (Building Control and Housing) and WYFRS. Due to the complexities and potential overlaps between the legislation enforced by the Council's Housing Service and WYFRS both organisations, along with other West Yorkshire authorities had, prior to the Grenfell disaster entered into a formal agreement known as the

Fire Protection Policy. Originally issued on the 01/11/2011, this policy document outlines the authority that will normally take the lead in inspection and enforcement action in different types of property, regardless of tenure. The document has been reviewed and agreed by all parties following the Grenfell disaster.

The legislation enforced by both authorities relating to fire safety is risk based.

- 2.8 Since the Grenfell disaster a number of letters of clarification have been received from the MHCLG and WYFRS relating to the enforcement of standards relating to the external cladding of high rise residential buildings.

In practice, because of the joint statutory responsibilities in this type of building in order to fully assess the hazard of fire safety a joint inspection involving WYFRS, Housing Standards and Building Control is undertaken as the assessment requires information from all 3 services. Any enforcement required will then be undertaken by the lead authority following consultation between all 3 services.

- 2.9 Officers from the Council and WYFRS are monitoring both buildings to ensure that the interim measures remain in operation as agreed. These measures are however only intended as an “interim” arrangement and officers are therefore continuing to monitor the progress that those responsible for the buildings are making with plans to remove and replace the ACM cladding.
- 2.10 In line with the Private Sector Housing Enforcement Policy (formally agreed at Executive on November 7th 2017) officers are seeking to ensure compliance with statutory requirements through co-operation in the first instance.
- 2.11 The Government has funded a number of services to assist with this highly complex matter. This includes funding to assist leaseholders to interpret lease terms and the formation of a Joint Inspection Team which will be hosted by the Local Government Association. This team will comprise Environmental Health Officers, Fire Engineers and Legal advisors and is intended to act as a Centre of Excellence to assist Local Authorities should they need to enforce the removal of cladding. The Joint Inspection Team is expected to be in place in Autumn 2018.

Officers will continue to work closely with MHCLG to update and access such services as necessary.

3. OTHER CONSIDERATIONS

- 3.1 The investigation into the Grenfell Tower disaster will, in time, produce recommendations to further protect the residents in tower blocks. Those recommendations will include changes to the Building Regulations and the powers of local authorities to enforce safety standards, especially through the creation of Joint Competent Authorities to oversee the safety of a high risk building from its inception through to its demolition. There may well be resource implications for local authorities as the standards and the expectation of inspection and enforcement activity is escalated.

The constitution of Joint Competent Authorities will require the local authority to

have the technical expertise to undertake that function.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The Government's view is that the costs of replacing ACM cladding on privately owned buildings are the responsibility of building owners. Nationally there are many and complex legal arguments ongoing between developers, owners and leaseholders as to where the responsibility lies.

Should the Council have to utilise its enforcement powers to ensure the removal and replacement of the cladding there could be significant resource implications.

- 4.2 The government has been clear that no additional resource will be made available to Councils for the work involved in dealing with the district's high rise buildings, other than a small amount of "new burdens" funding to facilitate the data collection required by the MHCLG.
- 4.3 Dame Judith's report, "Independent Review of Building and Fire Safety" raises the issue of the competence of those involved with high risk buildings. The council will need to fund the continuing training and development of the skills needed to carry out its statutory duties.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 As already outlined the enforcement of standards in high rise residential building is complex. Officers from the Council and WYFRS will continue to work together to deal with the issues identified with these buildings and will access the LGA hosted Joint Inspection Team, when established, as necessary should the need to formally enforce standards arise.
- 5.2 Further to the report of the 6th March 2018, the report by Dame Judith Hackitt entitled "Independent Review of Building and Fire Safety" has now been published. The report makes many recommendations including the creation of Joint Competent Authorities (JCA) to oversee the safety in high rise residential block from their construction through to their demolition. JCAs will be made up of representatives of the Fire & Rescue Service, the Local Authority and the Health & Safety Executive. The proposal to create JCAs will cause a draw on the resources of local authorities with tall buildings in their district as there will need to employ the requisite expertise. The intention is to make the JCA self-financing through charges on the buildings' management.

The introduction of JCAs and their associated powers will require a Statutory Instrument to be introduced before it can come into force. In the meantime, the existing legislation is the only tool available for the council to safeguard the residents in the effected blocks.

6. LEGAL APPRAISAL

- 6.1 The legislation enforced by both authorities relating to fire safety is risk based. Since the Grenfell disaster a number of letters of clarification have been received from the MHCLG and WYFRS relating to the enforcement of standards relating to the external cladding of high rise residential buildings.

In practice, because of the joint statutory responsibilities in this type of building in order to fully assess the hazard of fire safety a joint inspection involving WYFRS, Housing Standards and Building Control is undertaken as the assessment requires information from all 3 services. Any enforcement required will then be undertaken by the lead authority following consultation between all 3 services.

- 6.2 Enforcement action will be complicated and time consuming due to the number of flats involved and the complex nature of the buildings and ownership. Should formal enforcement action be required the Council would seek to utilise the expertise of the newly formed LGA hosted team.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The improvement of housing conditions in the District will have a positive impact on those groups and individuals who suffer multiple disadvantages associated with poor quality and inadequate housing.

7.2 SUSTAINABILITY IMPLICATIONS

The interventions that Building Control, Housing Standards and WYFRS take to improve the quality of the housing will help to create a more sustainable housing stock for the district.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Further amendments to the legislation and required technical standards applying to the introduction of additional thermal insulation may reduce the achievable levels of energy savings. The likely introduction of a requirement for insulation materials to be non-combustible will curtail the use of the highly thermally efficient foamed polyisocyanates. The currently available non-combustible substitutes are mostly based on mineral fibre which does not have as good a thermal resistance.

7.4 COMMUNITY SAFETY IMPLICATIONS

The removal of potentially combustible cladding from the exterior shell of residential properties provides for a higher safety standard for the residents.

7.5 HUMAN RIGHTS ACT

No implications under the Human Rights Act have been identified.

7.6 TRADE UNION

No Trade Union implications have been identified.

7.7 WARD IMPLICATIONS

The Council and WYFRS work to address any issues with high rise residential buildings across the district.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

Not applicable

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

Any data gathered in order to ensure compliance with legislative requirements will be the minimum for the needs of the process.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 Option 1 – that the Committee note the report.

9.2 Option 2 – that the Committee note the report and request a further update on the work relating to high rise residential buildings in 12 months.

10. RECOMMENDATIONS

10.1 That the Committee note the report and request a further update on the work relating to high rise residential buildings in 12 months.

11. APPENDICES

None

12. BACKGROUND DOCUMENTS

None.



Report of the Director of Place to the meeting of Regeneration and Environment Overview and Scrutiny Committee to be held on 2nd October 2018

P

Subject:

Waste Management Finances

Summary statement:

Following a referral from Corporate Overview and Scrutiny Committee, this report sets out the background to the budget pressures being faced within waste management, the current overspend projections, and the actions planned to address and recover the position.

Steve Hartley
Strategic Director of Place

Report Contact: John Major
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Portfolio:

Cllr Sarah Ferriby

Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

Following a referral from Corporate Overview and Scrutiny Committee, this report sets out the background to the budget pressures being faced within waste management, the current overspend projections, and the actions planned to address and recover the position.

2. BACKGROUND

2.1 The Council's Waste Management service has statutory responsibilities for the following:

- kerbside collections of residual household waste from residents
- kerbside collections of recycling from residents;
- bulky waste collections upon request from residents (paid for service);
- clinical waste collections upon request;
- provision of Household Waste Recycling Centres (HWRCs) across the district; and
- provision of a network of community recycling sites known as Bring Sites.

In addition to the above, the service also provides the following non statutory services:

- Kerbside collection of garden waste (a non-statutory paid for service upon request);
- Chemical advisory services to residents;
- Trade waste services to commercial businesses (paid for service); and
- Clinical waste collections to commercial businesses (paid for service).

All the above services are provided by in house operations, which are supported by several external contracts with the private sector for treatment of recyclates, residual waste and disposal services. The primary contract is for the treatment of the Council's residual waste.

2.2 National Waste Targets

The service has statutory targets to meet in relation to the management of the collected waste:

- EU Landfill Directive
The 2020 target requires that municipal waste sent for landfill disposal must reduce to no more than 35%;
- Value Recovery
75% value recovery target for municipal waste in 2020;
- Recycling
A target of 50% recycling of household waste by 2020 as measured by National Indicator NI 192 is required.

2.3 Residual Waste Treatment Contract

The withdrawal by DEFRA in February 2013 of financial credit support for the Waste PFI procurement for the treatment of residual waste resulted in the Executive decision on 4th February 2014 to cancel the PFI procurement, and for a new waste strategy to be developed which would lead to a new procurement. This new waste strategy (Municipal Waste Minimisation and Management Strategy – MWM&MS) was developed and subsequently adopted by the Executive on 13th January 2015. This strategy included the nature and scope of a new procurement to secure affordable, dependable and sustainable waste treatment and disposal services for the district's residual waste from 2017/18, when the present interim contract ended. A new procurement commenced in April 2015, and concluded in September 2017.

The new contract between the Council and the winning bidder AWM was formally signed on 21st September 2017, with an operational start date of 1st April 2018. The contract term is 12 years to 2030, worth £165m.

2.4 Kerbside Collections

The collection service moved during 2017 from a weekly collection of residual waste and a fortnightly collection of recyclates requiring 28 residual rounds and 13 recycling rounds: a total of 41 collection rounds, to an **Alternate Weekly Collection** regime (AWC) where residual is collected on one week, and recycling the next, requiring only 34 rounds, a saving of 7 rounds. Further details on AWC are given in 2.13 below.

2.5 Kerbside Recycling

As part of the move to AWC, there has been an increase in the types of recyclates collected at the kerbside, which has also dispensed with the caddy insert, meaning all the recycling is simply deposited by the householder into the grey coloured recycling bin, which makes Bradford's system one of the simplest for the householder to use.

2.6 Garden Waste Collections

This is a non statutory paid for service which commenced in June 2016, and has proved very popular, with an established customer base of around 35,000 customers signing up for the service. This service currently utilises 4 collection rounds using 26 tonne gross weight refuse collection vehicles. This provides a 12 x 4 weekly collection cycle, with no collections from early December to early January. The present annual charge for this service is £36 paid for up front. The collected green waste is sent for composting.

2.7 Bulky Waste Collections

This service is provided to domestic residents via a request system, for which an up-front charge is levied. The scale of charges relates to the number of items requiring removal, and a collection date is now provided at the point of service request. Collections are provided by a single team working Tuesday to Friday, with demand for the service remaining fairly consistent at some 10,000 requests producing around 1,100 tonnes annually.

2.8 Clinical Waste Collections (domestic)

The Council has a duty to collect certain clinical waste free of charge from residents who are treating themselves at home. The service uses a single driver/operative and a specialised collection vehicle.

2.9 Chemical Advisory Service

The chemical advisory service (via one operative and a van) provides to householders within the district an inspection, consignment, and transportation service to correctly collect and dispose of small quantities of unwanted hazardous wastes that may be found at domestic premises, such as:

- Chemicals;
- Pharmaceuticals;
- Herbicides;
- Poisons;
- Chemical reagents;
- Unidentified powders and liquids.

This service also collects hazardous waste (as listed above) deposited by the public into special purpose containers located at the Household Waste Recycling Centres (see below). The service also undertakes some commercial collections to other establishments within the district, such as Schools and Hospitals.

2.10 Household Waste Recycling Centres (HWRCs)

The Council currently provides household waste and recycling services to the district's residents at eight locations across the district. These sites are staffed and open 362 days per year, providing a wide range of containers to encourage recycling, and accepting waste not normally removed by the refuse collection service. A van permit scheme was introduced in 2006 to combat abuse of such sites by traders. In 2013 a residents' only permit scheme was introduced to control cross border activity. Originally permits had to be obtained from any of the 8 sites. By the end of 2016 some 90,000 permits had been issued. However this has now changed with every household in the district issued with a permit as part of the annual council tax papers sent to all 225,000 households in March 2017. This now makes HWRC permits universally available to all our residents, and encourages responsible management of domestic wastes and promotes greater recycling. This initiative was also important in supporting the move to AWC later in 2017.

Materials accepted at HWRCs include; residual waste, paper, cardboard, metal, glass, green waste, wood, plastics, cartons, tyres, shoes, textiles, books, oil (both engine oil and vegetable oil), paints, carpets, mattresses, plaster board, push bikes (which go to a reuse scheme) soil bricks and rubble, polystyrene, batteries, light bulbs, florescent tubes, electrical equipment and unwanted household chemicals. Certain HWRCs, with prior notice, also accept tyres, gas bottles and bonded asbestos waste from residents.

These sites also provide a local outlet for some precinct sweepers to reduce their travel time to tip.

2.11 Bring Sites

Bring sites are a network of mini-recycling sites which provide a series of recycling banks often located in public areas, such as supermarket car parks. There are 45 sites with varying numbers of recycle Banks across the district which provide facilities for residents to recycle glass bottles, jars, textiles, plastic bottles, paper, cans etc. The Bring Sites provide a valuable service to residents who do not have room for recycle bins, they also reinforce the message that Bradford Council is trying to make it as easy as possible for all residents to recycle.

2.12 The Bin Policy

The Domestic Waste & Recycling Policy (aka the Bin Policy) was successfully rolled out across the whole district in late 2015. The policy specifies how domestic waste and recycling will be collected by the Council, and formed an essential intermediate step to achieving AWC. The policy requires 1 residual bin per property, no side waste, recyclable materials to be placed in the recycling bin and follow up enforcement for non compliance. The policy continues to operate, its aim being to support the diversion of a greater percentage of recyclable waste from the residual (green) bin to the recyclable (grey) bin at the kerbside. The policy only allows the emptying of one 240L residual (green) bin per household, or one 360L (for a household with 7 or more residents) and no side waste or overfilled bins presented at the kerbside every other week.

2.13 Alternate Weekly Collection

To make the bin collection service more efficient by removing the need for 13 dedicated recycling rounds (leaving a net total of 28 rounds), boost recycling and reduce the amount of waste going to landfill, in October 2016 a trial of AWC across the Wyke Ward areas was undertaken, which was a great success, however the extra waste on the residual week required extra runs to the tip, which reduced the collection round productivity, and thus increased the number of collection rounds needed to service the whole district from 28 to 33. As such the trial demonstrated that all in one recycling worked, residual and recycling rounds could mirror each other, thus the same vehicle and crew could collect both the residual and recyclates using the standard 3 axle, 26 tonne gross weight, refuse collection vehicles with a driver and two loaders. Owing to property growth a further round has been established in 2018, giving a total of 34 rounds, a net saving of 7 rounds over the previous arrangement.

In order to assist residents in the preparation for the move to AWC, all in one recycling was introduced in February 2017 prior to the commencements of AWC across the Keighley areas on the 2nd May 2017, similarly all in one recycling was introduced in Bradford in May prior to commencement of AWC on the 2 July 2017.

This means all residents have the same collection day but on alternate weeks for both residual and recycling. The same crews and vehicles follow the same rounds each week just collecting a different bin which means we have a more consistent, efficient and cheaper waste collection service.

2.14 MRF

In order to support the all in one recycling initiative, a sortation facility was required, and a Materials Recycling Facility (MRF) located at the existing Bowling Back Lane site was established and developed. A mix of mechanical and manual picking separates out various recyclates and contamination, to produce mixed glass, cardboard, mixed papers, steel tins/can, alloy tins/cans and mixed plastics, which are then sold to various recycling merchants for which an income is received.

2.15 Engagement and behavioural change

Changing resident behaviours through education, engagement and enforcement is seen as key to increase recycling and reducing residual waste at the kerbside. Equally a systematic and consistent approach to communications across the district in respect to waste and waste management is also required. This is achieved through a wide range of formats i.e. leaflets/posters/letters/stickers/website/press/radio/CouncilAPP/Facebook/Twitter/Stay-Connected/ and Road shows held at various events throughout the district.

2.16 Recycling Advisors

The promotion of recycling and waste minimisation is a vital part of reducing the amount of residual waste the Bradford District needs to dispose of. We have four Recycling Advisors who work across the District visiting households and advising them of how to manage their waste in line with the Bin Policy. This has proved to be an invaluable way of engaging with residents – the advisors will look at the households needs and advise them on how they can reduce the amount of residual waste they produce by simply recycling. They also advise on what items can be recycled and will order as many recycling bins as the residents need to manage their waste effectively. The recycling advisors will also visit residents who have requested a larger 360L residual bin to ensure the household meets the criteria of 7 or more residents in the property as set out in the Bin Policy.

2.17 In cab technology

In-cab tablets have now been installed into the refuse collection vehicles. This allows the crews to view their rounds and input information that is then received directly into the contact centre in real time. This information enables the contact centre staff to deal with queries from residents with the most up to date information. The crews are also able to report any instances of residents not complying with the Bin Policy which enables a very efficient way of processing the information. This in turn supports the enforcement staff processing and tracking compliance with the Bin Policy. The technology also supports the Operational Managers to more effectively manage workload and respond much quicker e.g. when a collection vehicle breakdown occurs, to minimise disruption to services. We are now seeing a decrease in the number of reported missed bins and the need to return to collect as crew's record when bins are not put out/if there is side waste or extra bins which in turn assists with the Enforcement process of the Bin Policy.

3. OTHER CONSIDERATIONS

In planning for the current and future delivery of waste collection and disposal, the service has to make assumptions and predictions about a number of variables that are not within the control of the service, all of which can have very significant budgetary implications.

3.1 Tonnes of Waste

The budget has an assumed level of tonnes to be managed, however levels of prosperity, economic growth, and increases in new properties all create upward pressures on waste, for example each additional household will create an additional tonne of household waste that needs to be managed.

Equally factors such as weather and national events (e.g. Football World Cup) significantly impact on volumes of waste produced. Additionally, and most importantly, resident behaviour dictates the quantities of waste produced and the proportion of such that is actually recycled. The Council can, and does try to influence such behaviour but it cannot control it.

3.2 Commodity Prices

The markets for recyclates is traded internationally, and are subject to a degree of volatility. The announcement by China at new year to limit inputs of recyclates has caused the market for many recyclables to become depressed, resulting in the required quality standards of recyclates going up whilst at the same time prices going down, this has affected negatively the budgeted income from recycle sales.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Performance against Statutory Targets

The service has undertaken a number of initiatives, to meet or exceed statutory targets set for 2020, and achieve budget reductions.

- Waste Strategy adopted by the Executive in January 2015, AWC was not under consideration at that time.
- In 2016, a budget decision was taken to implement AWC when the DEFRA funding requirement ended.
- Introduced a bin policy as a necessary precursor to AWC in November 2015.
- AWC was devised, planned and rolled out within a 12 month time frame and commenced in May 2017 and fully completed by July 2018.
- With the exception of 400 City Centre domestic dwellings all other domestic dwellings have moved to AWC, 224,600 properties – unique compared to most other cities given the number of high rise properties.
- AWC develops behaviour change by limiting capacity to force residual reduction and thereby increase recycling.
- At the end of a 2 year procurement process, the new 12 Year Residual Waste Treatment contract commenced in April 2018.
- Introduced a chargeable Garden Waste Service in June 2016, now in year 3, with a stable customer base of circa 35,000 clients.

- Trade Waste Review undertaken to ensure income targets were achieved.
- A complete restructure of the Waste Service has just been completed to meet evolving future needs taking account of one of the fastest growing populations across the UK.
- Revised budget coding structures developed and implemented to make budgets more transparent in relation to spend and provide greater controls.

The outcome of these initiatives on statutory targets is largely a positive one.

% waste to landfill – statutory target 35%

The guaranteed landfill disposal performance under the Residual Waste treatment Contract is no more than 10% going to landfill, current performance 7.7%.

% value recovery from waste – statutory target 75%

Guarantees under the Residual Waste Treatment Contract will ensure this target is exceeded, current performance 92.3%

% recycling of household waste – statutory target 50%

Current performance 37%

The Residual Waste treatment Contract will guarantee a 6% contribution to this target, which when added to our upstream performance (which predominantly includes kerbside recycling and HWRC recycling) is expected to see our indicator exceed 40% at current performance levels for 2018/19.

However nationally (England) recycling targets have stalled over the last 3 years at 44%, and more effort will be needed to meet the 50% target by 2020. However the overall direction of travel for Bradford at the kerbside is positive as shown below:

Increase Recycling – Kerbside

2015/16 - 17,977 tpa (contamination evident but not measured)

2016/17- 20,603 tpa (contamination evident but not measured)

2017/18 - 29,536 tpa (of which 38% is contaminated)

Reduce Residual - Kerbside

2015/17 - 132,497 tpa

2016/17 - 127,437 tpa

2017/18 - 108,117 tpa

The outcome on budgetary savings is less positive, however it is much better than if the initiatives stated had not been implemented. The reasons for this are several and complex, but can be broken down and summarised as follows:

Contamination

Contamination levels of kerbside collected recycling were much higher than anticipated at 38%.. This is as a result of some residents inadvertently contaminating recyclates as well as what appears to be deliberate use of the recycling bin for the deposit of hidden residual waste.

MRF Speed of Throughput

Significant levels of contamination have impacted negatively on the speed of the MRF, resulting in it being unable to process all of the district's recyclates. This has required a combination of an additional shift at the MRF plus use of a third party outlet. These costs were not foreseen and hence not budgeted for, however it was assumed that reduction in residual disposal costs would accommodate these costs.

Trommel Purchase

Once the above position became clear, a trommel to take out contamination at the front end of the MRF was determined to be the most effective way of speeding up the capacity of the MRF. This in turn would enable the removal of the second shift as well as the necessity for a 3rd party outlet to the point where we would be able to handle "in house" all recyclates produced within the district and recover the value of such.

The Council entered into a procurement for such a trommel at the end of 2017 and it was due to be operational by September 2018, however the Contractor has been unable to deliver within the terms of the contract and it will not now be in place this financial year.

Property Growth

The continued growth in new properties across the district creates its own challenges by creating increasing levels of both residual waste and recyclates that must be managed, this has, and will continue to create a need for additional refuse collection rounds. The District Plan target is to deliver 8,000 new homes by 2020, and the Local Plan Core Strategy adopted in July 2017, records 42,100 new homes are needed between 2013 and 2030.

4.2 Projected Budget Pressures

In summary, the above has created the following budget pressures for 2018/19:

Residual Waste Treatment Contract annual indexation increase is funded, but tonnages beyond planned budget are not.

Increased costs owing to increases in property growth including disposal and collection costs (which includes extra vehicles and staff). Each new household produces approx. 1 tonne of waste per annum at an approx cost of £100 p/t to manage.

Shortfall in projected savings in 2017/18 and 2018/19 of refuse collection rounds following introduction of AWC (only 7 rounds reduced rather than 13)

£900,000

Additional unbudgeted costs as a result of the trommel not being in place by September 2018 therefore requiring 2nd shift and 3rd Party transfers to continue into 2019/20

£550,000

Overall residual waste running at higher than predicted levels (10,000 tpa) made up of increases at HWRC and contaminated recycling bins.	£1,200,000
Income from recyclates sales lower than budgeted due to global pressures on recycling markets.	£350,000

4.3 Planned Budget Recovery Actions

The Waste Management service has in response to the identified budget pressures determined the following actions aimed at bringing about reduced residual waste, increased recycling and reduced contamination of recyclates to a target of 20%

- Education - raising awareness and education campaigns regarding recycling continue with the Recycling Ambassador's launch due in conjunction with recycling week 24th September 2018.
- Continued enforcement - the number of S46 Enforcement Notices for contamination of recycling bins are currently Bradford – 3095, Keighley – 515. None have moved to stage 2 of the enforcement policy, however there are difficulties in controlling and easily identifying what may be buried within a recycling bin. Enforcement of the bin policy continues.
- In advance of a final decision on the future MRF/Trommel arrangements, reviewing alternative options to current MRF operation to increase capacity, reduce costs of utilising a 3rd party contractor and derive greatest income for the districts recyclates. 5 day x 24 hour operation and 7 day working are currently under consideration.
- Continue with “positive pick” of highest value recyclates at MRF to deliver high quality materials that enable spot marketing of recyclate contracts to outlets that deliver best price at a time when many authorities are struggling to find markets for their recyclates.
- A soft market test to identify third party interest in processing/sorting our kerbside recyclates (with indicative costs) has been undertaken and is currently being analysed. Findings will be used to inform decision on future MRF/Trommel arrangements within the Council and if control/processing of our own recyclates and derivation of value is the most cost effective approach.
- On-going review of undelivered trommel procurement to determine if it will proceed within procurement rules and budget parameters. Alongside this, a revised specification is under consideration in the event that we will need to go to the market for a new procurement.
- As part of the current review of the Council's Waste Strategy, we will consider opportunities afforded by the circular economy and scan the horizon for innovative approaches to Waste Collection such as “Binnovation”/FutureGov.

- Complete the roll out of “in-cab” technology to all operational waste vehicles and continue to exploit better use of IT to improve front facing operational services as well as back office efficiencies.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

Failure to stay within budget creates on-going pressures that must be managed. The Waste Service faces many challenges that are not within its control and that create budget pressures. Recovery plans need to be sufficiently flexible and responsive and constantly reviewed to ensure that the Council is responding as quickly as possible to dynamic waste changes and volatile markets for recyclates.

6. LEGAL APPRAISAL

There are potentially commercial sensitivities which may form the basis of discussion when considering this report. This may require the Chair to consider at that point during any discussion, if the meeting should be adjourned and continued in private session.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

There are no negative equality and diversity implications apparent within the context of the report.

7.2 SUSTAINABILITY IMPLICATIONS

The correct management of household waste contributes positively towards the sustainable agenda.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

The treatment and disposal of waste will create greenhouse gas emissions, it is important to minimise these, or mitigate their impact. This is best achieved by minimising the disposal of waste to landfill in favour of more sustainable means, e.g. the minimisation, recycling and recovery of value from wastes are all central to the activities undertaken within waste management, as can be seen from the performance values detailed in this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

N/A

7.5 HUMAN RIGHTS ACT

N/A

7.6 TRADE UNION

There are no specific Trade Union implications arising from this report at this time. Employment issues could arise when the hours of operation of the MRF or changes to staff terms and conditions are subject to possible change however these would be fully consulted upon through the Councils normal IR arrangements at that time.

7.7 WARD IMPLICATIONS

There are no individual Ward implications.

**7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS
(for reports to Area Committees only)**

N/A

7.9 IMPLICATIONS FOR CORPORATE PARENTING

N/A

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

There are no known privacy issues arising from this report.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

This report is brought forward for consideration at the request of the Corporate Overview and Scrutiny Committee.

10. RECOMMENDATIONS

Recommended –

10.1 That Members consider the breadth and complexity of activities that go into delivering a comprehensive Waste Collection and Disposal service to the Bradford District.

10.2 That Members consider the significant work that has been undertaken thus far to deliver and embed an Alternate Weekly Collection Service for residual and recycled

materials.

- 10.3 That Members recognise the efforts of households within the district who recycle as much as possible of their household waste and urges all households to redouble their efforts.
- 10.4 That Members recognise that contamination of recyclates is an area that must improve and supports officers in undertaking all possible steps to support the public to recycle more whilst utilising appropriate enforcement where that is necessary.
- 10.5 That Members support officers in identifying and implementing options as quickly as possible to take the most cost effective control of the districts recyclates and reduce the pressures on the Councils Waste Budget.

11. APPENDICES

None

12. BACKGROUND DOCUMENTS

- Appendix 1 Executive Report 4 February, 2014 "Waste PFI"
- Appendix 2 Overview and Scrutiny Report 2 September, 2014 part 2 "Waste Strategy"
- Appendix 3 Executive Report Jan 2015 new "MWM&MS"
- Appendix 4 Overview and Scrutiny Reports 31 October, 2017
- "Outcome of the Procurement for Waste Treatment Services"
- "The management of waste and recycling activities with the District"
- Appendix 5 Overview and Scrutiny Report 21 November, 2017 "Performance Outturn Report for Waste Management 2016/17"

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Report of the Chair of the Regeneration & Environment Overview and Scrutiny Committee to be held on Tuesday 2 October 2018

Q

Subject:

Regeneration and Environment Overview and Scrutiny Committee – Work Programme 2018-19

Summary statement:

This report includes the Regeneration and Environment Overview and Scrutiny Committee work programme for 2018/19.

Cllr Rizwana Jamil
Chair – Regeneration & Environment
Overview and Scrutiny Committee

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Portfolio:

**Health People and Places, Regeneration,
Planning and Transport, Environment and
Waste.**

Overview & Scrutiny Area:

Regeneration & Environment

1. SUMMARY

- 1.1 This report includes the Regeneration and Environment Overview and Scrutiny Committee work programme for 2018/19, which is attached as appendix 1 to this report.

2. BACKGROUND

- 2.1 Each Overview and Scrutiny Committee is required by the Constitution of the Council to prepare a work programme (Part 3E – Overview and Scrutiny Procedure Rules, Para 1.1).

3. OTHER CONSIDERATIONS

- 3.1 The Regeneration and Environment Overview and Scrutiny Committee has the responsibility for “the strategies, plans, policies, functions and services directly relevant to the corporate priorities about creating a more prosperous district and about improving waste management, neighbourhood services and the environment.” (Council Constitution, Part 2, 6.5.1 and 6.6.1).
- 3.2 Best practice published by the Centre for Public Scrutiny suggests that “work programming should be a continuous process”. It is important to review work programmes, so that important or urgent issues that arise during the year are able to be scrutinised. Furthermore, at a time of limited resources, it should also be possible to remove areas of work which have become less relevant or timely. For this reason, it is proposed that the Committee’s work programme be regularly reviewed by members of the committee throughout the municipal year.
- 3.3 The remit of this Committee also includes the strategies, plans, functions and services directly relevant to the corporate priorities about reducing carbon emissions, transport and highways, creating a greener and more sustainable environment and positively affecting climate change.
- 3.4 The work programme as agreed by the Committee will form the basis for the Committee’s work during the year, but will be amended as issues arise during the year.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 None.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 Risk Management will be considered by this Committee, for all areas within the Work Programme.

6. LEGAL APPRAISAL

None.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Community Cohesion and Equalities related issues are part of the work remit for this Committee.

7.2 SUSTAINABILITY IMPLICATIONS

This is a key work area for the Committee.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

This is a key work area for the Committee.

7.4 COMMUNITY SAFETY IMPLICATIONS

A key area of work for the Committee will be to consider the area of those killed or seriously injured on roads.

7.5 HUMAN RIGHTS ACT

None.

7.6 TRADE UNION

None.

7.7 WARD IMPLICATIONS

Work of this Overview and Scrutiny Committee has ward implications, but this depends on that nature of the topic.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

None.

7.9 ISSUES ARISING FROM PRIVACY ASSESSMENT

None.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

- 4.1 The Committee may choose to add to or amend the topics included in the 2018-19 work programme for the committee.
- 4.2 Members may wish to consider any detailed scrutiny reviews that it may wish to conduct.

10. RECOMMENDATIONS

- 9.1 That members consider and comment on the areas of work included in the work programme.
- 9.2 That members consider any detailed scrutiny reviews that they may wish to conduct.

11. APPENDICES

Appendix One – 2018-19 Work Programme for the Regeneration and Environment Overview and Scrutiny Committee.

Appendix Two – Unscheduled Topics.

12. BACKGROUND DOCUMENTS

Council Constitution.

Democratic Services - Overview and Scrutiny

Regeneration and Environment O&S Committee

Scrutiny Lead: Licia / Mus tel - 2119/2574

Work Programme

Agenda	Description	Report	Comments
Tuesday, 3rd July 2018 at City Hall, Bradford. Chair's briefing 18/06/2018. Report deadline 21/06/2018.			
1) CALL-IN Amendments to Off Street Parking Places Consolidation Order 2015	The Committee has been requested to consider the decision of the Executive in light on comments from Cllr Cooke	Steve Hartley/Louise Williams.	
2) Appointment of Co-opted Members.	Nicola Hoggart - Environment Agency. Julian Pearson - Bradford Environment Forum.	Mustansir Butt/Licia Woodhead.	
3) One City Park.	The intention to procure a contract over the £2m threshold.	Shelagh O'Neill /Tina Parry.	Recommendation from Regeneration & Economy O&S on 14 Nov 2017 - going to Exec in June 2018 needs to come to Scrutiny in July 2018.
4) £2m+ Stores Facility Contract.	The function of the facility is to manage the sourcing, supply and storage of parts and consumables for a fleet of approximately 1,600 vehicles and items of plant.Contract is worth £5m over 5 years.	Richard Galthen/Geoff Binnington.	Constitutional requirement.Contract will go out for tender as soon as O&S considers it.
5) Sports Facilities Investment Plan.	That an update report be presented to the Regeneration and Economy Overview and Scrutiny Committee in July 2018.	Phil Barker.	Recommendation from Regeneration & Economy O&S on 25 Jul 2017.
6) Update on the previous 12 month review of the District's casualty reduction work.	That the Strategic Director, Place, be requested to provide an update in 12 months time to include casualty performance and a financial update.	Simon D'Vali.	Recommendation from Environment & Waste Management O&S on Tuesday 28 March 2017.
7) Draft 2018-19 Work Programme.	Discussion and agreement over the areas of work for the Committee to focus on in this Muncipal Year.	Mustansir Butt/Licia Woodhead.	

Regeneration and Environment O&S Committee

Scrutiny Lead: Licia / Mus tel - 2119/2574

Work Programme

Agenda	Description	Report	Comments
Tuesday, 18th September 2018 at City Hall, Bradford.			
Chair's briefing 03/09/2018. Report deadline 05/09/2018.			
1) Food Service Plan.	The Council is required by the Food Standards Agency to have a documented and approved Food Safety Service Plan. The Plan sets out the measures the Council will implement to safeguard food and drink which is produced, prepared or sold within the district. The plan reflects the work required of food authorities by the Food Standards Agency (FSA) in its national Food Law Code of Practice and guidance documents.	Angela Brindle.	
2) Stimulating and accelerating housing and economic growth - 2018-19 budget growth July 2018. allocation.	To include the that more detailed information of the £500k housing allocations be considered by the Regeneration and Environment Overview and Scrutiny Committee.	Shelagh O'Neill/Andrew regarding the parameters	Recommendation from Corporate O&S Marshall/Lorraine Wright. from Wednesday
3) Housing and Homelessness Strategy.	The Committee will receive a report on the Housing and Homelessness Strategy to include information on the "No Second Night Out" service and the "Bradford Cares" Campaign.	Sarah Holmes/Richard Whittacker.	Recommendation from Regeneration & Economy O&S on 26 Sep 2017.
4) Affordable Housing.	The Committee will receive a report on Affordable Housing.	Lorraine Wright.	Recommendation from Regeneration & Economy O&S on 26 Sep 2017.
5) Fly tipping across the District.	The Committee will consider a report on Fly Tipping across the District including information on flytipping hotspots, enforcement and awareness.	Damian Fisher/Amjad Ishaq.	Recommendation from Environment & Waste Management O&S on Tuesday 19 Dec 2017.
6) Regeneration and Environment O&S Work Programme.	The Committee will consider its work programme and make changes as necessary.	Mustansir Butt.	

Regeneration and Environment O&S Committee

Scrutiny Lead: Licia / Mus tel - 2119/2574

Work Programme

Agenda	Description	Report	Comments
Wednesday, 19th September 2018 at City Hall, Bradford.			
1) Single use plastics Scrutiny Review	Information gathering session.	Mustansir Butt.	Council Recommendation from 16 January 2018.
Tuesday, 2nd October 2018 at City Hall, Bradford.			
Chair's briefing 17/09/2018. Report deadline 19/09/2018.			
1) Waste Management Finances.	Request that the Regeneration and Wednesday 18 July 2018. Committee considers the approaches being used to address the overspend on the area of Waste Management.	Steve Hartley/John Major.	Corporate O&S recommendation on Environment Overview and Scrutiny
2) The Council's involvement in residential High Rise Buildings following the Grenfell Tower disaster.	The Committee will receive a report detailing the impact of the revised Government legislation and any additional demand on resources.	Justin Booth/Julie Rhodes.	Recommendation from Regeneration & Economy O&S on 6 Mar 2018.
3) The Libraries and Museums Service	The Committee will receive a report detailing the future role of the services.	Phil Barker/Jackie Kitwood/Sue Rollins.	
4) Water Management Scrutiny Review recommendations.	The Committee will receive a report monitoring the recommendations from the detailed scrutiny of Water Management.	Chris Eaton / Kirsty Breaks/Ed Norfolk.	Recommendation from Environment & Waste Management O&S on Tuesday 4 July 2017.
5) Utilisation of outdoor spaces for health reasons.	The Committee will consider a report detailing the socio economic inequality of access to green spaces in the Bradford District.	Sarah Possingham/Angela Hutton.	Recommendation from Environment & Waset Management O&S from Tuesday 26 September 2017.
6) Regeneration and Environment O&S Work Programme.	The Committee will consider its work programme and make changes as necessary.	Mustansir Butt/Licia Woodhead.	
Tuesday, 9th October 2018 at City Hall, Bradford.			
1) Single use plastics Scrutiny Review.	Information gathering session.	Mustansir Butt.	Council Recommendation from 16 January 2018.

Regeneration and Environment O&S Committee

Scrutiny Lead: Licia / Mus tel - 2119/2574

Work Programme

Agenda	Description	Report	Comments
Tuesday, 23rd October 2018 at City Hall, Bradford.			
Chair's briefing 08/10/2018. Report deadline 10/10/2018.			
1) City Centre Regeneration.	The Committee will consider a report on progress with the city centre regeneration.	Steve Hartley.	Recommendation from Regeneration & Economy O&S on 6 March 2018.
2) City Markets.	The Committee will consider an update report on the City Markets service.	Colin Wolstenholme.	Recommendation from Regeneration & Economy O&S on 6 March 2018.
3) Regeneration and Environment O&S Work Programme.	The Committee will consider its work programme and make changes as necessary.	Mustansir Butt/Licia Woodhead.	
Tuesday, 20th November 2018 at City Hall, Bradford.			
Chair's briefing 05/11/2018. Report deadline 07/11/2018.			
1) West Yorkshire Combined Authority.	The Committee will receive a report on the WYCA to include details of the impact of the revised Government legislation and any additional demand on resources.	Jamie Saunders.	Recommednation from Joint O&S on Tuesday 10 October 2017.
2) Department of Place - Performance Outturn.		Steve Hartley/John Major/Julian Jackson.	
3) Waste Management.	The report will also include Recycling and Trade Waste including information on the progress of service improvements, and the ability for the domestic refuse service to undertake certain trade waste and recycling.	Steve Hartley/ Richard Longcake.	
4) Regeneration and Environment O&S Work Programme.	The Committee will consider its work programme and make changes as necessary.	Mustansir Butt/Licia Woodhead.	
Tuesday, 27th November 2018 at City Hall, Bradford.			
1) Single use plastics Scrutiny Review.	Information gathering session.	Mustansir Butt.	Council Recommednation from 16 Jan 2018.

Regeneration and Environment O&S Committee

Scrutiny Lead: Licia / Mus tel - 2119/2574

Work Programme

Agenda	Description	Report	Comments
Tuesday, 18th December 2018 at City Hall, Bradford.			
Chair's briefing 03/12/2018. Report deadline 05/12/2018.			
1) Bradford Civic District Heat Network.	The Committee will receive a report on the work of Bradford Civic District Heat Network.	Neil Morrison.	Recommendation from Environment & Waste Management O&S on Tuesday 20 February 2018.
2) Rail Strategy and City Centre Stations Update.	The Committee will consider a report on the District's Rail Strategy including information on the City Centre Stations.	Julian Jackson/Richard Gelder.	Recommendation from Environment & Waste Management O&S on Tuesday 28 March 2017.
3) Estate Management.	The Committee will receive a report on the functions of Estate Management Service.	Ben Middleton.	Recommendation from Regeneration & Economy O&S on 23 Jan 2018.
4) Regeneration and Environment O&S Work Programme.	The Committee will consider its work programme and make changes as necessary.	Mustansir Butt/Lica Woodhead.	
Tuesday, 22nd January 2019 at City Hall, Bradford.			
Chair's briefing 07/01/2019. Report deadline 09/01/2019.			
1) West Yorkshire LTP3 Implementation Plan.	The Committee will receive a report on the development of the first five year implementation plan of the replacement Transport strategy and its delivery.	Richard Gelder/Julian Jackson.	Recommendation from Environment & Waste Management O&S on Tuesday 20 February 2018.
2) Budget Setting for the Department of Place.	The Committee will receive a report on Budget proposals apertaining to the Department of Place.	Steve Hartley.	
3) Street Lighting.	The Committee will receive a report on the Street Lighting Strategy.	Allun Preece/Richard Gelder/Julian Jackson.	Recommendation from Environment & Waste Management O&S on Tuesday 23 January 2018.
4) Carbon Strategy for the District 2020-2050.	The Committee will receive a report on the Council's Carbon Strategy.	Neil Morrison/Jamie Saunders.	Recommendation from Environment & Waste Management O&S on Tuesday 27 March 2018.
5) Draft Single use plastics Scrutiny Review Report.	Key findings and recommendations from the Scrutiny Review.	Mustansir Butt.	Council Recommendation from 16 January 2018.

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Regeneration and Environment O&S Committee

Scrutiny Lead: Licia / Mus tel - 2119/2574

Work Programme

Agenda	Description	Report	Comments
Tuesday, 22nd January 2019 at City Hall, Bradford.			
Chair's briefing 07/01/2019. Report deadline 09/01/2019.			
6) Regeneration and Environment O&S Work Programme.	The Committee will consider its work programme and make changes as necessary.	Mustansir Butt/Licia Woodhead.	
Tuesday, 26th February 2019 at City Hall, Bradford.			
Chair's briefing 11/02/2019. Report deadline 13/02/2019.			
1) Regeneration in Keighley & Shipley.	The Committee will receive a report on the key regeneration issues in Keighley and Shipley including progress made by the Joint Venture Company on the Canal Rd Corridor Urban Village.	Steve Hartley/Julian Jackson.	Recommendation from Regeneration & Economy O&S on 20 February 2018.
2) Get Bradford Working / Skills for Work.	The Committee will receive a report updating Members on the Get Bradford Working and Skills for Work programmes, to include the tracking of outcomes for at least twelve months of those people who gain employment as a result of the Get Bradford Working ini	Phil Hunter.	Recommendation from Regeneration & Economy O&S on 13 March 2018.
3) Regeneration and Environment O&S Work Programme.	The Committee will consider its work programme and make changes as necessary.	Mustansir Butt/Licia Woodhead.	
Tuesday, 26th March 2019 at City Hall, Bradford.			
Chair's briefing 11/03/2019. Report deadline 13/03/2019.			
1) Housing Standards.	The Committee will consider a report on the work of the Housing Standards Team to include details of the impact of the New Legislation.	Julie Rhodes.	Recommendation from Regeneration & Economy O&S from 20 February 2018.
2) Empty Homes.	The Committee will consider a report on the work of the Empty Homes Team.	Julie Rhodes.	Recommendation from Regeneration & Economy O&S on 20 February 2018.
3) Energy Efficiency of Private Sector rented Housing.	The Committee will consider a report on energy efficiency in private rented sector accomodation..	Julie Rhodes/Pete Betts.	Recommendation from Environment & Waste Management O&S on Tuesday 27 March 2018.

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Regeneration and Environment O&S Committee

Scrutiny Lead: Licia / Mus tel - 2119/2574

Work Programme

Agenda	Description	Report	Comments
Tuesday, 26th March 2019 at City Hall, Bradford.			
Chair's briefing 11/03/2019. Report deadline 13/03/2019.			
4) White Rose Energy.	The Committee will receive an update report on the work of White Rose Energy.	Neill Morrison.	Recommendation from Environment & Waste Management O&S on Tuesday 27 Mar 2018.
5) Biodiversity Scrutiny Review.	The Committee will receive a report monitoring the recommendations from the detailed scrutiny of Biodiversity.	Danny Jackson.	Recommendation from Environment & Waste Management O&S on Tuesday 17 April 2018.
6) Regeneration and Environment O&S Work Programme.	Members will consider the 2018-19 work programme and make changes as appropriate.	Mustansir Butt/Licia Woodhead.	
Tuesday, 16th April 2019 at City Hall, Bradford.			
Chair's briefing 01/04/2019. Report deadline 03/04/2019.			
1) Bradford Beck Pilot Study.	The Committee will receive a report from the Friends of Bradford's Becks.	Chris Eaton/Edward Norfolk/Barney Lerner.	Recommendation from Environment & Waste Management O&S from Tuesday 17 April 2018.
2) Bradford District Cycling Strategy.	That the Strategic Director, Place, be requested to provide a progress report, in 12 months time, on the implementation of the Bradford District Cycle Strategy and Action Plan Top Ten priorities, and provide figures relating to accidents to cyclists.	Julian Jackson/Andrew Marshall/Bhupinder Dev.	Recommendation from Environment & Waste Management O&S from Tuesday 21 November 2017.
3) Active Bradford.	The Committee will receive a report on Active Bradford to include an update on the Active Bradford Strategy and the pilot scheme, the development of the Sports Leisure Card and details of the Olympic legacy.	Zuby Hamard.	Recommendation from Regeneration & Economy O&S on 10 April 2018.
4) Cultural Strategy.	The Committee will receive a report on the Cultural Strategy.	Bobsie Robinson.	Recommendation from Regeneration & Economy O&S on 10 April 2018.

Regeneration and Environment O&S Committee

Scrutiny Lead: Licia / Mus tel - 2119/2574

Work Programme

Agenda

Tuesday, 16th April 2019 at City Hall, Bradford.

Chair's briefing 01/04/2019. Report deadline 03/04/2019.

5) Resolution Tracking.

Description

Monitoring the progress of recommendations made by the Regeneration and Environment Overview and Scrutiny Committee.

Report

Mustansir Butt/Licia Woodhead.

Comments

Democratic Services - Overview and Scrutiny

Scrutiny Committees Forward Plan

Unscheduled Items

Regeneration and Environment O&S Committee

Agenda item	Item description	Author	Comments
1 St George's Hall. Breifing		Phil Barker	Discussed at DMT 11 July 2018 - Electronic in Oct 2018. Arrange visit for end of Nov 2018.
2 The District's Casualty Reduction Tuesday 3 July 2018. work.	An independent review is being carried out with regard to shared services. This should be completed by December		Simon D'Vali Discussed at meeting on
3 Economic Growth Strategy Delivery from Regeneration & Economy Plan.		NOV / DEC - Shelagh to clarify	Shelagh O'Neill Recommendation O&S on 25 Jul 2017.
4 National Science and Media Museum. The. Jo Quinton-Tulloch	Recommendation from Regeneration & Economy		That a further progress report be submitted to the Committee in twelve months O&S on 13 Mar 2018 - Electronic Briefing.
5 Council owned land. Stubbs - Electronic	That the Strategic Director, Regeneration, be requested to make available a register of areas of Council owned neglected land across the District, on a ward basis and report back to the Committee.		Ben Middleton Request from Cllr Brendan Briefing.
6 Environment Agency Annual Report. the District. Briefing.	Nicola Hoggart		That a progress report be provided in 12 months, on the work undertaken in Recommendation from Environment & Waste Mangt O&S from Tuesday 26 Sept 2017 - Electronic
7 Bradford Environment Forum. Mangt Briefing.	That a further report be provided to update the Committee on the work undertaken in 2017-18.	Julia Pearson	Recommendation from Environment & Waste O&S from Tuesday 26 Sep 2017 - Electronic
8 Air Quality - Scrutiny Review. Waste	That the Draft Terms of Reference be adopted.	Mustansir Butt.	Terms of Reference agreed by Environment & Mangt O&S on Tuesday 27 March 2018.

9 Flushables project.

Project being undertaken by Young People. Members were very keen to discuss the findings from this project.

Request from Cllr Sunderland - Mustansir To liaise with Cllr Sunderland.

Regeneration and Environment O&S Committee

Agenda item	Item description	Author	Comments
10	Top of Town Masterplan.	Clare Wilkinson	The tender for the master plan project will go out shortly. The deadline for completion of the plan is March next year.Schedule for June 2019
11	Housing and Homelessness & Rough Environment Sleeping Strategies.	Shelagh O'Neill/Yusuf Karolia.	Recommendation from Regeneration & O&S on Tuesday 18 September 2018.
12	Stimulating and Accelerating from Regeneration & Environment Housing and Economic Growth.	Report to focus on the use of the £500,000 of revenue funding, to be considered in the next Municipal Year.	Shelagh O'Neill/Lorraine Recommendation O&S on Tuesday 19 Sept 2018.
13	Flyt Tipping in the Bradford District. Regeneration and Environment O&S recommendation	Progress to be reported in 12 months. Ishaq.Stuart Russo.	Damian Fisher/Amjad from Tuesday 19 Sept 2018.

